



C I R C U L A R

Imphal, the 5th March, 2026

Subject: Submission of Contact Details for Updating Faculty Directory – reg.

No. 1(A) MISC/2023-RIMS: The Institute proposes to compile a comprehensive Directory of Faculty Members of the Regional Institute of Medical Sciences, Imphal, for official use and easy reference.

2. Accordingly, all Heads of Departments/ Units and the Principals of the Dental College and the College of Nursing, are hereby requested to furnish the contact details (including WhatsApp-enabled mobile numbers) of all faculty members, working under their administrative control, along with the contact details of the respective Heads/Principals.
3. The required information may kindly be submitted to the P.S. to the Director, RIMS, Imphal, **latest by Monday, the 16th March, 2026.**
4. This issues with the approval of the Director, RIMS, Imphal.

R.K. Mecolt Singh
05/03/26

(R.K. Mecolt Singh)
Deputy Director (Admn.)

Copy to:-

1. The P.S. to the Director, RIMS, Imphal - for kind information of the Director, RIMS, Imphal
2. The Medical Superintendent, RIMS Hospital, Imphal
3. The Dean (Academics) i/c, RIMS, Imphal
4. All HoDs/ Unit Heads, RIMS Hospital, Imphal
5. The Principal, Dental College, RIMS, Imphal
6. The Principal, College of Nursing, RIMS, Imphal
7. The Chief Accounts Officer cum FA, RIMS, Imphal
8. The System Administrator, RIMS, Imphal - for uploading on the official RIMS' website
9. Concerned File.