



**REGIONAL INSTITUTE OF MEDICAL SCIENCES,**  
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)  
IMPHAL : MANIPUR - 795004.

**CIRCULAR**

Imphal, the 3<sup>rd</sup> Jan., 2023

No. B/2926/2012-RIMS: <sup>1003</sup> This is for information to all concerned that all Head of Departments/ Units/ Sections and all Hostel Wardens, RIMS, Imphal are requested to submit all the pending ACRs/APARs and ACRs/APARS for the year 2021 - 2022 of all categories of Staffs working under their control latest by 31<sup>st</sup> Jan., 2023. This may be strictly adhered to.

The ACR forms can be obtained from Receipt & Issue section (Admn. Block).

*(Signature)*  
(Naorem Indrakumar Singh)  
Deputy Director (Admn.)  
Regional Institute of Medical Sciences,  
Imphal.

Copy to:

1. P. S. to Director, RIMS, Imphal.  
- for kind information to the Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Principal, Dental College, RIMS, Imphal.
4. The Principal, College of Nursing, RIMS, Imphal.
5. All Head of Departments/ Units/ Sections, RIMS, Imphal.
6. All Hostel Wardens, RIMS, Imphal.
7. Order Book.
8. Notice Board.
- ✓ 9. System Administrator (for uploading on RIMS website)

They are requested to bring the above circular to the staffs working under their control.