



**CIRCULAR**

Imphal, the 23<sup>rd</sup> March, 2026

Subject: All India Performance Audit (AIPA) on "I-STEM portal"

No. 26/36/26-GEN-RIMS: | 9605  
An audit team from the office of the Accountant General (Audit), Manipur, Imphal is visiting the institute from 20/03/2026 in connection with data collection and examination of relevant records and information relating to the implementation of "I-STEM" ((Indian Science Technology and Engineering facilities Map) portal and is scheduled to be completed by March, 2026.

2. In this regard, all concerned departments/sections/units may kindly furnish the information/documents as requisitioned by the audit from time to time expeditiously. Copy(ies) of the requisitions are enclosed herewith for ready reference.

3. This issues with the approval of the Director, RIMS, Imphal.

(Kh. Tomba Meetei)  
Chief Accounts Officer/F.A.  
Regional Institute of Medical Sciences,  
Imphal.

Copy to:

1. The P.S. to the Director, RIMS, Imphal, for kind information.
2. The Medical Superintendent, RIMS Hospital, Imphal.
3. The Dean (Academics), RIMS, Imphal.
4. The Principal, Dental College, RIMS, Imphal.
5. The Principal, College of Nursing, RIMS, Imphal.
6. The All HODs/Unit heads, RIMS, Imphal.
7. The Deputy Director (Admin.) RIMS, Imphal.
8. The Accounts Officer, RIMS, Imphal.
9. System Administrator – *for uploading the Circular - in the official website*
10. File copy.

कार्यालय प्रधान महालेखाकार  
(लेखापरीक्षा), मणिपुर,  
इम्फाल-७९५००१



SUPREME AUDIT INSTITUTION OF INDIA  
लोकहितार्थं सत्यनिष्ठ  
Dedicated to Truth in Public Interest

OFFICE OF THE  
PRINCIPAL ACCOUNTANT GENERAL  
(AUDIT) MANIPUR,  
IMPHAL - 795 001

**Audit Requisition No. PA-ISTEM/1**

दिनांक/Date: 20/03/2026

In connection with the Performance Audit of I-STEM for the period from March 2020 till 31<sup>st</sup> December 2025, following documents may kindly be furnished:

1. Copies of policy documents along with any internal instructions/ guidelines/ circulars/ orders received from Ministry of Education/ Office of Principal Scientific Advisor (O/o PSA)/ IISc Bengaluru in connection with implementation of ISTEM.
2. Sanction orders issued by different funding agencies for procurement of research equipment in different departments during 03/2020 to 12/2025.
3. A copy of RIMS, Manipur's procurement policy currently followed along with any SOPs or internal guidelines for procurement may be provided.
4. A list of R&D facilities in the Institute.
5. NIT documents, Invoices, payment vouchers for purchase of research documents, receipt vouchers for usage of equipment by users.
6. Audited Annual Accounts for the period from 2020-21 to 2024-25.
7. Asset Registers for the period 03/2020 to 12/2025.
8. Logbooks for usage of each of research equipment costing above ₹20 lakh available in different departments.
9. Year-wise (2020-21 to 2024-25) details of procurement of scientific instruments/equipment related to Research & Development in the format prescribed below:

Financial Year	No. of R&D Equipment Procured	Total Value of Procurement	Capitalized during the Year	Source of Funding

10. Copies of AMC agreements of all the equipment available in the different departments.
11. List of equipment which are currently not operational due to any reason.
12. Orders/Guidelines for usage of different research equipment by different types of users and prescribing fees for usage.

  
Sr. Audit Officer/PA (I STEM)

To

The Director,  
RIMS, Manipur



**Audit Requisition No. PA-ISTEM/2**

दिनांक/Date: 20/03/2026

In connection with the Performance Audit of I-STEM for the period from March 2020 till 31<sup>st</sup> December 2025, following information/documents may kindly be furnished:

1. Details of equipment costing above ₹20 lakh procured/held by RIMS, Manipur in the following format:

Sl. No.	Name of the equipment	Date of Invoice	Quantity procured	Total cost of the equipment	Date of installation	Funding Source

2. Documents relating to training programmes/workshops/orientation sessions attended related to I STEM.
3. Department-wise statements of number of sanction posts in different category of posts vis-a-vis present men-in-position.
4. Department-wise list of equipment mentioning respective costs procured under different projects sponsored by DST, DBT, ICAR, ICMR, CSIR, ISRO, and others available in different departments of RIMS, Manipur.
5. Department-wise list of R&D Facility/Laboratory.
6. R&D Facility/Laboratory wise users during 2020-21 to 2024-25 in the format below:

Year wise	Total number of internal academic users	Total number of external academic users	Total number of MSMEs, Start-ups and industry users	Total number of booking requests received from MSMEs, Start-ups and industry users	Status-wise break-up of industry bookings Approved/Cancelled/Rejected/Pending
2020-21					
2021-22					
2022-23					
2023-24					
2024-25					
April 2025 to December 2025					

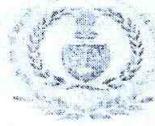
- 7. A statement from HOD of each Department explaining the system in place/procedure adopted for usage of R&D equipment available in different R&D Facility/Laboratory(s) under his/her Department mentioning therein whether fees charged or not for different types of users and also fees realized, if any during 2020-21 to 2024-25. Facts, if any as to usage of equipment primarily for the purpose of teaching may also be mentioned. Relevant supporting documents may also be furnished.
- 8. Department-wise list of research papers published during 2020-21 to 2024-25 acknowledging the usage of R&D equipment available in the Department in the format below:

Sl. No	Title of Research paper	Name of Researcher	Website/DOI	Name of Equipment used
1				
2				
3				

- 9. Documents, if any for collaborative research, validation studies, product testing or prototyping done.
- 10. List of other Publications, Patents, Technology transfers, commercialization outcomes linked to industry usage of R&D facilities available in each Department.
- 11. Department-wise list of equipment which were covered under AMC (mention period upto which covered)/for which product warranty/AMC are still in force.
- 12. Department-wise list of equipment remaining uninstalled even after delivery of the equipment/having brought to the present site of the Institute.

  
Sr. Audit Officer/PA (I STEM)

To  
The Director,  
RIMS, Manipur



Audit Query No. PA-I STEM/1

दिनांक/Date: 20/03/2026

In connection with the Performance Audit of I-STEM for the period since inception till 31<sup>st</sup> Dec, 2025, replies to the following queries may kindly be furnished:

1. Whether the DOE O.M dated 03.07.2025 related to the mandatory registration of equipment to the I-STEM or instructions to that effect in any other form (from MoE) has been received by RIMS, Manipur?
2. Please state whether RIMS, Manipur is registered on I STEM. If yes, whether a Memorandum of Understanding (MoU) or any formal Agreement entered, with IISc Bengaluru or O/o PSA for I STEM? If no, please state the reasons of non-registration of the Institute on I STEM.
3. Are there any plans to register the Institute on I STEM in the near future soon? Please state a timeline.
4. Whether any mechanism or practice exist in RIMS, Manipur to avoid the risks of duplication of R&D infrastructure in different departments at the time of procurement of high-end equipment? If yes, details of the same may be furnished. If no, how the risks of duplicate procurement of R&D infrastructure is being avoided may be communicated.
5. Whether there were existing platforms/procedures (apart from I-STEM) for booking of Research & Development (R&D) related equipment in RIMS, Manipur. If yes, details of the same may be provided.
6. In case of above, the user data and booking request data related to each of the platforms may be provided.

Sr. Audit Officer/PA (I STEM)

To

The Director,  
RIMS, Manipur