

REGIONAL INSTITUTE OF MEDICAL SCIENCES,
IMPHAL

Tender Notice No. E/20/2014-MC(I)

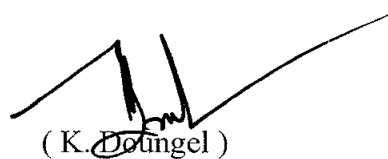
Date: 19th Sept., 2019
Due date: 17th Oct., 2019
Date of tender opening:
: 19th Oct., 2019

TERMS AND CONDITIONS FOR SUPPLY

1. The outer cover of the tender should be subscribed "TENDER FOR PRINTING & SUPPLYING OF MONEY RECEIPT BOOKS AND PRINTED STATIONERY ARTICLE" and the inner cover be sealed.
2. The tender should reach this office not later than the date, time specified in the tender notice as mentioned above. The tenders through Registered post/courier/hand only will be accepted. Late tender bid submission including postal/courier delays will not be considered.
3. Samples/specimen copies of the items to be printed/supplied may be seen from the institute's office during office hours.
4. Each tender should be accompanied by (1) an Earnest Money of Rs.60,000/- (Rupees sixty thousand) only in the form of Bank Draft from any Nationalized Bank drawn in favour of the Director, RIMS, Imphal (2) GST Certificate (3) PAN Number (4) Proof of filing of Income Tax Return for the Assessment year 2018-2019 (5) Registration certificate of the Proprietorship/Firm/Company etc. The Earnest Money of successful tender will be converted into security deposit will not be borne by this office. The Earnest Money of the unsuccessful tenderers will be refunded on demand. Specification/detail of the items offered such as brand name, size, weight, quantity etc and the rate of each items should be mentioned in detail.
5. Tenders shall be opened as specified in the tender notice. Tenderers or their representatives duly authorized may be present at the time of opening of the tenders. If the date of opening of the tender is declared as holiday or otherwise, the same will be opened on the next working day of the opening of the tender.



6. The undersigned reserves the right to accept or reject any tender without assigning any reason.
7. VALIDITY PERIOD: The rate offered should remain valid for 2 (two) years from the date of the acceptance.
8. PENALTY: In case, supply order is delayed beyond the stipulated time limit in the supply order, a penalty of 10% on the amount of supply order shall be charged per week of delay. In case of failure to supply the items within the validity period of the rate, Security Money will be forfeited. The supplier/firm is liable to be blacklisted also.
9. The samples of the items should accompany the tender. A bid without the samples will be rejected summarily. The samples, the EMD, GST, PAN, ITR documents should be enclosed on the envelope and be marked "Technical Bid". The bid showing the rates should be enclosed another envelope and be marked 'Financial Bid'. 'Financial Bid' envelope of only the bidders qualifying in the technical Bid shall be opened.
10. The terms as above will be implied/taken as terms of contract when the rates are accepted. A copy of similar terms & conditions should be returned to the undersigned duly signed with stamp.
11. In case of any dispute or any arbitration, Director RIMS, Imphal decision is the final and binding
12. Before applying the tender, Bidder should make ensure to ascertain the samples (Color & Size etc) from the office.



(K. Doungel)
Deputy Director (Admn.),
Regional Institute of Medical Sciences,
Imphal.

Signature of Tenderer

With firm's seal