



क्षेत्रीय आयुर्विज्ञान संस्थान, इफाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
[An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India]

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ADVERTISEMENT FOR THE POST OF 1 (ONE) CHIEF ACCOUNTS OFFICER-CUM-FINANCIAL ADVISOR, RIMS, IMPHAL, BY DEPUTATION

NO. GEN/DEPU/2/2025-EST Sec: 8838. The Regional Institute of Medical Sciences, Imphal, is looking for a suitable person for the post of 1 (one) Chief Account Officer-cum-Financial Adviser, on deputation. The scale of pay of Chief Account Officer-cum-Financial Adviser is Level 12 of 7th CPC. The details of the eligibility criteria for the post are as follows:-

A. Officers from any of the Central/ State Government organized Finance/ Accounts Services or subordinate Finance/Accounts Services or officers in the Finance/Account Departments of Central Statutory/ Autonomous Bodies/ Public Sector Undertaking:-

- Holding analogous post on a regular basis in the parent Cadre/ Department; or
- with 05 years' service in the grade rendered after appointment on a regular basis in Level 11 of the Pay Matrix or equivalent, in the parent Cadre/ Department, out of which at least 3 years' experience in Accounts, or
- with 10 years' service in the grade rendered after appointment on a regular basis in Level 10 of the Pay Matrix or equivalent in the parent cadre/department out of which at least 5 years' experience in Accounts

Note: The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years, as on the closing date of receipt of application.

B. The term of Deputation are as follows:-

Sl.No	Term of Deputation	
i	Period of Deputation	1 year initially extendable upto 5 years.
ii	Pay	According to the option to be exercised by the selected Candidate, either to fix in the deputation; or for pay in his/her present Deptt. plus deputation allowances, as notified from time to time.
iii	Pay of deputation post	Level 12 of 7 th CPC.
iv	Deputation Allowances	According to option under "Pay".
v	CCA / SCA	To be regulated as per RIMS, rules & regulations.
vi	Children Education	Admissible under rules of Central Govt.
vii	Reimbursement of Tuition Fees	Admissible subject to fulfilling of terms & conditions of Central Govt.
viii	Joining time pay & Transfer	Admissible
ix	T.A. for journey on	Admissible under Rules of the Deputation period Society of RIMS, Imphal
x	Provident Fund	Subscription to be continued according to rules of parent Govt.
xi	Pension & Leave Salary Contribution	Shall be borne by RIMS, Imphal.
xii	LTC	Admissible under Rules of Central Govt.
xiii	Medical facilities	Admissible under Rules of Central Govt.
xiv	Residential Accommodation	To be provided under the established Rule of RIMS, Imphal.
xv	Conveyance	To be provided by RIMS, Imphal, for official duties at office expenses.

2. Interested candidates may apply for the post of Chief Account Officer-cum-Financial Adviser, RIMS, Imphal, through proper channel to the office of the Director, RIMS, Imphal. The application, through proper channel, may also be sent at this Institute's email : rims.imphal@gov.in, latest by 20.06.2025 (4.30 P.M.) in the prescribed format, which is attached below. Incomplete application or applications received after the stipulated date/time, shall be summarily rejected without any intimation to the candidates. Candidates should enclose the following documents along with the application:-

- (i) Integrity Certificate from the parent Department;
- (ii) Vigilance Certificate from the parent Department;
- (iii) No Objection certificate from the present Department; and
- (iv) ACRs/APARs for last 5 years.

3. The shortlisted Candidates will be notified at the Institute's website: www.rims.edu.in. and hence they are advised to check our website for latest updates on the matter.

4. The issues with the approval of Director, RIMS, Imphal.

Signed by

Mecolt Rajkumar Singh

Date: 21-05-2025 14:54:47

(R.K. Mecolt Singh)
Deputy Director (Admn).

Copy to:-

1. P.P.S. to Secretary, Ministry of Health & Family, Welfare, Govt. of India – for kind information of the Chairman Executive Council Society of RIMS, Imphal.
2. P.S. to the Chief Secretary, Govt. of Arunachal Pradesh, Manipur, Meghalaya/Mizoram, Nagaland, Sikkim / Tripura – for kind information of the Chief Secretary
3. The Joint Secretary, Department of Personnel & Training, Govt. of India.
4. The Director, All India Radio, Imphal.
5. The Director, DDK, Imphal.
6. The Director, AIR, Imphal.
7. The Director, Information & Public Relation, Govt. of Manipur.
8. P.S. to Director, RIMS, Imphal.
9. Medical Superintendent, RIMS Hospital, Imphal.
10. The C.A.O / F.A., RIMS, Imphal.
11. System Administrator, RIMS, Imphal – for uploading the above notice in the RIMS website for wide information.
12. Notice Boards.
13. Concerned file.

APPLICATION FORM
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL
APPLICATION FOR THE POST OF CHIEF ACCOUNTS OFFICER-CUM-FINANCIAL ADVISOR,
RIMS, IMPHAL

1. Full name in Block letters : _____
2. Father's / Husband Name : _____
3. Date of birth: _____
4. Age (as on the last date of submission of application): _____
5. Category (UR/SC/ST/OBC/PWD : _____
6. Gender & Marital Status: _____
7. Permanent address in full: _____
8. Present address with: _____
- Postal code in full _____
9. Telephone / Mobile No.: _____
10. E-mail ID in Block letters: _____
11. Nationality (State whether by birth or by domicile) : _____
12. Details of Examination passed from Matriculation /School Leaving certificate :-

Sl.No.	Name of School / College with address	Name of Board / Council/University	Examination passed & year of passing	Division / Class obtained	% of marks obtained

Contd./-

13.(a) Experience:-

Sl.No.	Name of Office / Institute / Org.	Post (s) held	Period of service		Nature of job	Reason of leaving
			From	To		

b. Whether No Objection certificate from the Employer is attached, if not, reason thereof :

DECLARATION

I hereby declare that the entries made in this form as above are true and correct to the best of my knowledge and belief. In the event of any information being found false / incorrect my candidates / services are liable to be terminated without any notice.

Station : _____

Signature of the applicant in full

Date : _____

List of the Enclosures:

1. Integrity Certificate from the parent Department.
2. Vigilance Certificate from the parent Department.
3. No Objection certificate from the present Department.
4. ACRs/APARs of last 5 years.