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REGIONAL INSTITUTE OF MEDICAL SCIENCES

(An Autonomous Institute under the Ministry of Health & Family Welfare, Government of India)
IMPHAL : MANIPUR

A D V E R T I S E M E N T

Imphal, the 10th Feb., 2021

No. B/3222/2018-RIMS (Pt.): } 7398
Applications in prescribed format are invited from the intending citizens of India for appointment to the following post of RIMS, Imphal so as to reach the application to the office of the undersigned on or before 9th March, 2021. Candidates in Govt. service should submit their applications through proper channel failing which the application will be rejected summarily.

Name & number of post (s)	Pay	Qualification & Experience
Administrative Officer, College of Nursing - 1 No. (UR)	PB2 Level 8	Essential: 1. Graduate from a recognized University. 2. Passed Accounts Trg. conducted either by the A.G./State Government 3. Passed Departmental examination in Office Procedure conducted by any State Govt. or equivalent Experience: Minimum of 15 (fifteen) yrs. regular service of which 5 (five) year as Section Officer or 20 (twenty) yrs. service of which 5 (five) years as Assistant in a Medical College Desirable: Knowledge in Administration and Academic work for 5 (five) years service in a medical college

Upper age limits: 45 years. Relaxable as per Govt. Rules.

The application should be accompanied with (i) Certificate of date of birth, (ii) Attested copies of certificates and testimonials of qualification, experience, (iii) a demand draft of Rs. 200/- drawn in favour of Director, RIMS, Imphal payable at Imphal or cash receipt of Rs. 200/- from RIMS Cash counter.

Contd.2/-...

Incomplete applications and applications received after the stipulated date shall be summarily rejected without any intimation to the candidates.

Date, time and venue of interview will be intimated in due course.

Prescribed format of application may be downloaded from RIMS website:
www.rims.edu.in



(K. Doungel)
Deputy Director (Admn.),
Regional Institute of Medical Sciences,
Imphal

Copy to:

1. P.S. to Director, RIMS, Imphal – for kind information of Director, RIMS, Imphal
2. The Medical Supdt. i/c, RIMS Hospital, Imphal.
3. The Director DDK/AIR Imphal.
4. The CAO/FA, RIMS, Imphal
5. The Cashier, A-Block, RIMS, Imphal
6. The System Administrator, RIMS, Imphal - for uploading the above advertisement in RIMS website.
7. Notice Boards.