



REGIONAL INSTITUTE OF MEDICAL SCIENCES
(An autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)
IMPHAL – 795004, MANIPUR

OFFICE MEMORANDUM

Imphal, the 14th Feb., 2014

Subject: Requirement of vigilance clearance and prior approval for officers/officials of RIMS, Imphal while going abroad on private visit - regarding.

No. B/2287/2012-RIMS/15064 The undersigned is directed to refer to Government of India, Department of Personnel and Training's OMs No. 11012/15/2013-Estt.A dated 2nd January, 2014 and No. 11013/7/2004-Estt.(A) dated 1st September, 2008 on the above cited subject and to say that vigilance clearance is a pre-requisite for granting permission to the officer/official on private foreign visit. Further, before proceeding on ex-India leave officer/official is required to obtain prior approval of the leave sanctioning authority for permitting him/her to go abroad as per the extant instructions. While applying for such leave the purpose of going abroad should be invariably mentioned.

In contravention of the instructions issued by the Government the ex-India leave is applied in a casual manner by officers/officials of RIMS, Imphal just before the due date of departure, thereby hardly giving any scope for the administration to process the case as per existing rules. In future, ex-India leave will not be sanctioned without completing the requisite formality and anyone who proceeds on such leave without prior approval of the competent authority will attract initiation of disciplinary action as per rules.

In view of the above it is requested that the application for grant of ex-India leave may kindly be sent to the Director, RIMS, Imphal well in advance for enabling the administration to complete the requisite formality.

(Y. Rajendra Singh)
Deputy Director (Admn.)
Regional Institute of Medical Sciences,
Imphal.

To

All Officers/Officials of RIMS, Imphal including Dental College and College of Nursing.

✓ **System Administrator** – With the request to upload the OM on RIMS website.