



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर  
 REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR  
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)  
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385-2414720  
 0385-2414750  
 e-mail : rims@rims.edu.in  
 website : www.rims.edu.in

### C I R C U L A R

(For regular Gr. C employees only)

**No.GEN/UALL/1/2024-Gen Sec:** Dress Allowance per annum (year-2026), for the following eligible categories of Group C regular employees of RIMS, Imphal, will be granted, subject to the condition that the prescribed Uniform of RIMS, Imphal, as per its "POLICY ON DRESS CODE", must be worn during office/duty hours, failing which, the allowance will be forfeited without prior notice.

**2. Eligible categories of Group C regular employees:-**

Radiographic/ Radiotherapeutic/ X-Ray Tech.; Sr.CSSD Tech., CSSD Asst.- Gr.I, Dark Room Asst., Lab. Tech./Lab. Asst.; O.T./ ECG Tech.; Plaster/ CSR/ Morgue Asst.; Dental Mechanic/ Hygienist, Driver and MTS (Attendant/ Sweeper/ Chowkidar/ Cook/ Peon).

3. Accordingly, the above categories of employees of RIMS, Imphal, are required to submit the duly filled-in 'Undertaking Form' enclosed herewith, to the Section Officer, General Section, A-Block, RIMS, Imphal, **on or before 30<sup>th</sup> May, 2026**, for availing the said allowance. Application, if any, received after the said date, will not be considered.

5. This issues with approval of the Director, RIMS, Imphal.

Signed by

Mecolt Rajkumar Singh

Date: 15-05-2026 17:31:45

(R.K. Mecolt Singh)  
 Deputy Director(Admn.)

**Copy to:-**

1. P.S. to Director, RIMS, Imphal.- for kind information of the Director.
  2. The Medical Supdt., RIMS Hospital, Imphal.
  3. The Principal, Dental College, RIMS, Imphal.
  4. The Principal, College of Nursing, RIMS, Imphal.
  5. All Head of Departments/Units/Sections, RIMS, Imphal.
  6. The CAO/FA, RIMS, Imphal
  7. All Hostel Wardens, RIMS, Imphal.
  8. All Sr. Nursing Officers Hospital Ward i/c.
  9. The Accounts officer, RIMS, Imphal.
  10. E.E.(Elect/Civil), Engg. Dept., RIMS, Imphal.
  11. All S.O.s, RIMS & RIMS Hospital, Imphal.
  12. All Stewards, RIMS Hospital, Imphal.
  13. The System Administrator, RIMS, Imphal - for uploading this Circular on RIMS website.
  14. Notice Board and Order Book.
- (\*Sl. 2-13, kindly bring the above circular to the notice of all subordinate staff working under your control.)



**UNDERTAKING**

2026

**(DRESS ALLOWANCE for Regular Gr. C Employee)**

I, .....(full name with surname), a Group-C employee of Regional Institute of Medical Sciences, Imphal, hereby undertake that I will wear RIMS' prescribed dress during my office duty hours. I shall abide by the "Policy on Dress Code" of RIMS, Imphal. If, I am unable to comply with the said Policy, I will refund the amount of dress allowance credited to me for the year.

Date:

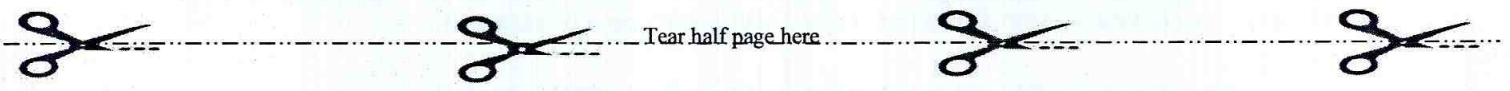
Signature:.....

Designation & Place of posting:

.....

ID Card no.: .....

Mobile no.....



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Date:

Signature:.....

Designation & Place of posting:

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ID Card no.: .....

Mobile no.....