



**REGIONAL INSTITUTE OF MEDICAL SCIENCES,**  
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)  
**IMPHAL, MANIPUR-795004**

**ADVERTISEMENT**  
Imphal, the 26<sup>th</sup> of June, 2015

No. Psy/RIMS/NMHS -2015: A “ Walk-in-interview” for recruitment of the following positions for the project “National Mental Health Survey, India-Manipur State” at Department of Psychiatry, RIMS Imphal under the Ministry of Health and Family Welfare (MOHFW), Government of India co-ordinated by National Institute of Mental Health and Neuro Sciences (NIMHANS), Bangalore will be held on the 04<sup>th</sup> of July, 2015 at 01.00 pm in the office chamber of Director, RIMS, Imphal.


Interested candidates fulfilling the following required qualification and experience may apply for the interview along with a copy of neatly typed bio-data with attested passport size colour photograph and attested copies of testimonial and certificates. The original certificates and the documents are to be produced before the Selection Board in the interview. No TA/DA will be admissible. Application in plain paper should be submitted at the office of the Director, RIMS, Imphal on or before 04.00pm of 30<sup>th</sup> June, 2015 and the application received after 04.00 pm of 30<sup>th</sup> June, 2015 will not be entertained. *This notice may also be seen at Institute website: [www.rims.edu.in](http://www.rims.edu.in).*

Particulars of the Posts are as under;

Sl. No	Name of the post	Consolidated pay per month	Qualification	Job Specification	No. of post	Duration
1	Co-ordinator	Rs.35,000/-	Master of Public Health or Master in Social Sciences. Experience of managing projects, experience of working in the field of mental health and undertaking survey work is desirable.	<ul style="list-style-type: none"><li>• Undergoing training to understand various survey tools and instruments.</li><li>• Over all project management and co-ordination of the survey.</li><li>• Undertaking door to door survey.</li><li>• Responsible for the smooth functioning and timely achievements of targets and reporting of activities of the project.</li><li>• Computer proficiency is a must. Should be able to use and work on MS Word, Excel, PowerPoint or other standard business-required programs with relative ease.</li><li>• Should be able to handle a tablet with windows 8.1 OS with ease.</li><li>• Liaise with other departments of the hospital.</li><li>• Conducting awareness activities in the community.</li><li>• Working under the overall supervision of the P.I. of the project.</li></ul>	1 (one)	10 months

2	Field Investigator	Rs.25,000/-	Master degree in Psychology/ Social Work/ Social Sciences. Experience in survey work and working in the field of mental health is desirable.	<ul style="list-style-type: none"> <li>• Undergoing training to understand various survey tools and instruments.</li> <li>• Undertake door to door survey.</li> <li>• Responsible of timely achievement of targets and their reporting.</li> <li>• Working under the overall supervision of the P.I. of the project.</li> <li>• Computer proficiency is a must. Should be able to use and work on MS Word, Excel, PowerPoint or other standard business-required programs with relative ease.</li> <li>• Should be able to handle a tablet with windows 8.1 OS with ease.</li> </ul>	7 (seven)	08 months
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The engagement is strictly co-terminus with the program and especially required for the above program for the period mentioned against the post or till the project is completed, whichever is earlier. The engagement shall be made on finalization of a contract agreement.



(Prof. R.K. Lenin Singh)  
Principal Investigator  
NHMS-Manipur State  
Department of Psychiatry  
Regional Institute of Medical Sciences  
Imphal, Manipur-795004

Copy to:

- 1) The P.S to Director, RIMS, Imphal for kind information of Director, RIMS, Imphal.
- 2) HOD, Department of Psychiatry, RIMS, Imphal.
- 3) ✓ The System Administrator, RIMS, Imphal for uploading the advertisement.
- 4) Notice Board, Director's office, RIMS, Imphal.
- 5) Office file.