

REGIONAL INSTITUTE OF MEDICAL SCIENCES,
IMPHAL

Tender Notice No.E/19/RIMS(P)-2015

Imphal, the 30th Dec, 2015
Due date: 23rd Jan, 2016

TERMS AND CONDITIONS OF SUPPLY

1. The outer cover of the tender should be subscribed "TENDER FOR SUPPLY OF DRINKING WATER" to the Regional Institute of Medical Sciences, Imphal and the inner cover sealed. The tender should be accompanied by valid original income Tax and Sales Tax clearance Certificates. Certificate of Registration of your firm from the Taxation Department and also Earnest Money specified hereunder. The firm should have the necessary permit/license from the competent authorities to operate the business of supplying water. Tenders without the above Certificate will be liable to be rejected.
2. RECEIPT OF TENDERS:
Tender must reach this office not later than the date/time specified in the tender notice as mentioned above. Late tenders may not be considered.
3. OPENING OF TENDERS:
Tenders shall be opened as specified in the tender notice. Tenderers or their representatives duly authorized may be present at the time of opening of the tender, if the date of opening of the tender is declared as Holiday or otherwise, the same will be opened on the next working day.
4. CONDITIONS OF CONTRACT:
Any terms and conditions of the tendering firms not appearing in the body of the Tender will not be considered as forming part of their tenders. Tendering firms should submit their tenders with reference to the terms and conditions.
5. PRICE /RATE:
 - a) The rate should be quoted both in words and figures for each trip for the quantities shown in the Annexure. Rate should be inclusive of all charges and taxes. Tenderer may quote for either of the items or both. If quoting for both the items, Earnest Money should be deposited for both the items.
 - b) Erasure and alternations without being authenticated with full signature of tenderer will be disqualified. No alteration or modification in the rate will be allowed after submission of the tender/quotation.
6. EARNEST MONEY:
The Earnest Money as shown below should be deposited in the form of Demand Draft of any Nationalized/Schedule Bank in favor of Director, Regional Institute of Medical Sciences, Imphal.
 - a) Supply of water to all departments of RIMS: Rs.50,000/- (Rupees Fifty thousand) only.
 - b) Supply of water to all Ward Sulabs and Deluxe wards of RIMS and RIMS Hospital using pumping genset: Rs.80,000/- (Rupees Eighty thousand) only.
7. SECURITY DEPOSIT:
The amount of earnest money deposited in respect of the successful tenders shall be converted into Security Deposit. Interest on such security deposit will not be borne by the



Institute. The earnest money of unsuccessful tender will be refunded on demand. The security deposit shall be refunded after satisfactory completion of supplies.

8. VALIDITY OF THE OFFER:

The quoted rate/price should remain valid for the least 12 (twelve) months from the date of opening tender.

9. ACCEPTANCE:

- a) This office reserve itself the right to increase, decrease, drop or split up the quantity and place the supply orders on one or more tenders and the tenders must supply at the quoted rates.
- b) Payment will be made on monthly basis only after the receipt of the drinking water after due verification by concerned indenting Departments/Units of Hospital and College.
- c) Supplier should maintain a Register book for recording daily supply of drinking water showing the hour and date. Bill (quadruplicate) should be signed and the same bill should be submitted through the Medical Superintendent RIMS Hospital, Imphal and the concerned Head of Departments/Units.

10. The supplier will get signature from the concerned RIMS gate security in the maintained register regularly.

11. The quality of water supplied should be fit for human consumption and hospital use. The Institute reserves the right to conduct quality test on the water supplied whenever felt necessary and if found to be unfit for consumption the contract for supply of water is liable to be terminated. The decision of the Institute in this regard shall be final.

12. At any time during the supply of the water to the Institute if it is found that the quantity of water is less than the stipulated quantity, the contract is liable to be terminated

13. NON-SUPPLY OF DRINKING WATER AND FORFEITURE OF SECURITY DEPOSIT:

- a) The water supplier should supply drinking water regularly otherwise penalty @1% on the value of water supplied per week shall be levied and acceptance of tender is liable to cancellation without any notice and Security Deposit shall be forfeited.
- b) Tenders which do not fulfill any of the above conditions or are incomplete in any respect are liable to summarily rejection. Canvassing in connection with tender is prohibited and the tenders submitted by the tenderers who are reported to have canvassed will be rejected.

14. The successful bidder shall be required to execute on Agreement with the Institute. The Agreement may be terminated by giving one month's notice by either party except in cases of clauses 9, 10 and 11 above were the Institute may terminate the Agreement without giving any notice in advance.



(Prof. S. Rita Devi)

Director

Regional Institute of Medical Sciences
Imphal

Signature of Tenderer
With firm's seal.