

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Deputy Medical Superintendent
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal.
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and refen.	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post		Deputy Medical Superintendent	Nil.
2.	No. of posts		1 No. * Subject to variation dependent on workload	Nil.
3.	Classification		GCS Group 'A' Gazetted (Non-Ministerial)	As per classification of post.
4.	Scale of Pay		Level-11 in the Pay Matrix Rs.67700 Or Rs.15600-39100+GP Rs.6600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection		N.A.	As proposed method of rectt. is direct rectt. only.
6.	Age limit for direct recruitment		40 years & below (Relaxable for Govt. servants/SC/STOBC as per GOI rules)	As per norms.
7.	Educational and other qualifications for direct recruitment		ESSENTIAL : 1. A medical qualification included in the first schedule to Indian Medical Council Act 1956 (person possessing qualification included in part-II of third schedule should also fulfil the conditions specified in section 13 (3) of the Act. 2. MD/MS degree recognised by MCI. 3. The candidate must be registered with Central/State Medical Council. 4. 5 (five) years experience in the administration of Major Hospital of at least 500 beds or any health care Organisation.	As per duties & functions attached to the post.

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1	2	3	4	5
			5. Preference will be given to candidates having MHA or MD Hospital Admin.	
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes		N.A.	Nil.
9.	Period of Probation, If any.		2 years.	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/ deputation/ absorption and percentage of the vacancy to be filled by various method.		By direct recruitment.	To select young & energetic person
11.	In case of rectt. by promotion/deputation absorption grades from which promotion/deputation/ absorption to be made.		N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?		1. Director General of Health Services, Govt. of India. - Chairman 2. Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. Director, RIMS, Imphal - Member Secretary	As per GOI instructions
13.	Circumstances in which UPSC is to be consulted in making recruitment.		N.A.	N.A.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Nursing Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Staff Nurse	Nursing Officer	Change of nomenclature.
2.	No. of posts	472 * Subject to variation dependent on workload	472 * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group 'B'	GCS Group 'B'	Nil
4.	Scale of Pay	Rs.9300-34800+GP Rs.4600/-	Level-7 in the Pay Matrix Rs.44900 Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	Nil
5.	Selection or Non- Selection	N.A.	N.A.	Nil
6.	Age limit for Direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	Nil
7.	Educational and other qualifications for direct recruitment	Essential : 1. PUC/HSSLC or its equivalent qualification of a recognised University/Board/Council. 2. Diploma in General Nursing & Midwifery or equivalent from a recognised Nursing School/Institute. 3. Registered as "A Grade" Nurse with any State Nursing Council.	Essential : 1. PUC/HSSLC of a recognised University/Board/Council. 2. B.Sc. Nursing/Diploma in General Nursing & Midwifery from a recognised School/Institute. 3. Registered as "A Grade" Nurse with any State Nursing Council.	To widen the scope of choice.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9.	Period of Probation, If any.	2 years	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion deputation/absorption to be made	N.A.	N.A.	Nil
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH & FW, Govt. of India - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. One expert in the subject concerned - Member 6. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH & FW, Govt. of India - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. One expert in the subject concerned - Member 6. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	Nil
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Senior Nursing Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Nursing Sister	Senior Nursing Officer	Change of nomenclature
2.	No. of posts	116 * Subject to variation dependent on workload	116 * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group 'B'	GCS Group 'B' (Non-Ministerial)	Nil
4.	Scale of Pay	Rs.9300-34800+GP Rs.4600/-	Level-8 in the Pay Matrix Rs.47600 Or Rs.9300-34800+GP Rs.4800/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	Selection	To get the services of qualified hands.
6.	Age limit for Direct recruitment	N.A.	N.A.	Nil
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9.	Period of Probation, If any.	2 years	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	"A" grade Nursing having 5 (five) years experience in Staff Nurse	Promotion : Nursing Officer with 2 (two) years regular service in the grade.	Change of nomenclature & reducing length of service for promotion.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director (Health), govt. of Manipur or its nominee not below the rank of Joint Director.) - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the Concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director (Health), govt. of Manipur or its nominee not below the rank of Joint Director.) - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the Concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As pper GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Assistant Nursing Superintendent
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Assistant Nursing Superintendent	Assistant Nursing Superintendent	Nil
2.	No. of posts	9 nos,	9 Nos. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group 'B'	GCS Group 'A' (Non-Ministerial)	Due to revision of pay.
4.	Scale of Pay	Rs.15600-39100+GP Rs.5400/-	Level-10 in the Pay Matrix Rs.56100 Or Rs.15600-39100+GP Rs.5400/- (Pre-revised)	Nil
5.	Selection or Non-Selection	N.A.	Selection	To get the services of qualified person.
6.	Age limit for Direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	N.A.	As proposed method of rectt. is by promotion only.
7.	Educational and other qualifications for direct recruitment	Essential : 1. PUC/HSSLC or its equivalent qualification of a recognised University/ Board/ Council. 2. Diploma in General Nursing & Midwifery or equivalent from a recognised Nursing School/Institute. 3. Registered as "A Grade" Nurse with any State Nursing Council.	N.A.	As proposed method of rectt. is by promotion only.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9.	Period of Probation, If any.	2 years	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion.	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : Nursing Sister of RIMS with 2 (two) years regular service in the grade	Promotion : Senior Nursing Officer with 2 (two) years regular service in the grade	Change of nomenclature.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One Expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. - Member 3. One member of the Executive Council, Society of RIMS, Imphal - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Deputy Nursing Superintendent
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Deputy Nursing Superintendent	Deputy Nursing Superintendent	Nil.
2.	No. of posts	5 Nos,	5 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group 'A'	GCS Group 'A' (Non-Ministerial)	Nil.
4.	Scale of Pay	PB 3 + GP Rs. Rs.5400/-	Level-10 in the Pay Matrix Rs.56100 Or Rs.15600-39100+GP Rs.5400/- (Pre-revised)	Nil.
5.	Selection or Non-Selection	N.A.	Selection	Nil.
6.	Age limit for Direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100 % by promotion	100% by promotion	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : B.Sc. Nursing/Diploma in Nursing Administration/Assistant Nursing Supdt. of RIMS, Imphal with 2 years regular service in the grade.	Promotion : Assistant Nursing Superintendent with 2 (two) years regular service in the grade	No justification in proposing ednl. qualification to promotes.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary - Member looking after the affairs of RIMS, Imphal in the MoH & FW, Govt. of India 3. The Director of Health Services - Member for the beneficiary States by rotation 4. One expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services - Member Or his nominee not below the rank of Joint Director from the beneficiary States by rotation 3. One member of the Executive Council, Society of RIMS, Imphal - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	N.A.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Nursing Superintendent
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Nursing Superintendent	Nursing Superintendent	Nil.
2.	No. of posts	4 Nos,	4 Nos. * Subject to variation dependent on workload	Adjustment of no. of posts.
3.	Classification	GCS Group 'A'	GCS Group 'A' (Non-Ministerial)	Nil.
4.	Scale of Pay	PB 3 + GP Rs. Rs.6600/-	Level-11 in the Pay Matrix Rs.67700 Or Rs.15600-39100+GP Rs.6600/- (Pre-revised)	Nil.
5.	Selection or Non-Selection	N.A.	Selection	To get qualified hands.
6.	Age limit for Direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100 % by promotion	100% by promotion	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : B.Sc. Nursing/Diploma in Nursing Administration/Deputy Nursing Supdt. of RIMS, Imphal with 3 years regular service in the grade.	Promotion : Deputy Nursing Superintendent with 5 (five) years regular service in the grade	
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director General of Health Services, Govt. of India - Chairman 2. Joint Secretary looking after the affairs of the Institute in the MoH & FW, Govt. of India - Member 3. One Member of the Executive Council, Society of RIMS, Imphal by rotation - Member 4. One expert in the concerned subject from outside the Institute - Member 5. Director RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services Or his nominee not below the rank of Joint Director from the beneficiary States by rotation - Member 3. One member of the Executive Council, Society of RIMS, Imphal - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	N.A.

Form to be filled by the Ministry/Department proposing amendment to existing recruitment rules.

1.	Name of Post	Chief Nursing Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Chief Nursing Officer	Chief Nursing Officer	Nil.
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group 'A'	GCS Group 'A' (Non-Ministerial)	Nil.
4.	Scale of Pay	PB 3 + GP Rs. Rs.7600/-	Level-12 in the Pay Matrix Rs.78800 Or Rs.15600-39100+GP Rs.7600/- (Pre-revised)	Nil.
5.	Selection or Non-Selection	N.A.	Selection	To get the service of experienced & qualified hands.
6.	Age limit for Direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100 % by promotion failing which by deputation	100% by promotion failing which by deputation	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Promotion : B.Sc. Nursing/Diploma in Nursing Administration with 5 years regular service in the grade in RIMS hospital.</p> <p>Deputation : Nursing Officers in the Hospital of Central/ State Govt./ Union Territory Administrations or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5 years of regular services in a Nursing Officer post in the scale of Rs.15,600-39,100+GP Rs.6600 and possessing the following qualifications and experience :- i) B.Sc. Nursing ii) Not less than 15 years experience in the profession out of which 5 years should be as Nursing Superintendent or in similar capacity in Nursing Administration. Preference shall be given to those possessing M.Sc. in Nursing. Period of deputation shall not ordinarily exceed 3 years.</p>	<p>Promotion : Nursing Superintendent with 2 (two) years regular service in the grade.</p> <p>Deputation : Nursing Officers in the Hospital of Central/State Govt./ Union Territory Administrations or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5 years of regular services in a Nursing Officer post in the scale of Rs.15600-39100+GP Rs.6600 and possessing the following qualifications and experience :- i) B.Sc. Nursing ii) Not less than 15 years experience in the profession out of which 5 years should be as Nursing Superintendent or in similar capacity in Nursing Administration. Preference shall be given to those possessing M.Sc. in Nursing. Period of deputation shall not Ordinarily exceed 3 years.</p>	According to necessity of the post.

1	2	3	4	5															
12.	If Departmental Promotion Committee exists, what is its composition?	<div><div>1. Director General of Health Services, Govt. of India</div><div>- Chairman</div><div>2. Joint Secretary looking after the affairs of the Institute in the MoH & FW, Govt. of India</div><div>- Member</div><div>3. One Member of the Executive Council, Society of RIMS, Imphal by rotation</div><div>- Member</div><div>4. One expert in the concerned subject from outside the Institute</div><div>- Member</div><div>5. Director, RIMS, Imphal.</div><div>- Member</div></div>	<div><div>Promotion :</div><div><div>1. Director, RIMS, Imphal</div><div>- Chairman</div><div>2. Director of Health Services</div><div>- Member</div><div>Or his nominee not below the rank of Joint Director from the beneficiary States by rotation</div><div>3. One member of the Executive Council, Society of RIMS, Imphal</div><div>- Member</div><div>4. Medical Superintendent, RIMS Hospital, Imphal</div><div>- Member</div><div>Secretary</div></div><div>Deputation :</div><table><tr><td>1.</td><td>Director of Health Services</td><td>Chairman</td></tr><tr><td>2.</td><td>Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India</td><td>Member</td></tr><tr><td>3.</td><td>One member of the Executive Council, Society of RIMS, Imphal (by rotation)</td><td>Member</td></tr><tr><td>4.</td><td>One expert in the concerned subject from outside the Institute</td><td>Member</td></tr><tr><td>5.</td><td>Director, RIMS, Imphal</td><td>Member Secretary</td></tr></table></div>	1.	Director of Health Services	Chairman	2.	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member	3.	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member	4.	One expert in the concerned subject from outside the Institute	Member	5.	Director, RIMS, Imphal	Member Secretary	As per GOI instructions
1.	Director of Health Services	Chairman																	
2.	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member																	
3.	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member																	
4.	One expert in the concerned subject from outside the Institute	Member																	
5.	Director, RIMS, Imphal	Member Secretary																	
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.															

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Clinical Psychologists (Non-Teaching) (Same as Neigrihms) Regional Institute of Medical Sciences, Imphal
2.	Name of the Ministry/Department	
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Clinical Psychologists (Dept. of Clinical Psychologist)	Clinical Psychologists (Non-Teaching) (Same as NEIGRIHMS)	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "A" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4600/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15600-39100+GP Rs.5400/- (Pre-revised)	As per revision of pay.
5.	Selection or Non- Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	Not exceeding 35 years (Relazable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	40 years & below (Relazable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : M.Sc. Psychology from a recognised University.	ESSENTIAL : i) M.Phil in Clinical Psychologists from a recognised University and must be registered with RCI ii) 3 years teaching experience as Lecturer in the subject.	For getting the services of well experienced hand.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director General of Health Services, Govt. of India. - Chairman 2. Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. Director, RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

19

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Biochemist (New Cadre to be created with the same avenue)
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Biochemist	Biochemist (New Cadre to be created with the same avenue)	Nil
2.	No. of posts	3 Nos.	3 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "B" (Non-Ministerial)	Nil..
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4600/-	Level-7 in the Pay Matrix Rs.44900/- Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non- Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	Not exceeding 40 years (Relazable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years & below (Relazable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : 1. M.Sc. in Organic Chemistry/Biochemistry/Applied Biology from a recognised University. EXPERIENCE : One-year experience in Hospital Biochemistry laboratory.	ESSENTIAL : i) M.Sc. in Biochemistry/Chemistry/ Biotechnology/Microbiology as a subject of a recognised University. ii) One year practical experience in Biochemistry or Pathological Laboratory preferably of a Medical College or Hospital.	To widen field of choice.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member 5. One expert in the subject Concerned. - Member 6. Deputy Director (Admn), RIMS - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Veterinary Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Veterinary Officer	Veterinary Officer	Nil.
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group 'A'	GCS Group 'A' (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.15600-39100+GP Rs.5400/-	Level-10 in the Pay Matrix Rs.56100 Or Rs.15600-39100+GP Rs.5400/- (Pre-revised)	Nil.
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for Direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years (Relaxable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	Essential : 1. Bachelor's Degree in Science from a recognised University. 2. 2 years practical experience in scientific breeding and maintenance and care of Desirable : A Post Graduate Degree or Diploma in Veterinary Science from a recognised University/or equivalent.	Essential : 1. Bachelor's Degree in Science from a recognised University. 2. 5 years practical in breeding care of laboratory animals Desirable : A Post Graduate Degree or Diploma in any branch of Veterinary Science from a recognised University/or equivalent.	In order to select well qualified & experienced candidate.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By deputation/contract basis failing which by direct recruitment.	By direct recruitment	To appoint young & energetic person.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A.	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	Group B DPC Composition.	1. Director General of Health Services, Govt. of India. - Chairman 2. Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W., Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation). - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. The Director, RIMS, Imphal. - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	N.A.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	
2.	Name of the Ministry/Department	Junior Medical Lab Technologists
3.	Reference number in which Commission's advice on recruitment rules was conveyed	Regional Institute of Medical Sciences, Imphal
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Laboratory Assistant	Junior Medical Lab Technologists	Change of nomenclature of post.
2.	No. of posts	20 Nos.	20 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group 'C'	GCS Group 'C (Non-Ministerial)'	Nil.
4.	Scale of Pay	Rs.5200-20200+GP Rs.1900/-	Level-5 in the Pay Matrix Rs.29200 Or Rs.5200-20200+GP Rs.2800/- (Pre-revised)	Due to revision of pay.
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for Direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years & below (Relaxable for Govt. servants/SC/ST/OBC as per GOI rules)	Nil
7.	Educational and other qualifications for direct recruitment	Essential : 1. Matriculate or its equivalent from a recognised University/ Board/Council. 2. Diploma in Medical Lab. Technology of at least for 1 year course from a recognised Institute.	Essential : PUC/HSSLC Science or its equivalent qualification from a recognised University/ Board and DMLT from any recognised Institute with 1 year relevant experienced. Desirable : B.Sc. in Laboratory Technology from a recognised Institute/ B.Sc. (PCM/Biology) + DMLT from a recognised institute.	Up-gradation of Educational Qualifications for direct recruitment in view of the duties & functions attached to the post.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	25% by promotion failing which by direct recruitment 75% by direct recruitment	25% by promotion failing which by direct recruitment 75% by direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Essential : i) Matriculate passed with 8 years experience as Grade-IV. ii) Passed Laboratory Assistant Training Course for 1 (one) year from RIMS/Recognised Institute.	Promotion : i) Matriculate/HSLC passed Grade IV with 8 years (eight) years regular service in the grade. ii) Passed Laboratory Assistant Training Course for 1 (one) year from RIMS/recognised Institute.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. 2. Director of Health Services Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One expert 4. Medical Superintendent RIMS Hospital, Imphal 5. Dy. Director (Admn), RIMS - Chairman - Member - Member - Member - Member Secretary	1. Director, RIMS, Imphal. 2. Director of Health Services Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One expert 4. Medical Superintendent RIMS Hospital, Imphal 5. Dy. Director (Admn), RIMS - Chairman - Member - Member - Member - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	
2.	Name of the Ministry/Department	Medical Lab Technologists
3.	Reference number in which Commission's advice on recruitment rules was conveyed	Regional Institute of Medical Sciences, Imphal
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Laboratory Technician	Medical Lab Technologists	Change of nomenclature of post.
2.	No. of posts	41 Nos.	41 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group 'C'	GCS Group 'B' (Non-Ministerial)	Due to revision of pay.
4.	Scale of Pay	Rs.5200-20200+GP Rs.2800/-	Level-6 in the Pay Matrix Rs.35400 Or Rs.9300-34800+GP Rs.4200/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	Selection	As the posts are proposed to be filled by promotion only..
6.	Age limit for Direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	N.A.	As direct recruitment is dropped from the method of recruitment.
7.	Educational and other qualifications for direct recruitment	Essential : 1. 10+2 (Science) of a recognised Board/ Council. 2. Diploma in Medical Lab. Technology for a minimum period of 1 year from a recognised Institute. 3. One year experience in a Medical Laboratory. Desirable : Knowledge of Hindi.	N.A.	As direct recruitment is dropped from the method of recruitment

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years for direct recruits.	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion failing which by direct recruitment.	100% by promotion.	Proposed to fill all posts by promotion from feeder lists.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	By promotion :- 1. Matriculate or its equivalent from a recognised Board. 2. Laboratory Assistant of RIMS who has passed Diploma in Lab Technology training course for 1 year from a recognised Institute and having 5 years regular service in the grade.	By promotion : Junior Medical Lab Technologists with 5 years regular service in the grade.	There is no necessity of prescribing educational qualifications for promotes.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One expert - Member 4. Medical Superintendent - Member RIMS Hospital, Imphal 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director. - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. 5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Technical Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Senior Laboratory Technician	Technical Officer	Change of nomenclature os post.
2.	No. of posts	11 Nos.	11 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B"	GCS Group 'B' (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.9300-34800+GP Rs.4200/-	Level-7 in the Pay Matrix Rs.44900 Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	Selection	For selection of qualified person in the feeder posts.
6.	Age limit for Direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifica-tions for direct recruitment	N.A.	N.A.	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 years.	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion.	By promotion.	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	By promotion :- 1. Diploma in Medical Laboratory Technology course of a recognised Institute. 2. 5 years regular service as Laboratory Technician in RIMS, Imphal.	By promotion : Medical Lab Technologists with 5 years regular service in the grade.	Change of nomenclature of feeder post..
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director. - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules.

1.	Name of Post	Blood Bank Technician
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Blood Bank Technician (Merge with suitable post Junior/Senior Post)	Blood Bank Technician	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "C"	GCS Group "C"	Due to revision of pay.
4.	Scale of Pay	Rs.5200-20200 + G.P. Rs.2800/-	Level-6 in the Pay Matrix Rs.35400/- Or Rs.9300-34800+GP Rs.4200/-(Pre-revised)	Nil
5.	Selection or Non-Selection	Non-Selection	Selection	Nil.
6.	Age limit for direct recruitment	Not exceeding 35years (Relazable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35years & below (Relazable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : 1. P.U.Sc. preferably B.Sc. of a recognised University/Board. 2. Diploma in Medical Laboratory Technology 3. Trained in Blood Component separation, Blood Group Serology and Blood Bank Methodology.	ESSENTIAL : 1. P.U.Sc./Class XII Sc. preferably B.Sc. of a recognised University/Council/Board. 2. Diploma in Medical Laboratory Technology from a recognised Institute. 3. Trained in Blood Component separation, Blood Group Serology and Blood Bank Methodology.	Nil.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, if any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services - Member Or his nominee bot below the rank of Jt. Director from the beneficiary State by rotation. . 3. One Expert - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member 5. One expert in the subject Concerned. - Member 6. Deputy Director (Admn), RIMS - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	
2.	Name of the Ministry/Department	Medical Social Worker – Gd. II
3.	Reference number in which Commission's advice on recruitment rules was conveyed	Regional Institute of Medical Sciences, Imphal
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Medical Social Worker	Medical Social Worker- Gd. II	Nil
2.	No. of posts	9 Nos.	9 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "B" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4200/-	Level-7 in the Pay Matrix Rs.44900/- Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	N.A.	Direct Rectt.
6.	Age limit for direct recruitment	Not exceeding 40 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years & below (Relaxable for Govt. servants/ SC/ST/OBC as per GOI rules)	As per GOI norms
7.	Educational and other qualifications for direct recruitment	<u>ESSENTIAL :</u> 1. M.A. in Social Work/MSW (Master in Social Work)/M.A. in Sociology or equivalent from a recognised University or Institute. <u>DESIRABLE :</u> 1. An additional qualification of PSW/M.Phil in Social Work from a recognised University/ Institute. 2. Special paper on Paediatrics/Paediatrics in M.A. or M.S.W. levels of examination. 3. 2 years experience as a Social Worker in the field dealing with Medical/Public Health Services.	<u>ESSENTIAL :</u> 1. Master in Social Work/M.A. Sociology or equivalent qualification from a recognised University or Institution. 2. Two years experience in a Govt. or Private Sector Hospital dealing Medical or Public Service. <u>DESIRABLE :</u> Ability to use Computer.	Desirable Qualification 1 & 2 in the existing RRs are not suitable for the post of Medical Social Worker.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, if any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One subject expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member 5. One expert in the subject Concerned. - Member 6. Deputy Director (Admn), RIMS - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Psychiatric Social Worker
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and refenc	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Psychiatric Social Worker	Psychiatric Social Worker	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "B" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4200/-	Level-7 in the Pay Matrix Rs.44900/- Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non- Selection	Non-Selection	N.A.	Nil.
6.	Age limit for direct recruitment	Not exceeding 35 years (Relazable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years & below (Relazable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : i) M.S.W. from a recognised University with special paper in Psychiatric Social Work and 2 (two) years experience in the field. ii) Preference will be given to the candidate with additional qualification like D.P.S.W. from a recognised University.	ESSENTIAL : i) M.S.W. from a recognised University with special paper in Psychiatric Social Work and 2 (two) years experience in the field. ii) Preference will be given to the candidate with additional qualification like D.P.S.W. f from a recognised University.	Nil.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member 5. One expert in the subject Concerned. - Member 6. Deputy Director (Admn), RIMS - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

**Form to be filled by the Ministry/Department while proposing
amendment to existing recruitment rules.**

1.	Name of Post	Teaching Medical Physicist
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and ref.	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing
1	2	3	4	5
1.	Name of the post	Jr. Physicist	Teaching Medical Physicist	Change of nomenclature
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B"	GCS Group "A"	Nil.
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4200/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15600-39100+GP Rs.5400/- (Pre-revised)	As per revision of pay.
5.	Selection or Non Selection	Selection	N.A.	Nil.
6.	Age limit for direct recruitment	Below 45 years	35 years & below (Relaxable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	A Master degree in Physics with Diploma in Radiological Physics from a recognised University Or Master degree in Medical Physics with R.S.O. eligibility certificate from BARC.	ESSENTIAL : Master degree in Physics with Diploma in Radiological Physics from a recognised University Or Master degree in Medical Physics with R.S.O. eligibility certificate from BARC.	Nil.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	1 Year	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/ absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/ absorption grades from which promotion/ deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director General of Health Services, Govt. of India. - Chairman 2. Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. Director, RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department proposing amendment to existing recruitment rules.

1.	Name of Post	
2.	Name of the Ministry/Department	Senior Medical Physicist
3.	Reference number in which Commission's advice on recruitment rules was conveyed	Regional Institute of Medical Sciences, Imphal
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and ref.	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing
1	2	3	4	5
1.	Name of the post	Physicist	Senior Medical Physicist	Change of nomenclature
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "A"	GCS Group "A"	Nil.
4.	Scale of Pay	Rs.15600-39100 + G.P. Rs.6600/-	Level-11 in the Pay Matrix Rs.67700/- Or Rs.15600-39100+GP Rs.6600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non Selection	Selection	Selection	Nil.
6.	Age limit for direct recruitment	Below 45 years	40 years & below (Relazable for Govt. servants/ SC/ST/OBC as per GOI rules)	As per necessity
7.	Educational and other qualifications for direct recruitment	A Master degree in Physics with Diploma in Radiological Physics from a recognised University Or Master degree in Medical Physics with R.S.O. eligibility certificate from BARC.	ESSENTIAL : Master degree in Physics with Diploma in Radiological Physics from a recognised University Or Master degree in Medical Physics with R.S.O. eligibility certificate from BARC.	Nil.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	1 Year	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By promotion failing which by direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	PROMOTION : Teaching Medical Physicist with 5 (five) years regular service in the grade.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	D.P.C. for appointment of Grade – A post excluding Director post.	1. Director, RIMS, Imphal. - Chairman 2. Director (Health), Govt. of Manipur or its nominee not below the rank of Joint Director. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	
2.	Name of the Ministry/Department	Plaster Assistant
3.	Reference number in which Commission's advice on recruitment rules was conveyed	Regional Institute of Medical Sciences, Imphal
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referen.	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing
1	2	3	4	5
1.	Name of the post	Plaster Assistant	Plaster Assistant	Nil.
2.	No. of posts	2 Nos.	2 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "C"	GCS Group "C"	Nil.
4.	Scale of Pay	Rs.5200-20200 + G.P. Rs.1900/-	Level-4 in the Pay Matrix Rs.25500/- Or Rs.5200-20200+GP Rs.2400/-(Pre-revised)	As per revision of pay.
5.	Selection or Non Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	Below 35 years	30 years & below (Relazable for Govt. servants/ SC/ST/OBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : 1. Matriculate or its equivalent from a recognised Institute/Board. 2. 1 (One) years experience in Plaster techniques in a recognised Hospital/Institute.	ESSENTIAL : 1. Matriculate/HSLC from a recognised University/Board. 2. 3 (three) years experience in Plaster techniques in a recognised Hospital/Institute.	For getting the services of experienced hand..

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	Nil.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/ absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/ absorption grades from which promotion/ deputation/absorption to be made.	N.A.	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services or its nominee not below the rank of Joint Director from the beneficiary States by rotation - Member 3. One expert. - Member 4. Medical Superintendent, RIMS Hospital - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services or its nominee not below the rank of Joint Director from the beneficiary States by rotation - Member 3. One expert. - Member 4. Medical Superintendent, RIMS Hospital - Member 5. Dy. Director (Admn), RIMS - Member Secretary	Nil - No changed. As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.		
1.	Name of Post	Medical Social Worker – Gd. I
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Medical Social Worker	Medical Social Worker- Gd. I	Nil
2.	No. of posts	9 Nos.	9 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "B" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.9300-34800 + G.P. Rs.4200/-	Level-7 in the Pay Matrix Rs.44900/- Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	N.A.	Direct Rectt.
6.	Age limit for direct recruitment	Not exceeding 40 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	35 years & below (Relaxable for Govt. servants/ SC/ST/OBC as per GOI rules)	As per GOI norms
7.	Educational and other qualifications for direct recruitment	<p>ESSENTIAL :</p> <p>1. M.A. in Social Work/MSW (Master in Social Work)/M.A. in Sociology or equivalent from a recognised University or Institute.</p> <p>DESIRABLE :</p> <p>1. An additional qualification of PSW/M.Phil in Social Work from a recognised University/ Institute.</p> <p>2. Special paper on Paediatrics/Paediatrics in M.A. or M.S.W. levels of examination.</p> <p>3. 2 years experience as a Social Worker in the field dealing with Medical/Public Health Services.</p>	<p>ESSENTIAL :</p> <p>1. Master in Social Work/M.A. Sociology or equivalent qualification from a recognised University or Institution.</p> <p>2. Two years experience in a Govt. or Private Sector Hospital dealing Medical or Public Service.</p> <p>DESIRABLE :</p> <p>Ability to use Computer.</p>	Desirable Qualification 1 & 2 in the existing RRs are not suitable for the post of Medical Social Worker.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, if any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A..	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One subject expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal. - Member 5. One expert in the subject Concerned. - Member 6. Deputy Director (Admn), RIMS - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

FRAMING OF RECRUITMENT RULES FOR THE POST OF SENIOR MEDICAL SOCIAL WORKER
IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Senior Medical Social Worker	Nos. * Subject to variation dependent on workload	GCS Group "A" (Non-Ministerial)	Level-11 in the Pay Matrix Rs.67700/- Or Rs.15600-39100+GP Rs.6600/-	Selection	N.A.	N.A.

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Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	2 years.	100 % by promotion	<p><u>PROMOTION :</u></p> <p>Medical Social Worker Gd. I with 5(five) years regular service in the grade.</p>	<p>1. Director, RIMS, Imphal. - Chairman</p> <p>2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member</p> <p>3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member</p> <p>4. Medical Superintendent, RIMS Hospital, Imphal. - Member</p> <p>5. One expert in the subject Concerned. - Member</p> <p>6. Deputy Director (Admn), RIMS - Member Secretary</p>	N.A.

FRAMING OF RECRUITMENT RULES FOR THE POST OF CHIEF MEDICAL SOCIAL WORKER
IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Chief Medical Social Worker	No.. * Subject to variation dependent on workload	GCS Group "A" (Non-Ministerial)	Level-12 in the Pay Matrix Rs.78800/- Or Rs.15600-39100+GP Rs.7600/-	Selection	N.A.	N.A.

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Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circum-stances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	2 years.	100 % by promotion	<p><u>PROMOTION:</u></p> <p>Senior Medical Social Worker with 5(five) years regular service in the grade.</p>	<p>1. Director, RIMS, Imphal. - Chairman</p> <p>2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member</p> <p>3. One member of the Executive Council, Society of RIMS, Imphal Or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member</p> <p>4. Medical Superintendent, RIMS Hospital, Imphal. - Member</p> <p>5. One expert in the subject Concerned. - Member</p> <p>6. Deputy Director (Admn), RIMS - Member Secretary</p>	N.A.

1. Chief Account Officer cum Financial Advisor -
2. Deputy Director (Administration) -
3. Administrative Officer -
4. Accounts Officer -
5. Section Officer -
6. Assistant Section Officer -
7. Upper Division Clerk (UDC) -
8. Account Assistant -
9. Lower Division Clerk (LDC) -
10. Stenographer Grade-I/P.A. -
11. Stenographer Grade-III -
12. Senior Private Secretary -
13. Private Secretary -
14. Assistant Private Secretary -
15. Librarian -
16. Deputy Librarian -
17. Cataloguer -
18. Documentalist -
19. SECTION OFFICER (ELEC/CIVIL/MECH/
SR. TECHNICIAN ELECTRICAL -
20. GAZETTE NOTIFICATION - STENO GRAD E -

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Chief Accounts Officer cum Financial Adviser
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Chief Accounts Officer cum Financial Adviser	Chief Accounts Officer cum Financial Adviser	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "A" Administrative	GCS Group "A" Administrative	Nil
4.	Scale of Pay	Rs.15600-39100+GP Rs.7600/-	Level-12 in the Pay Matrix Rs.78800/- Or Rs.15600-39100+GP Rs.7600/- (Pre-revised)	Nil
5.	Selection or Non-Selection	N.A.	Selection	For selection of a well experienced hand.
6.	Age limit for direct recruitment	Below 45 years (Relaxable 5 years for Govt .servant/ SC/ST and 3 years for OBC candidate).	N.A.	As direct recruitment is dropped from method of rectt.
7.	Educational and other qualifications for direct recruitment	Essential : B.Com Degree from a recognised University. Desirable : M.Com Degree holders/ Chartered Accountants. Experience : 5 years service experience in handling in finance and accounts in at least an autonomous body or Govt. Department or a Public Sector undertaking in a Supervisory capacity. Preference will be given to the person who has experienced in a Medical Colleges/Hospital as Accounts Officer.	N.A.	As direct recruitment is dropped from method of rectt.

1	2	3	4	5
8	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9	Period of Probation, If any.	1 year for direct recruits.	2 years	Nil
10	Method of rectt. Whether by direct rectt. or by promotion/ deputation/absorption and percentage of the vacancy to be filled by various method.	By deputation/direct recruitment.	By promotion failing which by deputation	To open avenue of promotion for lower post and to get the services of experienced hand by deputation in case of failure of promotion.
11	In case of rectt. by promotion/ deputation/ absorption grades from which promotion/deputation/ absorption to be made.	On deputation :- An officer of any Central Accounts Service or Subordinate Accounts Service or any of the State Finance/Accounts Services with at least 6/7 years experience in a supervisory capacity.	By promotion : Sr. Accounts Officer (level-11 in the Pay Matrix Rs.67700/-) with 5 years regular service in the grade. Or Accounts Officer (Level-10 in the Pay Matrix Rs.56100/- with 10 (ten) years regular service in the grade. Deputation : Employees of the Central/State/Union Territory Govts./ Universities/Central Statutory/ Autonomous Bodies/ Public Sector Undertakings/Research & Development organisations : (a) 5 years regular service as Sr. Accounts Officer or its equivalent (level-11 in the Pay Matrix Rs.67700/-) (b) 10 years regular service as Accounts Officer (Level-10 in the Pay Matrix Rs.56100/-) and (c) Possessing the following qualifications and experience :- (i) Graduate in Commerce or Economics (with Accounts and Audit as major subjects) + should have passed the SAS exam [or] (ii) Should be working in an organised accounts service.	To open avenue of promotion for lower post and to get the services of experienced hand by deputation in case of failure of promotion

1	2	3	4	5
12	If Departmental Promotion Committee exists, what is its composition?	DPC composition for the post of Group A (excluding Director)	1. Director, RIMS, Imphal. - Chairman 2. Director (Health), Govt. of Manipur - Member Or its nominee not below the rank of Jt. Director. 3. Medical Superintendent, - Member RIMS Hospital, Imphal. 4. Subject Expert in the concerned area - Member 5. Dy. Director (Admn), - Member RIMS, Imphal. Secretary	As per GOI instructions.
13	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

-4-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Deputy Director (Admn.)
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post		Deputy Director (Admn.)	No RRs framed.
2.	No. of posts		1 * Subject to variation dependent on workload	Nil.
3.	Classification		GCS Group 'A' Administrative.	Nil.
4.	Scale of Pay		Rs.12,000-375-16,500/- (Rs.10,000-325-15,200/- in the case of promotion of incumbent holding the post of Administrative Officer.	Revision of pay from time to time.
5.	Selection or Non-Selection		Selection	For selection of qualified and experienced person.
6.	Age limit for Direct recruitment		N.A.	Nil.
7.	Educational and other qualifications for direct recruitment		N.A.	Nil.

-2-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes		N.A.	Nil.
9.	Period of Probation, If any.		2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.		By promotion failing which by deputation/absorption	For promotion of lower posts & to get the services of well experienced hand in case of failure of promotion.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.		<p>Promotion : Sr. Administrative Officer with 5 (five) years regular service in the grade <i>pay level II</i> Or Administrative Officer with 10 (ten) years regular service in the grade <i>with pay level 10</i></p> <p>Deputation/Absorption : Officers holding analogous posts under Central/State Government with 7 (seven) years administrative experience.</p>	For promotion of lower posts & to get the services of well experienced hand in case of failure of promotion.
12.	If Departmental Promotion Committee exists, what is its composition?		As per GOI instructions.	Nil.
13.	Circumstances in which UPSC is to be consulted in making recruitment.		N.A.	Nil.

-6-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Administrative Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Administrative Officer	Administrative Officer	Nil
2.	No. of posts	2 Nos.	2 Nos. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "B" Ministerial	GCS Group "A" Ministerial	Due to revision of pay.
4.	Scale of Pay	PB 2+GP Rs.4800/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15600-39100+GP Rs.5400/- (Pre revised)	Due to revision of pay.
5.	Selection or Non- Selection	Selection	Selection	Nil
6.	Age limit for Direct recruitment	Not exceeding 45 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	N.A.	As direct rectt. is dropped from the method of rectt.
7.	Educational and other qualifications for direct recruitment	Essential : 1. Graduate of a recognised University. 2. Passed Accounts Training conducted by AG/State Govt. 3. Passed Deptl. Examination in Office Procedure conducted by any State Govt. or equivalent. Experience : Minimum of 15 years regular service of which 5 years as Section Officer or 20 years of regular service of which 5 years as Assistant in a Medical College. Desirable : Knowledge in Administration & Academic works for 5 years service in a medical college.	N.A.	As direct rectt. is dropped from the method of rectt.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9.	Period of Probation, If any.	2 years	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion failing which by direct recruitment.	By promotion failing which by deputation.	For promotion of lower post but in case of failure it may be filled by deputation
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : 1. BA/B.Sc/B.Com from a recognised University. 2. Section Officer of RIMS with 5 years regular service in the grade.	Promotion : Section Officer with 3 (three) years of regular service in the grade failing which Section Officer and Asstt. Section Officer put together with 8 (eight) years regular service. Deputation : Employees of the Central/State/Union Territory Govts./Universities/Central Statutory/Autonomous Bodies/Public Sector Undertakings/Research & Development Organisations : (a) 3 years regular service as Section Officer or its equivalent (level-7 in the Pay Matrix of 7 th CPC) (b) 8 years regular service as Assistant Section Officer (Level-6 in the Pay Matrix Of 7 th CPC) and	For promotion of lower post but in case of failure it may be filled by deputation

Contd ... 3/-

1	2	3	4	5															
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One Expert - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	Promotion : 1. Director, RIMS, Imphal - Chairman 2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One member of the Executive Council, Society of RIMS, Imphal. - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary Deputation : <table><tr><td>1</td><td>Director General of Health Services, Govt. of India</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India</td><td>Member</td></tr><tr><td>3</td><td>One member of the Executive Council, Society of RIMS, Imphal (by rotation)</td><td>Member</td></tr><tr><td>4</td><td>One expert in the subject concerned from outside the Institute.</td><td>Member</td></tr><tr><td>5</td><td>Director, RIMS, Imphal</td><td>Member Secretary</td></tr></table>	1	Director General of Health Services, Govt. of India	Chairman	2	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member	3	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member	4	One expert in the subject concerned from outside the Institute.	Member	5	Director, RIMS, Imphal	Member Secretary	As per GOI instructions.
1	Director General of Health Services, Govt. of India	Chairman																	
2	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member																	
3	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member																	
4	One expert in the subject concerned from outside the Institute.	Member																	
5	Director, RIMS, Imphal	Member Secretary																	
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.															

-9-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Accounts Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Accounts Officer	Accounts Officer	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "B" Ministerial	GCS Group "A" Ministerial	Due to revision of pay.
4.	Scale of Pay	PB 2+GP Rs.4800/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15600-39100+GP Rs.5400/- (Pre revised)	As per revision of pay.
5.	Selection or Non- Selection	Selection	Selection	Nil
6.	Age limit for Direct recruitment	Not exceeding 45 years (Relaxable for Govt. servants upto five years in accordance with the instructions or orders issued by the Central Govt.	N.A.	As direct rectt. is dropped from the method of rectt.
7.	Educational and other qualifications for direct recruitment	Essential : 1. B.Com from a recognised University. 2. 5 years experience in the Accounting works as Junior Accounts Officer/Assistant Accounts Officer/Audit Officer in an Office under Central/State/Autonomous organisation on regular basis OR i) Passed Chartered Accountancy (Intermediate) Examination. ii) 3 years post qualification experience in the profession in an office under Central/State/Autonomous organisation. Desirable : Knowledge of Finance and Accounts of a Medical College for 5 years.	N.A.	As direct rectt. is dropped from the method of rectt.

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1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil
9.	Period of Probation, If any.	2 years	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion failing which by direct recruitment.	By promotion failing which by deputation.	For promotion of lower post but in case of failure it may be filled by deputation
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : i) Graduate from a recognised University. ii) 5 (five) years service experienced as Section Officer.	Promotion : Section Officer with 3 (three) years regular service in the grade failing which Section Officer and Assistant Section Officer put together with 8 (eight) years regular service. Deputation : Employees of the Central/State/Union Territory Govts/ Universities/Central Statutory/Autonomous Bodies/Public Sector Undertakings/ Research & Development Organisations : (a) 3 years regular service as Section Officer or its equivalent (level-7 in the Pay Matrix of 7 th CPC) (b) 8 years regular service as Assistant Section Officer (Level-6 in the Pay Matrix Of 7 th CPC).	For promotion of lower post but in case of failure it may be filled by deputation

Contd ... 3/-

1	2	3	4	5															
12.	If Departmental Promotion Committee exists, what is its composition?	N.A.	<p>Promotion :</p> <p>1. Director, RIMS, Imphal - Chairman</p> <p>2. Director of Health Services - Member</p> <p>Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation.</p> <p>3. One member of the Executive Council, Society of RIMS, Imphal. - Member</p> <p>4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary</p> <p>Deputation :</p> <table><tr><td>1</td><td>Director General of Health Services, Govt. of India</td><td>Chairman</td></tr><tr><td>2</td><td>Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India</td><td>Member</td></tr><tr><td>3</td><td>One member of the Executive Council, Society of RIMS, Imphal (by rotation)</td><td>Member</td></tr><tr><td>4</td><td>One expert in the subject concerned from outside the Institute.</td><td>Member</td></tr><tr><td>5</td><td>Director, RIMS, Imphal</td><td>Member Secretary</td></tr></table>	1	Director General of Health Services, Govt. of India	Chairman	2	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member	3	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member	4	One expert in the subject concerned from outside the Institute.	Member	5	Director, RIMS, Imphal	Member Secretary	As per GOI instructions.
1	Director General of Health Services, Govt. of India	Chairman																	
2	Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India	Member																	
3	One member of the Executive Council, Society of RIMS, Imphal (by rotation)	Member																	
4	One expert in the subject concerned from outside the Institute.	Member																	
5	Director, RIMS, Imphal	Member Secretary																	
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable	N.A.	Nil.															

-12-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Section Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Section Officer	Section Officer	Nil
2.	No. of posts	6 Nos.	6 Nos. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "B" Ministerial	GCS Group "B" Ministerial	Nil
4.	Scale of Pay	Rs.9300-34800+GP Rs.4600/-	Level-7 in the Pay Matrix Rs.44900/- Or Rs.9300-34800+GP Rs.4600/- (Pre-revised)	Due to revision of pay.
5.	Selection or Non-Selection	Non-Selection	Selection	Nil
6.	Age limit for direct recruitment	N.A.	N.A.	Nil
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil

Contd ... 2/-

-12-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	No	No	Nil
9.	Period of Probation, If any.	No	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : B.A./B.Sc./B.Com with 8 years regular service experience as Assistant Section Officer in RIMS.	Promotion : Assistant Section Officer with 5 (five) years regular service in the grade failing which - Assistant Section Officer and UDC/Account Assistant putting together with 10 years regular service out of which at least 2 (two) years as Assistant Section Officer.	For promotion of qualified hands in lower posts considering the length of service/ rendered by them.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of the institute in the Ministry of Health & FW, Govt. of India - Member 3. Director of Health Service for the beneficiary States by rotation. - Member 4. One expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member 5 Secretary	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of the institute in the Ministry of Health & FW, Govt. of India - Member 3. Director of Health Service for the beneficiary States by rotation. - Member 4. One expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

-14-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Assistant Section Officer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Assistant Section Officer	Assistant Section Officer	Nil
2.	No. of posts	13 Nos. * Subject to variation dependent on workload	13 Nos. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "B" Ministerial	GCS Group "B" Ministerial	Nil
4.	Scale of Pay	Rs.9300-34800+GP Rs.4200/-	Level-7 in the Pay Matrix Rs.35400/- Or Rs.9300-34800+GP Rs.4200/- (Pre-revised)	Nil
5.	Selection or Non-Selection	Non-Selection	Selection	For selection of qualified hands.
6.	Age limit for direct recruitment	N.A.	N.A.	Nil
7.	Educational and other qualifications for direct recruitment	N.A..	N.A.	Nil

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	No	No	Nil
9.	Period of Probation, If any.	No	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : 1. UDC of RIMS with 8 years regular service in the grade. 2. Passed Accounts test & Office Procedure examination conducted by the Govt. of Manipur.	Promotion : UDC with 8 (eight) years regular service in the grade Or 5 (five) years regular service in the grade in the case of Graduates, and having passed the Accounts Training Examination and Office Procedure Examination conducted by the Govt. of Manipur.	For promotion of qualified hands in lower posts considering their length of service/ experienced & higher qualification possessed by them.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	

-16-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Upper Division Clerk
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Upper Division Clerk	Upper Division Clerk	Nil
2.	No. of posts	30 Nos. * Subject to variation dependent on workload	30 Nos. * Subject to variation dependent on workload	Nil
3.	Classification	GCS Group "C" Ministerial	GCS Group "C" Ministerial	Nil
4.	Scale of Pay	Rs.5200-20200+GP Rs.2400/- (Pre-revised)	Level-4 in the Pay Matrix Rs.25500/- Or Rs.5200-20200+GP Rs.2400/- (Pre-revised)	Nil
5.	Selection or Non-Selection	Non-Selection	Non-Selection	Nil
6.	Age limit for direct recruitment	N.A.	N.A.	Nil
7.	Educational and other qualifications for direct recruitment	N.A..	N.A.	Nil

Contd ... 2/-

-17-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	No	No	Nil
9.	Period of Probation, If any.	No	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption in the grade in which promotion/deputation/absorption to be made.	<u>Promotion :</u> J.D.C. & RIMS with 8 years regular service in the grade and has passed the Office Procedure examination conducted by the Govt. of Manipur.	<u>Promotion :</u> Lower Division Clerk who have passed Office Procedure Examination conducted by the Govt. of Manipur with 8 (eight) years regular service in the grade and 5 (five) years in the case of Graduates..	To shorten the qualifying years of promotion to persons possessing higher ednl.qualification for better administration.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

-18-

Form to be filled by the Ministry/Department while amendment to existing recruitment rules.

1.	Name of Post	Accounts Assistant
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Accounting Assistant	Accounts Assistant	Nil
2.	No. of posts	2 Nos.	2 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "C" (Non-Ministerial)	GCS Group "C" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.5200-20200+GP Rs.2400/-	Level- (Pre-revised)	As per revision of pay.
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	Not exceeding 35 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.)	35 years & below (Relaxable for Govt. servants/SC/STOBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	ESSENTIAL : 1. B.Com Degree from a recognised University. 2. 5 years experience as Accounting Assistant in a Chartered Accountant Firm. Or 7 years experience as Accounting Assistant in double entry system of Accounting in an Accounting firm/organisation.	ESSENTIAL : 1. B.Com from a recognised University. 2. 5 years experience as Accounting Assistant in a Chartered Accountant Firm. Or 7 years experience as Accounting Assistant in double entry system of Accounting in an Accounting firm/organisation	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By direct recruitment	To select young & energetic person.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A.	N.A.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	1. Director General of Health - Chairman Services, Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	Nil..
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

-20-

Form to be filled by the Ministry/Department proposing mendment to existing recruitment rules.

1.	Name of Post	Lower Division Clerk
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision																								
1	2	3	4	5																								
1	Name of the post	Lower Division Clerk	Lower Division Clerk	Nil																								
2	No. of posts	56 Nos. * Subject to variation dependent on workload	56 Nos. * Subject to variation dependent on workload	Nil																								
3	Classification	GCS Group “C” Grade-III Ministerial	GCS Group “C” Grade-III Ministerial	Nil																								
4	Scale of Pay	Rs.5200-20200+GP Rs.1900/- (Pre-revised)	Level-2 in the Pay Matrix Rs.19900/- Or Rs.5200-20200+GP Rs.1900/- (Pre-revised)	As per revision of pay.																								
5	Selection or Non-Selection	Non-Selection	Non-Selection	Nil																								
6	Age limit for direct recruits.	30 years. Upper age limit is relaxable fpr SC/ST & OBC & Govt. servants as per rules.	35 years. Upper age limit is relaxable for SC/ST & OBC & Govt. servants as per rules.	As per general norms																								
7	Educational and other qualifica-tions for direct recruitment	<div><div>i) Matriculate or its equivalent qualification of a recognised University/Board.</div><div>ii) Typing with minimum speed of 30 words per minute in English. Relaxable upto 25 words per minute for SC/ST candidates.</div><div>Relaxable in case of handicapped persons.</div><div>iii) Candidates should come through Employment Exchanges and qualify in the recruitment examination to be conducted by RIMS as follows :</div><table><tr><td>Subject</td><td>Full Mark</td><td>Time Allow</td></tr><tr><td>1) English(Essay) Precise Writing</td><td>60</td><td>1 ½ hrs</td></tr><tr><td>2) General English & Arithmetic</td><td>60</td><td>1 ½ hrs</td></tr><tr><td>3) General Knowledge</td><td>60</td><td>1 ½ hrs</td></tr></table></div>	Subject	Full Mark	Time Allow	1) English(Essay) Precise Writing	60	1 ½ hrs	2) General English & Arithmetic	60	1 ½ hrs	3) General Knowledge	60	1 ½ hrs	<div><div>i) HSSLC/Class XII or its equivalent qualification of a recognised University/Board.</div><div>ii) Certificate or Diploma Course in Computer Application.</div><div>iii) Minimum speed 9000 KDPH.</div><div>(Minimum speed relaxable for SC/ST candidates & handicapped persons as per rules)</div><div>iii) Candidates should come through Employment Exchanges and qualify in the recruitment examination to be conducted by RIMS before viva voce interview in the following subjects :</div><table><tr><td>Subject</td><td>Full Mark</td><td>Time Allow</td></tr><tr><td>1) English(Essay) Precise Writing</td><td>60</td><td>1 ½ hrs</td></tr><tr><td>2) General English & Arithmetic</td><td>60</td><td>1 ½ hrs</td></tr><tr><td>3) General Knowledge</td><td>60</td><td>1 ½ hrs</td></tr></table></div>	Subject	Full Mark	Time Allow	1) English(Essay) Precise Writing	60	1 ½ hrs	2) General English & Arithmetic	60	1 ½ hrs	3) General Knowledge	60	1 ½ hrs	Upgrading the E.Q. for direct recruitment in order to recruit more qualified persons.
Subject	Full Mark	Time Allow																										
1) English(Essay) Precise Writing	60	1 ½ hrs																										
2) General English & Arithmetic	60	1 ½ hrs																										
3) General Knowledge	60	1 ½ hrs																										
Subject	Full Mark	Time Allow																										
1) English(Essay) Precise Writing	60	1 ½ hrs																										
2) General English & Arithmetic	60	1 ½ hrs																										
3) General Knowledge	60	1 ½ hrs																										

Contd ... 2/-

-21-

1	2	3	4	5
8	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	No	No	Nil
9	Period of Probation, If any.	No	2 years	Nil
10	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	75% by direct recruitment and 25% by from the qualified employees of RIMS on seniority cum fitness/Multitasking Staff in PB 1+GP Rs.1800/-	75% by direct recruitment and 25% by from the qualified employees of RIMS on seniority cum fitness/Multitasking Staff in PB 1+GP Rs.1800/-	Nil
11	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	For 25% promotion from qualified Multitasking Staff in PB 1+GP Rs.1800 i) Matriculate of a recognised Univ./Board with 10 years regular service in the grade. ii) Typing speed with a minimum of 30 words per minute in English. Relaxable upto 25 words per minute for SC/ST candidates. Relaxable in case of handicapped persons. iii) Written Test Qualifying Examination Subject Full Mark Pass Mark Hrs. 1. Eng. 50 30% 1.30 2. Arith 50 30% 1.30 3. G.K. 50 30% 1.30	For 25% promotion from qualified Multitasking Staff in PB 1+GP Rs.1800 i) Matriculate of a recognised Univ./Board with 3 (three) years regular service in the grade. ii) Typing speed with a minimum of 30 words per minute in English. Relaxable upto 25 words per minute for SC/ST candidates. Relaxable in case of handicapped persons. iii) Written Test Qualifying Examination Subject Full Mark Pass Mark Hrs. 1. Eng. 50 30% 1.30 2. Arith 50 30% 1.30 3. G.K. 50 30% 1.30	Reducing the length of service for promotion.
12	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	1. Director, RIMS, Imphal - Chairman 2. Director (Health), Govt. of Manipur Or its nominee not below the rank of Jt. Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area. - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	Nil
13	Circumstances in which UPSC to be consulted in making recruitment.	N.A.	N.A.	Nil

22

FRAMING OF RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GR. I IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Stenographer Gr. I (Stenographer Gr.I & II (merged in the pay level 6 vide OM No.A-32014/1/2017/MF.CGA(A)/N GE/Steno/09: dt.05.04.2018)	All posts of Stenographer Gr.I	GCS Group "B" Ministerial.	Level-6 in the Pay Matrix Rs.35400/- Or Rs.9300-34800+GP Rs.4200/-	Selection	N.A.	N.A.

Contd ... 2/-

23-

Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	N.A.	100% by promotion.	<p><u>PROMOTION :</u></p> <p>Stenographer Gr-III with 5 (five) years regular service in the grade and having passed the speed test examination conducted by the MPSC or RIMS authority for every 6 (six) months (April & November) in a year for appointment/promotion to Stenographer Gr-I. (As prescribed by Deptt. of Personnel, Govt. of Manipur Notification No.1/50/86(Rules)/DP: Dt. 17.10.1992).</p> <p><u>Skill test norms (Stenography) :-</u> Dictation of 10 minutes @ 120/100 w.p.m. for UR and SC/ST respectively in English.</p> <p><u>Transcription :-</u> Transcription time of 60 minutes (Stenography) in English.</p> <p><u>On Computer :-</u> Typing test :- 50/40 wpm for UR & SC/ST respectively in English.</p>	<p>1. Director, RIMS, Imphal. - Chairman</p> <p>2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation.</p> <p>3. Medical Superintendent, RIMS Hospital, Imphal. - Member</p> <p>4. Subject Expert in the concerned Area. - Member</p> <p>5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary</p>	N.A.

FRAMING OF RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GR. III IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Stenographer Gr. III	13 Nos. * Subject to variation dependent on workload	GCS Group "C" Ministerial.	Level-4 Rs.5200-20200 + GP Rs.2400/-.	N.A.	35 years & below (Relaxable for Govt. servants & OBC/SC/ST etc.)	<p>ESSENTIAL :</p> <ol style="list-style-type: none"> 1. HSSLC/12TH Class from a recognised Board/Institute. 2. Typing test (English) 30 wpm (25 wpm for SC/ST) 3. Dictation – 10 minutes @ 80 words per minute and not below 65 words per minute in Stenography (English) (60 words per minute for SC/ST). 4. Transcription time of 60 minutes (Stenography)

-26-

- 2 -

Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	2 years.	100% by direct recruitment	N.A.	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. . 3. Medical Superintendent, RIMS Hospital, Imphal. - Member 4. Subject Expert in the concerned Area. - Member 5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary	N.A.

-27-

FRAMING OF RECRUITMENT RULES FOR THE POST OF SENIOR PRIVATE SECRETARY IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Senior Private Secretary	1 (one)	GCS Group "A" Ministerial.	Level-11 in the Rs.15600-339100+GP Rs.6600/- and on completion of 8 years combined regular service in the grade pay of Rs.4800 and Rs.5400 (Gazette of India dt.24.02.2014)	Selection	N.A.	N.A.

Contd ... 2/-

-29-

FRAMING OF RECRUITMENT RULES FOR THE POST OF PRIVATE SECRETARY IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Private Secretary	1 (one) * Subject to variation dependent on workload	GCS Group "B" Ministerial.	Level-8 Rs.9300-34800+GP Rs.4800/- and on completion of 4 years regular service in the grade pay of Rs.4800 granted non-functional grade in PB-3 of Rs.15600-39100/- plus Grade Pay of Rs.5400/- (Gazette of India dt.24.02.2014)	Selection	N.A.	N.A.

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Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	N.A.	100% by promotion.	<p style="text-align: center;">PROMOTION :</p> <p>Assistant Private Secretary with 5 (five) years regular service in the grade</p> <p style="text-align: center;"><i>failing which</i> -</p> <p>Assistant Private Secretary and Stenographer Grade I putting together with 6 (six) years regular service</p> <p style="text-align: center;"><i>failing both</i> -</p> <p>from amongst the Stenographer Gr. I who had rendered not less than 10 (ten) years regular service in the grade. (As prescribed by Deptt. of Personnel, Govt. of Manipur Notification No.1/50/86(Rules)/DP: Dt.17.10.1992).</p>	<p>1. Director, RIMS, Imphal. - Chairman</p> <p>2. Director of Health Services - Member</p> <p style="padding-left: 40px;">Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. .</p> <p>3. Medical Superintendent, RIMS Hospital, Imphal. - Member</p> <p>4. Subject Expert in the concerned area. - Member</p> <p>5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary</p>	N.A.

-21-

(FRAMING OF RECRUITMENT RULES FOR THE POST OF ASSISTANT PRIVATE SECRETARY IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Name of Post	No. of post(s)	Classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Assistant Private Secretary	All posts of Assistant Private Secretary * Subject to variation dependent on workload	GCS Group "B" Ministerial.	Level-7 Rs.9300-34800+GP Rs.4600/-	Selection	N.A.	N.A.

Contd ... 2/-

-32-

Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of rectt. whether by direct recruit or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
N.A.	N.A.	100% by promotion.	<p><u>PROMOTION :</u></p> <p>Stenographer Grade-I with 5 (five) years regular service in the grade. (As prescribed by Deptt. of Personnel, Govt. of Manipur Notification No.1/50/86(Rules)/DP: Dt. 17.10.1992).</p>	<p>1. Director, RIMS, Imphal. - Chairman</p> <p>2. Director of Health Services - Member Or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. .</p> <p>3. Medical Superintendent, RIMS Hospital, Imphal. - Member</p> <p>4. Subject Expert in the concerned Area. - Member</p> <p>5. Dy. Director (Admn), RIMS, Imphal. - Member Secretary</p>	N.A.

-28-61-

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Librarian
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Librarian	Librarian	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "A" (Non-Ministerial)	GCS Group "A" (Non-Ministerial)	Nil.
4.	Scale of Pay	Rs.15600-39100+GP Rs.6600/-	Rs.15600-39100+GP Rs.6600/- (Pre-revised)	Nil
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	50 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.)	45 years & below (Relaxable for Govt. servants/SC/STOBC as per GOI rules)	Nil.
7.	Educational and other qualifications for direct recruitment	<p>ESSENTIAL :</p> <p>1. M.A./M.Sc/M.Com. with B.Lib.Sc. Or B.A./B.Sc./B.Com. with M.Lib.Sc. from a recognised University/Institution with 8 years experience in the grade of Rs.2000-3500/- Or Rs.2200-4000/- (Pre-revised Scale).</p> <p>DESIRABLE :</p> <p>Experience gains in the Library of Regional Institute of Medical College. Knowledge of Hindi and Manipuri</p>	<p>ESSENTIAL :</p> <p>1. M.A./M.Sc/M.Com. with B.Lib.Sc. Or B.A./B.Sc./B.Com. with M.Lib.Sc. from a recognised University.</p> <p>2. 8 years experience in the Grade of Rs.2000-3500/- Or Rs.2200-4000/- (Pre-revised Scale).</p>	Nil.

-29- -62-

Contd. 27-

- 2 -

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	By promotion failing which by direct recruitment	To open avenue of promotion for lower post.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	N.A.	PROMOTION : Deputy Librarian or Documentalist or Cataloguer at Pay Scale of Rs.15000-39100+GP Rs.5400/- with 5 years regular service in the grade	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	Nil..
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Deputy Librarian
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Deputy Librarian	Deputy Librarian	Nil
2.	No. of posts	2 Nos.	2 Nos. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "A" (Non-Ministerial)	Due to revision of pay.
4.	Scale of Pay	Rs.9300-34800 + GP Rs.6600/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15000-39100+GP Rs.5400/- (Pre-revised)	Nil
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion.	100% by promotion.	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : Library Assistant of RIMS, Imphal with 8 years regular service in the grade.	PROMOTION : Library Assistant with 8 (eight) years regular service in the grade	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the - Member affairs of RIMS, Imphal in the MoH&FW, Govt. of India. 3. One member of the Executive - Member Council, Society of RIMS, Imphal (by rotation) 4. One expert in the concerned - Member subject from outside the Institute. 5. Director, RIMS, Imphal - Member Secretary	Nil..
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

- 22 / - 65 -

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Cataloguer
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Cataloguer	Cataloguer	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "A" (Non-Ministerial)	Due to revision of pay.
4.	Scale of Pay	Rs.9300-34800 + GP Rs.4600/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15000-39100+GP Rs.5400/- (Pre-revised)	Nil
5.	Selection or Non-Selection	N.A.	N.A.	Nil.
6.	Age limit for direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion.	100% by promotion.	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : Library Assistant of RIMS, Imphal with 8 years regular service in the grade.	PROMOTION : Library Assistant with 8 (eight) years regular service in the grade.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director of Health Services - Chairman Govt. of India. 2. Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. Director, RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

Form to be filled by the Ministry/Department while proposing amendment to existing recruitment rules.

1.	Name of Post	Documentalist
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	

Sl. No.	Name	Provision in the existing/approved Rules	Revised Provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Documentalist	Documentalist	Nil
2.	No. of posts	1 No.	1 No. * Subject to variation dependent on workload	Nil.
3.	Classification	GCS Group "B" (Non-Ministerial)	GCS Group "A" (Non-Ministerial)	Due to revision of pay.
4.	Scale of Pay	P.B.2+G.P. Rs.4600/-	Level-10 in the Pay Matrix Rs.56100/- Or Rs.15000-39100+GP Rs.5400/-(Pre-revised)	Nil
5.	Selection or Non-Selection	Non-Selection	Selection	Nil.
6.	Age limit for direct recruitment	N.A.	N.A.	Nil.
7.	Educational and other qualifications for direct recruitment	N.A.	N.A.	Nil.

Contd ... 2/-

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	N.A.	N.A.	Nil.
9.	Period of Probation, If any.	2 Years	2 years	As per rules.
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion.	100% by promotion.	Nil.
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : Library Assistant of RIMS, Imphal with 8 years regular service in the grade.	PROMOTION : Library Assistant with 8 (eight) years regular service in the grade.	Nil.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW, Govt. of India. - Member 3. Director of Health Services for the beneficiary States by rotation - Member 4. One expert. - Member 5. Dy. Director (Admn), RIMS - Member Secretary	1. Director General of Health Services, Govt. of India. - Chairman 2. Joint Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt. of India. - Member 3. One member of the Executive Council, Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. Director, RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

PROPOSAL FOR AMENDMENT OF RECRUITMENT RULES FOR THE POST OF **SECTION OFFICER GRADE-I**
(**ELECT/CIVIL/MECH**)/**SR. TECHNICIAN ELECTRICAL** IN THE REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL.

Designation of the post(s)	No. of post(s)	Classifi- cation	Scale of pay	Whether selection post or non- selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Section Officer Grade-I (Elect/ Civil/Mech)/ Sr. Technician Electrical	All posts of Section Officer Grade-I (Elect/ Civil/Mech)/ Sr. Technician Electrical	G.C.S. Group C (Non- Gazetted)	Rs.9300-34800 +GP 4200	Selection	18-35 years (Upper age limit relaxable as per GOI norms)	<p><u>ESSENTIAL :</u></p> <p>Degree or Diploma in Elect/Mech/ Civil/Telecom/Electronics Engineering at least 3 years course from a recognised Institute.</p> <p><u>DESIRABLE :</u></p> <p>Knowledge of Manipuri & Hindi</p>

Contd ,,,. 2/-

Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/ transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment.
8	9	10	11	12	13
N.A.	2 (two) years	50% by direct recruitment & 50% by promotion failing which by direct recruitment.	<p><u>PROMOTION :</u></p> <p>Jr. Technician Electrical/Asstt. Technician Electrical possessing Degree in Electrical/Telecom/Electronics/ Computer Engineering with 3 years regular service in their respective grades</p> <p><u>failing which -</u></p> <p>Jr. Technician Electrical/Asstt. Technician Electrical possessing Diploma in Electrical/ Electronics/ Telecom Engineering with 5 years regular service in their respective grades</p> <p>Or</p> <p>Jr. Technician Electrical/Asstt. Technician Electrical possessing Trade Certificate (Electrician/Wireman/ Electronics/Computer Engineering from ITI or recognised Institute Certificate with 8 years regular service in their respective grades.</p>	Class III DPC	N.A.

-21-

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment of existing recruitment rules.

1.	Name of Post	Section Officer Grade I (Elect/Civil/Mech)
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal.
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	Notification No. B/14/74-MC(Pt): Dt. 4th August, 1993

Col. No.	Particulars	Provisions in the existing/ approved Rules	Revised provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Section Officer Grade-I (Elect/Civil/Mech)	Section Officer Grade-I (Elect/Civil/Mech)/ Sr. Technician Electrical	Due to identical scale of pay of Rs.9300-34800 + GP 4200 in the revision and similarity of duties attached to these two nomenclature of posts
2.	No. of posts	All posts of S.O. Gr. I in the RMC	All posts of Section Officer Grade-I (Elect/Civil/Mech)/ Sr. Technician Electrical In the RIMS	By clubbing together the two nomenclature of posts of SO Grade I and Sr. Technician Electrical under one common R/Rs.
3.	Classification	GCS Class III (Non-Gazetted)	GCS Class III (Non-Gazetted)	No changed.
4.	Scale of pay	Rs.1400-2600/-	Rs.9300-34800 + GP 4200	Due to revision of pay
5.	Whether selection or Non-Selection post	Selection	Selection	No changed.
6..	Age for direct recruits	18 to 35 years (Relaxable as per GOI norms)	18 to 35 years (Relaxable as per GOI norms)	No changed.
7.	Educational and other qualifications required for direct recruitment	ESSENTIAL : 1.Matriculate or its equivalent from a recognised Board/ University. 2.Degree/Diploma in Elect/Civil/ Mech Engineering course from a recognised Institutions.	ESSENTIAL : Degree or Diploma in Elect/ Mech/Civil/Telecom/Electronics at least 3 years course from a recognised Institute. DESIRABLE: Knowledge of Manipuri & Hindi.	To adopt the existing R/Rs of similar posts under the State Govt. of Manipur in order to widen field for choice of qualified hands.

-72-

1	2	3	4	5
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	N.A.	N.A.	No changed.
9.	Period of probation, if any.	2 (two) years	2 (two) years	No changed.
10.	Method of recruitment. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancies to be filled by various methods.	70% by direct recruitment & 30% by promotion failing which by direct recruitment	50% by direct recruitment & 50% by promotion failing which by direct recruitment.	To adopt the method of recruitment of R/Rs under the State Govt. of Manipur and to open avenue of promotion for lower posts.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	PROMOTION : S.O. Grade-II/ Sr. Technician possessing Diploma in Elect/Civil with 2 years regular service in the grade.	PROMOTION : Jr. Technician Electrical/Asstt. Technician Electrical possessing Degree in Electrical/Telecom/ Electronics/Computer Engineering with 3 years regular service in their respective grades failing which - Jr. Technician Electrical/Asstt. Technician Electrical possessing Diploma in Electrical/Electronics/ Telecom Engineering with 5 years regular service in their respective grades Or Jr. Technician Electrical/Asstt. Technician Electrical possessing Trade Certificate (Electrician/ Wireman/Electronics/Computer Engineering from ITI or recognised Institute Certificate;	There is no post of S.O. Grade II in RIMS since its inception (as RMC). Further, the post of Sr. Technician exist in the feeder list for promotion to Section Officer Gr. I in the existing R/Rs is also carrying identical scale of pay of Section Officer Gr.I (Rs.9300- 34800+GP 4200) as per the latest revision of Pay. Therefore, the post of Sr. Technician is proposed to be clubbed together with Section Officer Grade-I under one single common R/Rs as the duties and functions attached to these two nomenclature of posts are almost similar and identical.
12.	If a DPC exists, what is its Compositions ?	Class III DPC	Class III DPC	No changed.
13.	Circumstances in which UPSC is to be consulted in making Recruitment.	As per existing instruction of NERMC Society, Manipur.	N.A.	N.A.

1	2	3	4	5
8.	Whether educational qualifications and age limit prescribed for direct recruits will apply in the case of promotes	No	No	Nil
9.	Period of Probation, If any.	No	2 years	Nil
10.	Method of rectt. Whether by direct rectt. or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	100% by promotion	100% by promotion	Nil
11.	In case of rectt. by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	Promotion : B.A./B.Sc./B.Com with 8 years regular service experience as Assistant Section Officer in RIMS.	Promotion : Assistant Section Officer/Accounts Assistant with 5 (five) years regular service in the grade failing which - Assistant Section Officer and UDC putting together with 10 years regular service out of which at least 2 (two) years as Assistant Section Officer.	For promotion of qualified hands in lower posts considering the length of service/ rendered by them.
12.	If Departmental Promotion Committee exists, what is its composition?	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary - Member looking after the affairs of the institute in the Ministry of Health & FW, Govt. of India 3. Director of Health Service - Member for the beneficiary States by rotation. 4. One expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member 5. Secretary	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary - Member looking after the affairs of the institute in the Ministry of Health & FW, Govt. of India 3. Director of Health Service - Member for the beneficiary States by rotation. 4. One expert - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As per GOI instructions.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	N.A.	N.A.	Nil.

22-

PROMULGATION FOR AMENDMENT OF RECRUITMENT RULES FOR THE POST OF SECTION OFFICER GRADE-I
ELECT/CIVIL/MECH/GR. TECHNICIAN ELECTRICAL IN THE REGIONAL INSTITUTE OF DISTANCE EDUCATION, IMPRIM.

Designation of the post(s)	No. of post(s)	Classifi- cation	Scale of pay	Whether: selection post or non- selection post	Age for direct recruits	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7
Section Officer Grade-I (Elect/ Civil/Mech)/ Sr. Technician Electrical	All posts of Section Officer Grade-I (Elect/ Civil/Mech)/ Sr. Technician Electrical	G.O.S. Group C (Non- Gazetted)	Rs.9300-34800 +GP 4200	Selection	18-35 years (Upper age limit relaxable as per GOI norms)	<u>ESSENTIAL</u> : Degree or Diploma in Elect/Mech/ Civil/Telecom/Electronics Engineering or least 3 years course from a recognised Institute. <u>DESIRABLE</u> : Knowledge of Manipuri & Hindi

Page No. 2/-

57

Whether age & educational qualifications prescribed for direct recruits will apply in the case of promoters.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion/deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/transfer to be made.	If a DPC exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment.
8	9	10	11	12	13
N.A.	2 (two) years	50% by direct recruitment & 50% by promotion failing which by direct recruitment.	<p>PROMOTION :</p> <p>Jr. Technician Electrical/Asstt. Technician Electrical possessing Degree in Electrical/Telecom/Electronics/Computer Engineering with 3 years regular service in their respective grades</p> <p><u>And/or which -</u></p> <p>Jr. Technician Electrical/Asstt. Technician Electrical possessing Diploma in Electrical/Electronics/Telecom Engineering with 5 years regular service in their respective grades</p> <p>And Technician Electrical/Asstt. Technician Electrical possessing Grade Certificate (Electrical/Telecom/Electronics/Computer Engineering) from ITI or recognized Institute/Certificate with 5 years regular service in their respective grades.</p>	Class III DPC	N.A.

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment of existing recruitment rules.

1.	Name of Post	Section Officer Grade I (Elect/Civil/Mech)
2.	Name of the Ministry/Department	Regional Institute of Medical Sciences, Imphal.
3.	Reference number in which Commission's advice on recruitment rules was conveyed	
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly tagged and referenced)	Notification No. B/14/74-332(24) Dt. 4 th August, 1993

Col. No.	Particulars	Provisions in the existing/ approved Rules	Revised provision proposed	Reasons for proposing revision
1	2	3	4	5
1.	Name of the post	Section Officer Grade-I (Elect/Civil/Mech)	Section Officer Grade-I (Elect/Civil/Mech)/ Sr. Technician Electrical	Due to identical scale of pay of Rs.9300-34800 + GP 4200 in the revision and similarity of duties attached to these two nomenclature of posts
2.	No. of posts	All posts of S.O. Gr. I in the RMC	All posts of Section Officer Grade-I (Elect/Civil/Mech)/ Sr. Technician Electrical in the RIMS	By clubbing together the two nomenclature of posts of SO Grade I and Sr. Technician Electrical under one common R/Rs.
3.	Classification	GCS Class III (Non-Gazetted)	GCS Class III (Non-Gazetted)	No changed.
4.	Scale of pay	Rs.1,100-2,600	Rs.9,300-34,800 + GP 4,200	Due to revision of pay
5.	Whether selection or Non-Selection post	Selection	Selection	No changed.
6.	Age for direct recruits	18 to 35 years	18 to 35 years	No changed.
7.	Qualifications and other conditions to be used for direct recruitment	<p>Eligible as per UPSC norms</p> <p>1. Bachelors Degree</p> <p>2. Bachelors or its equivalent from a recognized Board/ University.</p> <p>3. Degree/Diploma in Elect/Civil/Mech. Engineering, courses from a recognized institutions.</p>	<p>Eligible as per UPSC norms</p> <p>1. Bachelors Degree</p> <p>2. Bachelors or its equivalent from a recognized Board/ University.</p> <p>3. Degree/Diploma in Elect/Civil/Mech. Engineering, courses from a recognized institutions.</p> <p>4. Bachelors Degree</p> <p>5. Knowledge of Manipuri & Hindi.</p>	<p>1. Bachelors Degree</p> <p>2. Bachelors or its equivalent from a recognized Board/ University.</p> <p>3. Degree/Diploma in Elect/Civil/Mech. Engineering, courses from a recognized institutions.</p> <p>4. Bachelors Degree</p> <p>5. Knowledge of Manipuri & Hindi.</p>

Sl. No.	1	2	3	4	5
8.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	N.A.	N.A.	N.A.	No change.
9.	Period of probation, if any.	2 (two) years	2 (two) years	2 (two) years	No change.
10.	Method of recruitment. Whether by direct recmt. or by promotion/deputation/absorption and percentage of the vacancies to be filled by various methods.	70% by direct recruitment 30% by promotion falling which by direct recruitment	50% by direct recruitment & 50% by promotion falling which by direct recruitment.	50% by direct recruitment & 50% by promotion falling which by direct recruitment.	To adopt the method of recruitment of R/Rs under the State Govt. of Manipur and to open avenue of promotion for lower posts.
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	PROMOTION : S.O. Grade-II/ Sr. Technician possessing Diploma in Elect./Civil with 2 years regular service in the grade.	PROMOTION : Jr. Technician Electrical/Asstt. Technician Electrical possessing Degree in Electrical/Telecom./Electronics/Computer Engineering with 3 years regular service in their respective grades Falling which - Jr. Technician Electrical/Asstt. Technician Electrical possessing Diploma in Electrical/Electronics/Telecom Engineering with 3 years regular service in their respective grades Or Jr. Technician Electrical/Asstt. Technician Electrical possessing Grade Certificate (Electrician/Plumber), Electronics/Computer Engineering from ITI or an equivalent Institute/Certificate.	PROMOTION : Jr. Technician Electrical/Asstt. Technician Electrical possessing Grade Certificate (Electrician/Plumber), Electronics/Computer Engineering from ITI or an equivalent Institute/Certificate.	There is no post of S.O. Grade II in RIMS since its inception (as RMC). Further, the post of Sr. Technician exist in the feeder list for promotion to Section Officer Gr. I in the existing R/Rs is also carrying identical scale of pay of Section Officer Gr. I (Rs. 9360- 24800- GP 4200) as per the latest revision of Pay. Therefore, the post of Sr. Technician is proposed to be merged together with Section Officer (Grade-I) under one single category.
12.	Class of post, what is the classification.	Class III DFC	Class III DFC	Class III DFC	No change.
13.	Any other remarks to be noted.	As per existing instruction of IHRAC Society, Manipal.	As per existing instruction of IHRAC Society, Manipal.	As per existing instruction of IHRAC Society, Manipal.	No change.