

## क्षेत्रीयआयुर्विज्ञानसंस्थान, इंफाल: मणिपुर REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR

(स्वास्थ्यऔरपरिवारकल्याणमंत्रालय,भारत सरकार केअंतर्गतएकस्वायत्तसंस्थान) (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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CIRCULAR
Imphal, the 22<sup>nd</sup> April, 2024

No. A/CIR/2024-RIMS: /7174 In continuation of the Circular of even number, dated 2<sup>nd</sup> February, 2024, all the HoDs/ Section Heads/ Controlling Officers are requested to submit the mapping of staffing pattern showing the requirement, existing staff, details of deployment in their respective Department/ Office/ Section/ Wing/ Unit/ Ward etc. in the enclosed format along with clarification/ justification, wherever necessary, for consideration and inclusion in the consolidated proposal for manpower requirement of RIMS, Imphal, to be submitted to the Ministry of Health and Family Welfare, Government of India. The requisite information in the prescribed format may be sent to the Committee Cell, A-Block, latest by 27<sup>th</sup> April, 2024, without fail.

2. This issues with the approval of the Director, RIMS.

Chief Accounts Officer / FA

## Copy to:-

- 1. P.S. to the Director, RIMS, Imphal
- 2. The Medical Superintendent, RIMS Hospital, Imphal
- 3. The Deputy Director (Admin.), RIMS, Imphal
- 4. The Dean (Academic), RIMS, Imphal
- 5. The Principal, Dental College, RIMS, Imphal
- 6. The Principal, College of Nursing, RIMS, Imphal
- 7. All the HoDs, RIMS, Imphal
- 8. Member Secretary, REB, RIMS, Imphal
- 9. The Chief Nursing Officer i/c, RIMS Hospital, Imphal
- 10. The Librarian i/c, RIMS, Imphal
- 11. Accounts Officer i/c, RIMS, Imphal
- 12. All Sections Officer, RIMS & RIMSH, Imphal
- 13. The Consultant Engineer (Civil & Electrical), RIMS, Imphal
- 14. The Hostel Wardens, RIMS, Imphal
- 15. The Caretaker, Jubilee Hall, RIMS, Imphal
- 16. The System Administrator, RIMS, Imphal- for uploading in RIMS official website
- 17. Concerned file
- 18. Notice Boards

## Department/Office/Section:

SI. No.	Designation of Post	Total Requirement Based on Certain Benchmark/ Workload	Breakup of Requirement (Section/Ward/Unit wise)	Existing No. of Manpower				
				Regular	Contractual/ Daily Waiger	Total	Section-wise Posting Details	Remark or Justification
		1915						