



No. GEN/MISC/43/2025-EST Sec :

SCHEDULE OF DOCUMENT VERIFICATION FOR THE CANDIDATES IN THE PROVISIONALLY ALLOCATED WAITING LIST AT RIMS IMPHAL THROUGH CRE-2024 FOR RECRUITMENT TO VARIOUS GROUP 'B' AND 'C' POSTS

In continuation of the recruitment process conducted through the **Common Recruitment Examination (CRE)-2024**, it is hereby informed that **Document Verification (DV)** of candidates under the *Provisional Waiting List* allotted to **RIMS, Imphal** will be conducted as per the schedule given below:

Date of Document Verification	Venue	Reporting Time
27 th October, 2025 (Monday)	Administrative Block, RIMS, Imphal	11:00 AM

2. Posts & Vacancy summary (to be filled from Waiting List): -

- | | | |
|----|------------------------|---------------------------------------|
| a) | Senior CSSD Technician | - 1 post (UR) |
| b) | CSSD Assistant Grade-I | - 1 post (UR) |
| c) | Nursing Officer | - 8 posts (UR-7 & SC-1) |
| d) | Laboratory Assistant | - 3 posts (UR-1, SC-1, ST-1 & PWDB-1) |
| e) | Driver | - 1 post (OBC) |
| f) | Lower Division Clerk | - 6 posts (ST-6) |
| g) | Stenographer Grade-III | - 1 post (UR) |
| g) | Multi-Tasking Staff | - 9 posts (UR-6, ST-2& OBC-1) |

Candidates will be called five times (1:5 ratio) the number of vacant posts for each post/category; final recommendation will be strictly as per merit and eligibility.

3. The list of candidates (culled-out from waiting list for CRE-2024 provided by AIIMS, New Delhi and **not allotted to other Institute**) who are being called for DV is attached as **Annexure-A** (Curled-out Excel). The Annexure contains Roll No., Overall Rank and Category for each called candidate.

4. **Please read the following instructions carefully as your document verification will be subject to fulfilment of the following:**

- I. Candidates should bring the following documents in original along with one set of self-attested photocopy of each:
 - i. Printout of online application form
 - ii. Provisional seat allotment (waiting list) issued by AIIMS, New Delhi
 - iii. Certificate showing date of birth [10th/High School Mark sheet indicating DOB is also accepted as proof of date of birth]
 - iv. Marksheet and certificate of 12th (Higher Secondary)
 - v. Marksheets of all years of Degree/Diploma along with Degree/Diploma certificate in support their educational qualification;
 - vi. Valid certificate of registration (if, any)
 - vii. Valid Caste Certificate in prescribed format if applied under SC/ST/OBC/EWS category issued in the prescribe format and by the Competent Authority.



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- viii. Experience certificate, duly signed by the competent Authority of the Organization/Institute/Hospital clearly mentioning the post, period of employment etc. Experience certificate without these details may not be accepted.

Note:

- a) Only fulltime experience after obtaining essential educational qualification will be considered.
- b) Experience will be counted as on last date of submission of online application form.
- ix) Those who are in employment under Central/State Government/Public Sector Undertaking/Autonomous institute, must bring No Objection Certificate (NOC) from their employer;
- x. Any other relevant documents.

II. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M. No. 36036/2/2013-Estt.(Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt(Res-I) dated 31.03.2016. The Certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DoPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993). The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs (notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in>, shall be eligible to be considered under the OBC category (Validity period of OBC Certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No.36036/2/2013-Estt. (Res-I) dated 31st March, 2016). The validity of the non-creamy layer certificate shall be issued for the financial year 2024-2025 (which is the year of advertisement) (considering income upto financial year ending on 31st march, 2024), issued from 1st April 2024 to 31st January 2025. If the applicant does not have the OBC non-creamy layer certificate valid for the financial year 2024-2025 at the time of registration, the applicant must upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of the OBC non-creamy layer certificate application. However, at the time when asked to submit/upload the valid certificate, the applicant must produce the applicable certificate valid for financial year (2024-2025) as said above. This additional certificate (if any) must have a reference of his/her already issued original certificate.

III. Candidates who fail to produce valid category certificate OBC/SC/ST/PWBD etc. during document verification or as and when required to produce the same, the candidature will be cancelled. All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.

IV. Candidates who have claimed the reservation category and failed to produce a valid category certificate as applicable as per published criteria the candidature shall be cancelled in the reserved category, and allocated seats shall be forfeited.

V. Candidates belonging to reserve categories should note that Caste certificates issued in any format other than the prescribed format or signed by any authority other than the prescribed authorities, will not be accepted.

VI. Candidate must note that on scheduled date of document verification failure to attend the Document Verification or failure to bring all the above-mentioned documents in original will lead to cancellation of their candidature from the concerned post. No representation in this regard will be entertained. Request for change in date of document verification will not be entertained.



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5. Document verification/Examination of Disability may be spilled over to the next day depending upon the number of candidates present on the scheduled day of Document verification. Therefore, candidates should be prepared to be available for Document Verification for next day also, if necessary.
6. Candidates must note that their candidature is purely PROVISIONAL and subject to fulfilling the eligibility criteria and other terms mentioned in the Notice No. 315/2025 dated 16.09.2025 by AIIMS Delhi. During document verification, if candidate is not found eligible his/her candidature will be cancelled forthwith irrespective of merit position in the CBT. The concerned candidate shall be solely responsible for this (i.e, his/her disqualification).
7. All the certificates which are provided by the candidate may be sent for the police verification and if the same is found fake/tempered/false, candidature of the candidate will be cancelled and necessary legal action may be initiated against such candidate.
8. No TA/DA will be paid for appearing in the Document Verification.
9. Candidates are advised to check their registered email ID (including spam folder) and visit website of RIMS, Imphal (www.rims.edu.in) regularly for any updates.

Important Notes:

- i. This notice may be treated as call letter for Document Verification. No separate call letter will be issued.
- ii. All the Eligibility criteria and terms and conditions for deciding eligibility of the candidate will be as per the advertisement notice published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)-2024, vide Notice No. 315/2025 dated 16.09.2025.
- iii. Educational qualification certificates/category certificates etc. must be submitted on the day of document verification, failing which candidature will be cancelled. **No additional time will be allowed for submission and no correspondence will be entertained in this regard.**
- iv. Those who are in employment with state/Central Govt/PSU, must submit a "NO OBJECTION CERTIFICATE" from the employer at the time of verification of documents. Failure to submit NOC on the day of document verification will lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of competent authority of RIMS, Imphal.
10. This issues with the approval of Director RIMS, Imphal.


(Tapitha Keishing)
Section Officer (General)



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Annexure-A

A. Senior CSSD Technician (UR: 1 post, 1:5 i.e. 5 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i.	UR	Yes	18	6106966
ii.	UR	Yes	33	6176238
iii.	UR	Yes	36	6133535
iv.	UR	Yes	39	6129082
v.	UR	Yes	46	6131494

B. CSSD Assistant Grade-I (UR: 1post, 1:5 i.e. 5 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i.	UR	Yes	18	6106966
ii.	UR	Yes	33	6176238
iii.	UR	Yes	36	6133535
iv.	UR	Yes	39	6129082
v.	UR	Yes	46	6131494

C. Nursing Officer (UR; 7 posts, 1:5 i.e. 35 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i	UR	Yes	237	6198515
ii	UR	Yes	257	6202787
iii	UR	Yes	264	6231380
iv	UR	Yes	310	6194207
v	UR	Yes	333	6255092
vi	UR	Yes	356	6255750
vii	UR	Yes	363	6162007
viii	UR	Yes	364	6215268
ix	UR	Yes	367	6234263
x	UR	Yes	368	6218507
xi	UR	Yes	379	6155724
xii	UR	Yes	392	6231547
xiii	UR	Yes	396	6233655
xiv	UR	Yes	400	6121745
xv	UR	Yes	403	6150618



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xvi	UR	Yes	405	6105675
xvii	UR	Yes	410	6201863
xviii	UR	Yes	412	6213127
xix	UR	Yes	418	6116757
xx	UR	Yes	424	6185428
xxi	UR	Yes	427	6109466
Xxii	UR	Yes	430	6169189
xxiii	UR	Yes	431	6133476
xxiv	UR	Yes	434	6202618
xxv	UR	Yes	435	6243642
xxvi	UR	Yes	436	6120588
xxvii	UR	Yes	440	6201691
xxviii	UR	Yes	453	6163597
xxix	UR	Yes	458	6231199
xxx	UR	Yes	459	6172531
xxxi	UR	Yes	460	6225226
xxxii	UR	Yes	462	6198840
xxxiii	UR	Yes	463	6134748
xxxiv	UR	Yes	464	6144521
xxxv	UR	Yes	465	6214726

D. Nursing Officer (SC; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	SC	466	6220056
ii	SC	473	6109597
iii	SC	589	6195309
iv	SC	646	6224899
v	SC	683	6197044

E. Laboratory Assistant (UR; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i	UR	Yes	235	6196335
ii	UR	Yes	264	6156482
iii	UR	Yes	342	6108951
iv	UR	Yes	392	6208076
v	UR	Yes	452	6218015



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F. Laboratory Assistant (SC; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	SC	728	6133800
ii	SC	775	6151561
iii	SC	971	6251787
iv	SC	983	6111804
v	SC	993	6251188

G. Laboratory Assistant (ST; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	ST	3524	6215408
ii	ST	3682	6106238
iii	ST	3768	6205713
iv	ST	3784	6167390
v	ST	3861	6201524

H. Laboratory Assistant (PWBD; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	UR	2755	6254684
ii	UR	3642	6251780
iii	UR	4443	6134336
iv	UR	4571	6247918
v	SC	4583	6208049

I. Driver (OBC; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	OBC	12	6169967
ii	OBC	15	6115238
iii	OBC	19	6147750
iv	OBC	21	6163280
v	OBC	24	6193340

J. Lower Division Clerk (ST; 6 posts, 1:5 i.e. *10 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	ST	1286	6106089
ii	ST	1288	6169152
iii	ST	1295	6106357
iv	ST	1298	6143357
v	ST	1299	6121519
vi	ST	1307	6234498
vii	ST	1329	6211995



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viii	ST	1334	6219315
ix	ST	1338	6228031
x	ST	1364	6214535

***Note:** For the post of **Lower Division Clerk (LDC)**, only **10 candidates** have been allotted by **AIIMS, New Delhi**, against the expected 1:5 ratio (30 candidates).

K. Stenographer Grade-III (UR; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i	UR	Yes	116	6134836
ii	UR	Yes	188	6185521
iii	UR	Yes	190	6151501
iv	UR	Yes	197	6238085
v	UR	Yes	202	6209877

L. Multi-Tasking Staff (UR; 6 posts, 1:5 i.e. 30 candidates):

Sl. No.	Category	UR Eligibility	Overall Ranking	Roll No.
i	UR	Yes	226	6123140
ii	UR	Yes	231	6215076
iii	OBC	Yes	248	6139160
iv	OBC	Yes	250	6184781
v	OBC	Yes	251	6160128
vi	UR	Yes	252	6114471
vii	UR	Yes	255	6194198
viii	OBC	Yes	259	6141027
ix	OBC	Yes	261	6179225
x	OBC	Yes	262	6248088
xi	OBC	Yes	263	6247859
xii	OBC	Yes	264	6219752
xiii	OBC	Yes	266	6136703
xiv	OBC	Yes	267	6198410
xv	OBC	Yes	268	6236292
xvi	OBC	Yes	270	6248384
xvii	OBC	Yes	273	6144937
xviii	OBC	Yes	277	6211343
xix	OBC	Yes	278	6210565
xx	OBC	Yes	279	6143176



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xxi	OBC	Yes	280	6220963
xxii	OBC	Yes	284	6218316
xxiii	OBC	Yes	286	6176057
xxiv	UR	Yes	287	6122855
xxv	UR	Yes	290	6113940
xxvi	OBC	Yes	291	6131489
xxvii	UR	Yes	292	6173932
xxviii	OBC	Yes	295	6252811
xxix	OBC	Yes	296	6192695
xxx	OBC	Yes	298	6133556

M. Multi-Tasking Staff (ST; 2 posts, 1:5 i.e. 10 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	ST	476	6237650
ii	ST	719	6101024
iii	ST	725	6184257
iv	ST	735	6141239
v	ST	762	6209470
vi	ST	821	6127007
vii	ST	823	6112117
viii	ST	830	6153706
ix	ST	839	6130354
x	ST	846	6143005

N. Multi-Tasking Staff (OBC; 1 posts, 1:5 i.e. 5 candidates):

Sl. No.	Category	Overall Ranking	Roll No.
i	OBC	248	6139160
ii	OBC	250	6184781
iii	OBC	251	6160128
iv	OBC	259	6141027
v	OBC	261	6179225