



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपहाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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NOTIFICATION

No.GEN/5/2025-EST Sec:- In pursuance of this Institute's Notification No.B/3025/201-RIMS(Pt) dated 20th January, 2024, and the recommendation of the Selection Committee in its meeting held on 23rd August, 2025, the shorthand test for recruitment of **Stenographer Grade-III (8 posts)** will be **re-conducted on Tuesday, the 16th September, 2025 at 11:00 a.m. at RIMS, Imphal**, due to technical reasons.

2. The following candidates bearing Roll Numbers, who had qualified for the shorthand test, vide this Institute's Notification No. B/3025/2015-RIMS(Pt) dated 20th January, 2024, are directed to report for the above mentioned test:-

006, 010, 013, 014, 016, 018, 023, 029, 030, 033, 043, 048, 052, 055, 056, 058, 059, 065, 069, 070, 071, 073, 075, 080, 084, 089, 094, 095, 111, 112
(Total 30 candidates)

Scheme of Test:-

- Dictation: 5 minutes @ 80 words per minute (400 words)
- Transcription: 25 minutes.

Instructions to Candidates:

1. The Institute will provide the Computer and Shorthand Notebook. Candidates will not be allowed to bring their own keyboard or notebooks.
2. Candidates must report to the Supervisor/Invigilator **at least 30 minutes before the scheduled time** (i.e. by 10:30 a.m.) with their Admit Card issued by this Institute and a valid photo ID.
3. Candidates must bring the following documents in original, along with one set of self-attested copies of :-
 - i. Matriculation or equivalent certificate (for date of birth proof).
 - ii. Educational qualification certificate(s).
 - iii. SC/ST/OBC/Ex-Servicemen/PH certificate in prescribed format, if applicable.
 - iv. A recent passport size photograph.
 - v. A valid photo identity proof (Voter ID, Passport, Driving License, PAN Card, etc.).
4. Travel and other expenses must be borne by the candidates themselves.
5. Candidates will not be permitted to enter the Examination Hall after the test has commenced.
6. Silence must be maintained in the Examination Hall. Smoking, chewing tobacco, or use of mobile/cellular phones is strictly prohibited.
7. Possession of mobile phones/electronic gadgets will lead to disqualification. No facility for safe-keeping of these items will be provided.

8. Any disorderly or improper conduct will render the candidate liable for expulsion or disqualification.
9. Candidates must strictly follow the instructions of the Supervisor/Invigilator in the venue.
10. Candidates are required to sign the attendance sheet before commencement of the test.
11. Candidates are not allowed to take the script or the shorthand Notebook out of the Examination Hall.
12. Candidates should not tear any sheet given to them. They are also required to sign on the printout of their transcript and write his/her roll no. on each page of the transcript as well as on the used pages of shorthand Note book and handover both these items to the invigilator after the completion of the test.
13. Any request for change in time/date/centre/medium of the test will not be entertained by the Institute under any circumstances.
14. After the completion of the test, candidates must remain seated until scripts and shorthand notebooks are collected and accounted for.

Sd/-
(R.K. Mecolt Singh)
Deputy Director (Admn.)

Copy to:-

- 1.P.S. to the Director-for kind information of Director RIMS, Imphal.
- 2.The Medical Superintendent RIMSH, Imphal.
- 3.The Dean (Academics) RIMS, Imphal.
- 4.The Media Advisor, RIMS, Imphal-for publishing in 2 (two) local dailies for one day.
5. The System Administrator- for uploading the notification in the RIMS' website.
6. Notice Boards.
7. Guard File.

Signed by
Mecolt Rajkumar Singh
Date: 04-09-2025 18:39:08
(R.K. Mecolt Singh)
Deputy Director (Admn.)