



No. GEN/MISC/43/2025-EST Sec(Pt):-

**SCHEDULE OF DOCUMENT VERIFICATION FOR THE CANDIDATES
 PROVISIONALLY ALLOCATED AT RIMS IMPHAL THROUGH CRE-2024 FOR
 RECRUITMENT TO VARIOUS GROUP 'B' AND 'C' POSTS**

In continuation of this Institute's notification No. GEN/MISC/43/2025-EST Sec dated 06.06.2025, regarding document verification for candidates provisionally allotted to RIMS, Imphal through CRE-2024, it is hereby informed that document verification for the following categories of candidates will now be conducted as per the schedule given below:

Category of Candidates:

1. **Candidates provisionally allotted for the following newly declared posts by AIIMS, New (Annexure-A): -**

- a) Lower Division Clerk (LDC) - 11 posts
- b) Technical Assistant (MRD) - 1 post
- c) Stenographer Grade-III - 1 post

2. **A last and final opportunity for Candidates who could not attend during the document verification held on 05.07.2025 for Group "B" and "C" posts (Annexure-B): -**

3. Based on the order of merit in the result of CBT, candidates have been shortlisted category-wise and allotted RIMS Imphal for the following posts for document verification and further process of appointment. All the candidates who have been allotted RIMS Imphal are notified to be mandatorily present in person at RIMS Imphal along with all original documents in support of their eligibility on the following schedule:

Date of Document Verification	Venue	Reporting Time
12 th August, 2025 (Tuesday)	Administrative Block, RIMS, Imphal	10:00 AM

Document verification for the remaining advertised posts will be scheduled in due course, subsequent to the declaration of results by AIIMS Delhi.

4. **Please read the following instructions carefully as your document verification will be subject to fulfilment of the following:**

I. Candidates should bring the following documents in original along with one set of self-attested photocopy of each:

- i. Printout of online application form
- ii. Provisional seat allotment letter issued by AIIMS, New Delhi
- iii. Certificate showing date of birth [10th/High School Mark sheet indicating DOB is also accepted as proof of date of birth]
- iv. Marksheet and certificate of 12th (Higher Secondary)
- v. Marksheets of all years of Degree/Diploma along with Degree/Diploma certificate in support their educational qualification;
- vi. Valid certificate of registration (if, any)

Handwritten signature and date: 30/07/25



क्षेत्रीय आयुर्विज्ञान संस्थान, इम्फाल: मणिपुर

REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR

(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)

(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385- 2414720
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- vii. Valid Caste Certificate in prescribed format if applied under SC/ST/OBC/EWS category issued in the prescribe format and by the Competent Authority.
- viii. Experience certificate, duly signed by the competent Authority of the Organization/Institute/Hospital clearly mentioning the post, period of employment etc. Experience certificate without these details may not be accepted.

Note:

- a) Only fulltime experience after obtaining essential educational qualification will be considered.
- b) Experience will be counted as on last date of submission of online application form.
- ix) Those who are in employment under Central/State Government/Public Sector Undertaking/Autonomous institute, must bring No Objection Certificate (NOC) from their employer;
- x. Any other relevant documents.

II. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M. No. 36036/2/2013-Estt.(Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt(Res-I) dated 31.03.2016. The Certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DoPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993). The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs (notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in>, shall be eligible to be considered under the OBC category (Validity period of OBC Certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No.36036/2/2013-Estt. (Res-I) dated 31st March, 2016). The validity of the non-creamy layer certificate shall be issued for the financial year 2024-2025 (which is the year of advertisement) (considering income upto financial year ending on 31st march, 2024), issued from 1st April 2024 to 31st January 2025. If the applicant does not have the OBC non-creamy layer certificate valid for the financial year 2024-2025 at the time of registration, the applicant must upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of the OBC non-creamy layer certificate application. However, at the time when asked to submit/upload the valid certificate, the applicant must produce the applicable certificate valid for financial year (2024-2025) as said above. This additional certificate (if any) must have a reference of his/her already issued original certificate.

- III. Candidates who fail to produce valid category certificate OBC/SC/ST/PWBD etc. during document verification or as and when required to produce the same, the candidature will be cancelled. All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.
- iv. Candidates who have claimed the reservation category and failed to produce a valid category certificate as applicable as per published criteria the candidature shall be cancelled in the reserved category, and allocated seats shall be forfeited.
- v. Candidates belonging to reserve categories should not that Caste certificates issued in any format other than the prescribed format or signed by any authority other than the prescribed authorities, will not be accepted.
- vi. Candidate must note that on scheduled date of document verification failure to attend the Document Verification or failure to bring all the above-mentioned documents in original will lead to cancellation of their candidature from the concerned post. No representation in this regard will be entertained. Request for change in date of document verification will not be entertained.

Manu
30/07/25



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5. Document verification/Examination of Disability may be spilled over to the next day depending upon the number of candidates present on the scheduled day of Document verification. Therefore, candidates should be prepared to be available for Document Verification for next day also, if necessary.
6. Candidates must note that their candidature is purely PROVISIONAL and subject to fulfilling the eligibility criteria and other terms mentioned in the advertisement notice no.171/2025 dated 07.01.2025 by AIIMS Delhi. During document verification, if candidate is not found eligible his/her candidature will be cancelled forthwith irrespective of merit position in the CBT. The concerned candidate shall be solely responsible for this (i.e. his/her disqualification).
7. All the certificates which are provided by the candidate may be sent for the police verification and if the same is found fake/tempered/false, candidature of the candidate will be cancelled and necessary legal action may be initiated against such candidate.
8. No TA/DA will be paid for appearing in the Document Verification.
9. Candidates are advised to check their registered email ID (including spam folder) and visit website of RIMS, Imphal (www.rims.edu.in) regularly for any updates.

Important Notes:

- i. This notice may be treated as call letter for Document Verification. No separate call letter will be issued.
- ii. All the Eligibility criteria and terms and conditions for deciding eligibility of the candidate will be as per the advertisement notice published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)-2024, vide notice no. 171/2025, dated 07/01/2025.
- iii. Educational qualification certificates/category certificates etc. must be submitted on the day of document verification, failing which candidature will be cancelled. **No additional time will be allowed for submission and no correspondence will be entertained in this regard.**
- iv. Those who are in employment with state/Central Govt/PSU, must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of verification of documents. Failure to submit NOC on the day of document verification will lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of competent authority of RIMS, Imphal.
9. This issues with the approval of Director RIMS, Imphal.


30/07/25

(R.K. Mecolt Singh)
Deputy Director (Admn.)

**LIST OF THE PROVISIONALLY ALLOTTED CANDIDATES FOR THE POST OF, STENOGRAPHER GRADE-III LOWER DIVISION
CLERK & TECHNICAL ASSISTANT (MRD)**

A. **Stenographer Grade-III, Lower Division Clerk & Technical Assistant (MRD), Exam Code: 52, 64 & 3**

Sl. No.	Name of the post	Alloted category	Roll No.
1	Stenographer Grade-III	UR	6179820
2	Technical Assistant(MRD)	OBC	6214860
3	Lower Division Clerk	ST	6242550
4	Lower Division Clerk	ST	6143522
5	Lower Division Clerk	ST	6236169
6	Lower Division Clerk	ST	6132024
7	Lower Division Clerk	ST	6132471
8	Lower Division Clerk	ST	6142046
9	Lower Division Clerk	ST	6193683
10	Lower Division Clerk	ST	6110923
11	Lower Division Clerk	ST	6149307
12	Lower Division Clerk	ST	6122473
13	Lower Division Clerk	UR	6254862

**LIST OF THE PROVISIONALLY ALLOTTED CANDIDATES WHO DID NOT ATTEND ON THE
DOCUMENT VERIFICATION ON 5TH JULY 2025**

A. Laboratory Assistant Exam Code-19

Sl. No.	Name of the post	Allotted category	Roll No.
1	Laboratory Assistant	SC	6163734
2	Laboratory Assistant	ST	6199593
3	Laboratory Assistant	UR	6189218

B. Dark Room Assistant and Multi-Tasking Staff- Exam Code-20

Sl. No.	Name of the post	Alloted category	Roll No.
1	MTS	EWS	6121230
2	MTS	UR	6179178
3	MTS	OBC	6211256
4	MTS	ST	6158437
5	MTS	OBC	6142832
6	MTS	ST	6237650
7	MTS	OBC	6186207

C. Driver- Exam Code: 46

Sl. No.	Name of the post	Alloted category	Roll No.
1	Driver	OBC	6232948

D. Nursing Officer-Exam Code: 54

Sl. No.	Name of the post	Alloted category	Roll No.
1	Nursing Officer	SC	6235261
2	Nursing Officer	UR	6108468
3	Nursing Officer	UR	6150471
4	Nursing Officer	UR	6197029
5	Nursing Officer	UR	6232908
6	Nursing Officer	UR	6223638

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