



REGIONAL INSTITUTE OF MEDICAL SCIENCES
(An autonomous Institute under Ministry of Health & Family Welfare, Government of India)
LAMPHELPAT, IMPHAL - 795004: MANIPUR

ADVERTISEMENT
Imphal, the 26th September, 2020

No. B/2661/2013-RIMS (Pt.): Application are invited from the intending candidates for engagement of the following jobs on the basis of daily wages rate as shown against the post for a period of 6 months initially: -

Sl.	Name of the post	No. of Post	Rate per day
1	Sr. Accountant	1	Rs. 695/-
2	Accountant	1	Rs. 593/-
3	Biochemist	2	Rs. 653/-

Qualification & Experience/Age limit: -

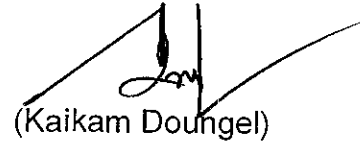
1	Qualification: B. Com from a recognized University Experience: i) 5 years post qualification experience in the Profession; ii) Knowledge of Tally / accounting software iii) Dealing with Direct & Indirect Tax matters.	Age: Not below 18 years.
2	Qualification: B. Com from a recognized University Experience: (a) 3 years post qualification experience in the Profession; (b) Knowledge of Tally / accounting software (c) Dealing with Direct & Indirect Tax matters	
3	Qualification: M.Sc. in Organic Chemistry/Biochemistry/Applied Biology from a recognized University. Experience: One year experience in Hospital Biochemistry laboratory	

Application: Interested candidates can apply in the prescribed format and submit scan copy of the application along with attested copies of caste, experience, educational certificate etc to email Id: rimsimphal18@gmail.com by 4.00 p.m. of 2nd Oct, 2020, 2020. No hard copy shall be entertained.

Rejection of Application: Failure to declare willingness to work for Covid-19 ward/cell declaration in the Application format shall be out rightly rejected and no further request will be entertained.

Walk-In-Interview: - Walk-in-Interview for recruitment of the above post will be notified in the institute's website www.rims.edu.in

Terms and Conditions of Appointment: - The intending candidates should read the terms and conditions of appointment and satisfied themselves before applying the post. The terms and conditions of appointment can be downloaded from the institute website i.e. www.rims.edu.in.



(Kaikam DOUNGEL)

Deputy Director (Admn.)

Regional Institute of Medical Sciences,
Imphal

Copy to:

1. P.S. to Director, RIMS, Imphal – for kind information of the Director
2. The Medical Superintendent, RIMS Hospital, Imphal
3. The System Administrator, RIMS, Imphal
4. Notice Boards/File concerned.

Terms and Conditions of Appointment:

- i. In case large number of applications is received, the institute shortlists the candidates on the basis of some suitable shortlisting criteria as may be fixed by the Institute. Therefore, mere submission of application form shall not guarantee the candidates to be called for the interview.
- ii. Shortlisted candidates fulfilling eligibility criteria thereof will be called to attend the **WALK-IN-INTERVIEW at Conference Hall of Jubilee, RIMS, Imphal** (to be notified in the Institute's website and no interview call letter will be issued separately).
- iii. Candidate shall attend the interview along with their original educational qualification certificates etc.
- iv. The candidate selected and appointed shall not be regarded as a member of the service to which he/she is appointed and shall not be entitled to have any preferential right for regular appointment.
- v. The Institute reserves the rights to terminate the engagement without giving any explanation or whatsoever with immediate effect without any remuneration or notice period on the ground of proven misconduct
- vi. This appointment would automatically cease to operate on Lapse unless it is extended by the institute.
- vii. Application not submitted in the prescribed format shall be rejected out rightly.

Other service conditions:

- i. Institute reserves the right to transfer the engaged employees to any other departments due to exigencies of work or administrative reasons.
- ii. Disciplinary control in accordance with provisions of CCS (CCA) Rules, 1991.
- iii. All persons appointed shall execute an agreement with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the engagement.
- iv. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects.
- v. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from this recruitment and in all future recruitments conducted by the institute.

- vi. The Institute is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action to violate the fair practices will be construed as sufficient ground for debarment.
- vii. The decision of the Institute/Selection Committee pertaining to the application and its acceptance or rejection, as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it.
- viii. The institute/ Selection Committee also reserves its right to modify regarding terms and conditions laid down in the advertisement for conducting various stages of selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.
- ix. Any other terms and conditions not specified in the present notice shall be decided by the Authority of RIMS, Imphal from time to time and their decision shall be final and binding.

Sd/
(Kaikam Doungel)
Deputy Director (Admn.),
Regional Institute of Medical Sciences,
Imphal

REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL

(Notification No.....)

Affix Latest
passport size
photo with self
attestation

1. **APPLICATION FOR THE POST OF** _____

2. **NAME OF THE APPLICANT** :
(as per SSC Marks List)

3. **FATHER NAME** :

4. **DATE OF BIRTH** :
(As per SSC Marks List)

Date	Month	Year

5. **Residential Address** :

Mobile No:

E-mail ID :

6. **Category: SC/ST/OBC/others (Tick and enclosed caste certificate)**

7. **EDUCATIONAL QUALIFICATION: -**

(Attested copies of relevant certificates of qualifying examination, along with Marks Lists to be enclosed)

Name of the Course	Date of passing of the Course	Maximum Marks in the Course	Marks obtained in the Course

Registration Number of relevant Council/Board/University	
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DECLARATION

I, _____ S/o / D/o _____
solemnly declare that the particulars given above are correct to the best of my knowledge and belief and willing to be posted in COVID-19 ward as detailed by the Hospital. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my candidature/ appointment may be cancelled summarily.

Signature of the candidate