

(Annexure -I)

NON-TRANSFERABLE TENDER

- a) Cash receipt/DD No. & Date :-
b) Amount :-
c) Bank in the case of D.D. :-
1. Sold to :-
(As recorded in the R.C. Book
or the name of the Association/Agency)
2. Address with contact No. :-
3. GST No. of the Firm/Agency/Person :-
4. Insurance for the vehicle :-
5. Date of Issue :-
6. Cost of Tender :-
7. Sale of Document :-
8. Last date of receipt of
completed Tender documents :-
9. Date to be opened on :-

UNDERTAKING

I, hereby tender for the execution for the Director, RIMS, Imphal on the items specified in the Written Memorandum at the rate specified therein in accordance in all respect with the specification and instructions in writing (like the terms and conditions etc. annexed herewith) with such materials as are provided for and such other conditions so far applications on the subject.

Signature:

Name in Block letter:

Place:

Date:

Handwritten mark

MEMORANDUM

- (a) General Description : For hiring 4 (four) good condition buses of about 40 to 50 seats of model 2014 or later/ 2 (three) Maruti Van vehicles for use of RHTC, Bishnupur, 1 (one) Maruti Gypsy of model 2018 or later for Director's Escort, 1 (one) Sedan Car (City/Civic/Accent/Elentra) 1400 cc and above car for use of Medical Superintendent Office, 2 (two) cars (Maruti Suzuki Swift/Maruti Suzuki Dzire/ Honda Amaze) for College of Nursing & Dental College each, 2 (two) Safari/Scorpio/Bolero for DDA and Dean (Academic) Office each. All the vehicles should be commercially registered and have valid insurance.
- (b) Model of the Bus and Year of Manufacture :
- (c) Model of Maruti Van :
- (d) Model of Car :
- (e) Model of Safari/Scorpio/Bolero & Year of Manufacture :
- (f) GST No. :
- (g) Earnest money : Rs. 10,000/- (Rupees ten thousand)

Should this tender be accepted, I hereby agree to abide by and fulfill all the terms and provisions of the said conditions annexed hereto and all the terms and provisions contained in the Notice inviting tender so far applicable and/or in default thereof to forfeit and pay to the Director, RIMS, Imphal the sum of money mentioned in the said condition. A sum of Rs. 10,000/- (Rupees ten thousand) only is hereby enclosed in cash or Bank DD as earnest money. If I fail to start or give service within the stipulated time, I agree to the cancellation of the Order and forfeiture of the earnest money absolutely and shall have no right to make any further claim/objection in taking up any step which the RIMS authority think deem fit and proper.

Dated: Imphal the _____ day of _____ of 2019

Witness:-

Signature:-

Name in Block letter

Address

Occupation

Signature:-

Name in Block letter

Address

Occupation

ACCEPTANCE

The above tender which fulfills all the criteria is accepted by me on behalf of RIMS, Imphal.

Date Imphal the _____ day of _____ of 2019.

Signature:

Name in Block letter:

Designation:

Signature

TERMS AND CONDITIONS FOR BUS

1. The tenderer should be the owner of a good condition bus. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The bus must be one registered in the name of the tenderer and must also possess GST No. of the Firm/Agency/Owner.
3. Ownership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. The bus must have to 40 to 50 seating capacity.
6. Fuel shall be provided by the owner of the bus.
7. Repairing and maintenance shall be at the cost of the bus owner/tenderer.
8. Driver and the handyman/ conductor shall be provided by the owner/tenderer.
9. Credentials, if any, should be supported by attested Photo copies.
10. The buses must be parked at the place identified by RIMS authority.
11. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

TERMS AND CONDITIONS FOR MARUTI VAN

1. The tenderer should be the owner of good condition Maruti van(s). A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The van must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Ownership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. The van must have 4/7 seating capacity.
6. Fuel shall be provided by the owner of the van.
7. Repairing and maintenance shall be at the cost of the van owner/tenderer.
8. Driver shall be provided by the owner/tenderer.
9. Credentials, if any, should be supported by attested Photo copies.
10. The vans must be parked at the place identified by RIMS authority.
11. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

Admit

TERMS AND CONDITIONS FOR Sedan Car (Civic/Ciaz/Accent/Elentra) 1400 cc and above

1. The tenderer should be the owner of good condition Sedan Car (Civic/Ciaz/Accent/Elentra) 1400 cc and above. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit. Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. Fuel shall be provided by the owner of the car.
6. Repairing and maintenance shall be at the cost of the van owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The cars must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

TERMS AND CONDITIONS FOR

Car (Maruti Suzuki Swift/Maruti Suzuki Dzire/ Honda Amaze)

1. The tenderer should be the owner of good condition Car (Maruti Suzuki Swift/Maruti Suzuki Dzire/ Honda Amaze). A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. Fuel shall be provided by the owner of the car.
6. Repairing and maintenance shall be at the cost of the van owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The cars must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

Adhikar

TERMS AND CONDITIONS FOR Maruti Gypsy

1. The tenderer should be the owner of good condition Maruti Gypsy. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. Fuel shall be provided by the owner of the vehicle.
6. Repairing and maintenance shall be at the cost of the van owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The vehicle must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

TERMS AND CONDITIONS FOR Safari/Scorpio/Bolero

1. The tenderer should be the owner of good condition vehicle Safari/Scorpio/Bolero. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The vehicle must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfactory of the authority.
5. Fuel shall be provided by the owner of the vehicle.
6. Repairing and maintenance shall be at the cost of the van owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The vehicle must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement renewable for every 12 months.

Arjun

SERVICE TO BE PROVIDED

1. Service	Provision of registered vehicle with licensed driver on hiring basis for running in Manipur state.
2. Period	The contract shall be valid for a period of 1 year from the issue of work order. However, contract may be extended for a further period upto 3 years if agreed by the contractor and RIMS, Imphal on the same rate, terms and conditions after ensuring competitiveness of the rates.
3. Duty Hours	8 hrs per day and all days of month except Sundays and holidays. However, actual hours to be deployed shall be specified by users of the vehicles.
4. Reporting Place	Actual place of reporting shall be specified by users of the vehicles.
5. Counting distance	From garage to garage but chargeable distance in this respect shall not be more than 5 kms in each way.
6. Accuracy of metres	The meter reading should tally the actual distance of run. At any instant an authorized officer shall have full power to check up the meter for its correctness and to take action accordingly.
7. Penalties	In case of breakdown or any eventuality of vehicles, it has to be replaced by another vehicle immediately. In case of unavailability of vehicles, a penalty of Rs. 200/- per day may be imposed in addition to deduction on pro-rata basis for the period. If the number of breakdowns exceeds 3 times a month, a penalty of Rs. 300 per breakdown shall be imposed.
8. Others	a) Payment of state/central Government tax or duty for plying the vehicle in Manipur state will be liability of the contractor. b) Parking and toll charge, if any, may be claimed by producing valid parking/toll slips.

Attended