

**REGIONAL INSTITUTE OF MEDICAL SCIENCES
IMPHAL : MANIPUR**

(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

GENERAL TERMS & CONDITIONS
2 STAGE BID SYSTEM

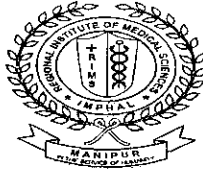
Subject:- Invitation of Tender (Two Bid System) for supply of Stitched Uniform for RIMS Contractual Staff.

Sealed tender along with duly filled of Annexure I & II and firm's relevant documents will be received upto 4:00 p.m. of 22nd October, 2020. The sealed tender will be open on 24/10/2020 at 2:00 pm.

However, the date of opening of tender may be deferred in case of unavoidable situation arises and the same will be intimated to the tenderer.

GENERAL TERMS AND CONDITIONS:

1. The bidder must submit the Establishment/Shop Registration Certificate, GST No., PAN, etc. (Photocopy) along with the Tender documents in **two separate envelopes as Technical Bid and Financial Bid** (given as ANNEXURE I & II hereafter).
2. The Earnest Money amounting to Rs. 10,000/- (Rupees ten thousand) only in the form of Demand Draft from any scheduled Bank and drawn in favour of Director, RIMS should accompany the tender and which will be refunded in the case of the unsuccessful bidder. Tenders without EMD will be Rejected summarily.
3. The firm/shop (also called bidder) will supply stitched Uniform 2 Sets (1 Shirt & 1 Trouser/Phanek) for contractual staff of this Institute. Total number of uniform sets is estimated to be 303 (approximately). The time & place of individual measurement of the uniform shall be decided through mutual discussion with the selected firm/shop.
4. The colour of the uniform shall be Light Green, waist band with elastic and rope fastener. The fabric of the uniform shall be Terry Cotton. 'RIMS' Logo shall be labelled on each Shirt.
5. Supplying of stitched uniform shall be completed within 2 months from the date of order.
6. No advance shall be provided for supplying the uniform.
7. The bidder should have experience of supplying stitched uniform for at least 1 year.
8. The duration of the contract for supplying of Stitched Uniform for contractual staff of RIMS, Imphal is for a period of one year from the date of supply order. This may be extended for further period the same rates, terms and conditions depending upon the satisfactory performance and approval of the competent authority.
9. Tenders which do not fulfill all or any of the above conditions or are incomplete in any respect are liable to be rejected.



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ANNEXURE-I

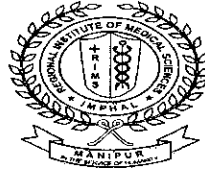
**For supply of stitched uniform for contractual staff of Regional Institute of
Medical Sciences, Imphal, manipur
(Technical Bid)**

Sl. No.	Details/Particulars	Details to be filled & relevant documents to be submitted
1	Name, Address & Phone no. of the Firm/Shop:	
2	Name & Address & Phone no of the Proprietor/owner of the Firm/Shop:	
3	Establishment/Shop Registration no. & year:	
4	PAN number:	
5	GST Registration number:	
6	Details of experience: (a) Supply of Uniform in the past years to any Institute or Organization: (b) Number of Uniforms supplied:	
7	Details of Rs. 10,000/- Earnest Money Deposited drawn in favour of Director, Regional Institute of Medical Sciences, Imphal. (Demand Draft No & Date)	
8	Sample of uniform with cloth material in Light Green colour (1 set) enclosed	Yes/No

Date:.....

Authorised Signature of Bidder

With seal



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ANNEXURE-II

**For supply of stitched uniform for contractual staff of Regional Institute of
Medical Sciences, Imphal, manipur
(Financial Bid)**

Sl. No.	Particular of the Item	Qty	Quoted Unit Rate including GST (Rs.)	Quoted Total Amount including GST (Rs.)
1.	Half/Full Shirt: Light Green colour with two side pockets, Labelled with RIMS logo in the front. Fabric=Terry Cotton	2x303=606		
2.	Trouser or Phanek (Manipuri): Light Green colour with elastic & rope fastener for waist, two side pockets (if trouser). Fabric=Terry Cotton	2x303=606		

Date:.....

Authorised Signature of Bidder

With seal