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## REGIONAL INSTITUTE OF MEDICAL SCIENCES

(An autonomous Institute under Ministry of Health & Family Welfare, Government of India)
LAMPHELPAT, IMPHAL - 795004 : MANIPUR

## NOTICE

Imphal, the 22<sup>nd</sup> oct., 2022

871/Govt. Cir./Pension/RIMS-2018: Section Officers of General Section, RIMS and RIMS Hospital, Imphal are to furnish the details of employees who are to retire in a calendar year, latest by 10<sup>th</sup> of January of the year.

It is also to inform to all concerned employees that they should complete their pension forms and submit the same to the Office of the undersigned before 3 (three) months of their retirement so that maximum benefit can be given on the date of retirement.

This issues with the approval of the Competent Authority.

( Naorem Indrakumar Singh)
Deputy Director (Admn.),
Regional Institute of Medical Sciences,
Imphal

## Copy to:

- 1. P.S. to Director, RIMS, Imphal-for kind information of Director.
- 2. The Medical Supdt., RIMS Hospital, Imphal.
- 3. The Dean (Academic), RIMS, Imphal.
- 4. The Principal, Dental College, RIMS, Imphal.
- 5. The Principal, College of Nursing, RIMS, Imphal.
- 6. All Heads of Depts./Units, RIMS, Imphal.
- 7. All Hostel Wardens, RIMS, Imphal.
- 8. The C.A.O./F.A., RIMS, Imphal.
- 9. The Chief Nursing Officer i/c, RIMS Hospital, Imphal.
- 10. The Accounts Officer i/c, RIMS, Imphal.
- 11. The E.E. (Civil) & A.E. (Elect.), Central Workshop, RIMS, Imphal
- 12. The Section Officers (Gen.), RIMS & RIMS Hospital, Imphal-they are requested to furnish the details of employees to retired in the month of Oct., Nov. & Dec., 2022.
- 13. All Section Officers RIMS & RIMS Hospital, Imphal.
- 14. Notice Board.
- 15. Order Book.