***Annexure III***

**CHECK LIST FOR APPLICATION**

**FOR ETHICAL CLEARANCE OF RESEARCH PROJECT**

1. **Prescribed application form of REB, RIMS which can be downloaded from *www.rims.edu.in* being the most important document, please do not leave any item blank (if not applicable write NA).**
2. **Consent form [Patient Inform Consent Sheet (PICS), Patient Information Sheet (PIS) Assent form for Minors- (both in English and Manipuri written in Shree Lippi Script).**
3. **Summary sheet.**
4. **Full protocol with relevant references.**
5. **C.V of investigators (mainly research work, publication etc ).**
6. **Application letter should be through Head of Department/ College Information to be filled up for better understanding at a glance and communication**

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| |  |  | | --- | --- | |  | **First submission / re-submission after correction (please Tick)** | |  | **Title of the study** | |  | **Principal Investigator, designation , contact details** | |  | **Co-Principal Investigator, designation , contact details if the P.I is not from RIMS, Imphal or a Student:** | |  | **Funding: Not Funded/ if Funded:**    **Provision of overhead charges –YES / NO**  **Status: Applied / Sanctioned / Disbursed /……………………** | |  | **Nature of the study :**  **Student project / PG thesis / M.Ch or DM thesis / Ph.D. thesis / Faculty project** | |  | **Number of the on-going research project by the Principal Investigator at**  **the time of submission of the present application:** | |  | **For Senior faculties as P.I date of the Superannuation** | |  | **If it is Multicentric study, Ethical Clearance of the Co-ordinating centre. YES / NO.**  **If yes, please submit a copy** | |

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**CHECK LIST FOR APPLICATION**

**FOR ETHICAL CLEARANCE OF RESEARCH PROJECT**

**Sequence of the documents to be compiled at the time of submission (to be properly bound)**

**I. Check List**

**ii. Covering letter through HOD or Head of the College**

**iii. Prescribed REB application form (duly filled in and signed)**

**iv. Summary Sheet of the study**

**v. Full protocol of the study with relevant references**

**vi. Consent / Assent form (both English and Manipuri)**

**vii. C.V of the Investigators (one or two pages)**

**viii. Any other relevant document (s)**