



**क्षेत्रीय आयुर्विज्ञान संस्थान, इंफाल: मणिपुर**  
**REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR**  
**(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)**  
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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e-mail : rims@rims.edu.in  
website : www.rims.edu.in

**CIRCULAR**

Imphal, 1<sup>st</sup> October, 2024

Subject: Launching of Special Campaign 4.0 for institutionalizing Swachhata and celebrations of Gandhi Jayanti/Swachh Bharat Diwas on 2nd October, 2024

No.: 43/SAP/2017-18/RIMSH-16: <sup>19/242</sup> Prof. G. Sunil Kumar Sharma, Director, RIMS, Imphal will launch the Special Campaign 4.0 for institutionalizing Swachhata during the celebration of Gandhi Jayanti/Swachh Bharat Diwas on 2nd October, 2024 at 7:30 AM from the OPD Block, RIMS, Imphal. The cleanliness drive will start from the north-western corner of Gymkhana and to clean both sides of the road towards RIMS Quarter complex.

2. The Special campaign 4.0 will start from 2nd October and will continue till 31st October 2024. During the campaign, the institute will focus on cleanliness campaign, public grievances, public grievance appeals, easing of rules, reviewing physical files and e-files, identifying scrap and redundant items and their disposal, space management planning and beautification of offices as per Department of Administrative Reforms & Public Grievances (DARPG) & Ministry of Health & Family Welfare, Government of India guidelines.

3. An expert team will also select cleanest wards and toilet complex of the hospital during the celebrations of the Gandhi Jayanti/Swachh Bharat Diwas. The expert team will also recommend one best female Attendant and one best male Attendant.

4. The Dean (Academic), Principal of Dental College and College of Nursing, Head of Departments, officials, Staff, Students including CRED, Imphal and MSS, Imphal are requested to assemble in front of the New OPD Block, RIMS hospital, Imphal.

(Prof. N. Sanjib Singh)  
Medical Superintendent,  
RIMS Hospital, Imphal

Memo No. 43/SAP/2017-18/RIMSH-16:

Imphal, the 1<sup>st</sup> October, 2024

Copy to: -

1. The P.S. to the Director - for kind information of the Director, RIMS, Imphal
2. The Dean (Academic), RIMS, Imphal.
3. The Principal, Dental College, RIMS, Imphal.
4. The Principal, College of Nursing, RIMS, Imphal.
5. All Heads of Departments/Units/Section, RIMS, Imphal.
6. The Nodal Officer, SAP 2024-25/Kaya Kalp, RIMS, Imphal.
7. The Professor in-charge, Casualty Department, RIMS Hospital, Imphal.
8. The Deputy Director (Admn.), RIMS, Imphal.



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9. The Chief Accounts Officer, RIMS, Imphal.
10. The Chief Nursing Officer, RIMS Hospital, Imphal.
11. The Executive Engineer (Civil), RIMS, Imphal.
12. The AE (Elect/Civil), RIMS, Imphal.
13. The Physical Instructor, RIMS, Imphal.
14. The Medical Record Officer, MRD, RIMS, Imphal
15. The Media Advisor, RIMS, Imphal.
16. The Photographer, RIMS, Imphal.
17. The System Administrator, RIMS, Imphal – with a request to upload in the RIMS website.
18. The In-charge, Diet Kitchen, Laundry, CSSD, MSK, MSK-I/II
19. The Steward, RIMS Hospital, Imphal
20. The President/Secretary, RIMMSU, RIMS, Imphal.
21. The President/Vice President, CRED, RIMS, Imphal.
22. The President, MSS, RIMS, Imphal.
23. The Concerned file.

(Prof. N. Sanjib Singh)  
Medical Superintendent,  
RIMS Hospital, Imphal