



REGIONAL INSTITUTE OF MEDICAL SCIENCES

(An Autonomous Institute under the Ministry of Health & Family Welfare, Government of India)
IMPHAL : MANIPUR

ADVERTISEMENT

Imphal, the 29th Jan. Dec., 2021

No. B/3593/2021-RIMS: Applications are invited from the intending candidates for selection of suitable persons for the posts of Hindi Consultant and Hindi Typist, RIMS, Imphal. The appointment is purely on contract basis for a period of 1 (one) year initially extendable on need basis. Interested candidates having the following qualification, experience and within the upper age limit may submit an application enclosing their bio-data along with photocopies of relevant testimonials, two recent Passport size photograph so the office of the undersigned on or before 4th Jan., 2022. The candidates have to produce their original certificates, testimonials before the Selection Board.

| Sl. No. | Name of the post | No. of post (s) | Age | Pay | Eligibility Criteria |
|---------|--------------------|-----------------|--------|----------------------|--|
| 1 | Hindi Typist | 2 nos. | 35 yrs | Rs. 11,595/- p.m. | i) 12 th class pass from a recognized Board ii) Hindi Typing @ 30 words per minute on computer (correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each work) |
| 2 | Hindi Consultant * | 1 no. | 35 yrs | Rs. 31,500/- p.m. | Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at degree level |

* For the post of Hindi Consultant, retired Govt. employees who are under 65 years of age may also apply.

1. Term and condition of appointment is given at Annexure-I.

(K. Doungel)
Deputy Director (Admn.)


Regional Institute of Medical Sciences,
Imphal

Copy to:

1. P.S. to Director – for kind information of Director, RIMS, Imphal
2. The Caretaker, Jubilee Hall, RIMS, Imphal
3. The System Administrator, RIMS, Imphal – for uploading in RIMS website
4. All Notice Boards

CONDITIONS ON APPOINTMENT:

- a. The person engaged will not be cover under any insurance policy as at present there is no such policy of Central Government in currency. The institute shall not be held liable for any compensation/insurance in the event of unforeseen damages.
- b. The Scrutiny Committee will scrutinize the applications of all intending candidates and only shortlisted candidates fulfilling eligibility criteria thereof will be called to attend the **WALK-IN-INTERVIEW at Conference Hall of Jubilee, RIMS, Imphal** along with their original educational qualification certificates etc. Therefore, mere submission of application form shall not guarantee the candidates to be called for the interview.
- c. No TA/DA for attending the interview will be borne by the institute.
- d. The candidate selected and appointed shall not be regarded as a member of the service to which he/she is appointed and shall not be entitled to have any preferential right for regular appointment.
- e. The institute or the person may revoke the appointment or discontinue the engagement by giving 7 (seven) day notice in writing on either side.
- f. Director, RIMS, Imphal reserves the rights to terminate the engagement without giving any explanation or whatsoever with immediate effect without any remuneration or notice period on the ground of proven misconduct
- g. This appointment would automatically cease to operate on Lapse unless it is extended by the institute.
- h. No private Practice is allowed during the engagement period.
- i. All the recruited candidates shall maintain bonafide headquarters.
- j. Institute reserves the right to transfer the engaged employees to any other departments due to exigencies of work or administrative reasons.
- k. Disciplinary control in accordance with provisions of CCS (CCA) Rules, 1991.
- l. All persons appointed shall execute an agreement on a Non-Judicial Stamp Paper of Rs.100/- with two witnesses, and submit the same to the appointing authority concerned at the time of reporting for duty, agreeing to the terms and conditions of the engagement.
- m. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects.
- n. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from this recruitment and in all future recruitments conducted by the institute.
- o. The Institute is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action to violate the fair practices will be construe as sufficient ground for debarment.
- p. The decision of the Institute/ Selection Committee pertaining to the application and its acceptance or rejection, as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it.
- q. The institute/ Selection Committee also reserves its right to modify regarding terms and conditions laid down in the advertisement for conducting various stages of selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.



(Kaikam Doungel)
Deputy Director (Admn.)
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