



CIRCULAR

Imphal, the 22nd April, 2024

No. A/CIR/2024-RIMS: /7174 In continuation of the Circular of even number, dated 2nd February, 2024, all the HoDs/ Section Heads/ Controlling Officers are requested to submit the mapping of staffing pattern showing the requirement, existing staff, details of deployment in their respective Department/ Office/ Section/ Wing/ Unit/ Ward etc. in the enclosed format along with clarification/ justification, wherever necessary, for consideration and inclusion in the consolidated proposal for manpower requirement of RIMS, Imphal, to be submitted to the Ministry of Health and Family Welfare, Government of India. The requisite information in the prescribed format may be sent to the Committee Cell, A-Block, latest by 27th April, 2024, without fail.

2. This issues with the approval of the Director, RIMS.

(S. Sarat Singh)
Chief Accounts Officer / FA

Copy to:-

1. P.S. to the Director, RIMS, Imphal
2. The Medical Superintendent, RIMS Hospital, Imphal
3. The Deputy Director (Admin.), RIMS, Imphal
4. The Dean (Academic), RIMS, Imphal
5. The Principal, Dental College, RIMS, Imphal
6. The Principal, College of Nursing, RIMS, Imphal
7. All the HoDs, RIMS, Imphal
8. Member Secretary, REB, RIMS, Imphal
9. The Chief Nursing Officer i/c, RIMS Hospital, Imphal
10. The Librarian i/c, RIMS, Imphal
11. Accounts Officer i/c, RIMS, Imphal
12. All Sections Officer, RIMS & RIMSH, Imphal
13. The Consultant Engineer (Civil & Electrical), RIMS, Imphal
14. The Hostel Wardens, RIMS, Imphal
15. The Caretaker, Jubilee Hall, RIMS, Imphal
16. The System Administrator, RIMS, Imphal- for uploading in RIMS official website
17. Concerned file
18. Notice Boards

