



क्षेत्रीय आयुर्विज्ञान संस्थान, इफाल: मणिपुर  
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR  
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)  
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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OFFICE MEMORANDUM

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Subject: Mandatory Course Completion and Comprehensive Assessment on the iGOT Karmayogi portal –reg.

**No.GEN/IGOT/1/2025-ESTSec:** Attention is invited to this Institute's Memorandum of even number dated 04/09/2025, notifying the Mandatory Courses and Comprehensive Assessment Exam in the iGOT portal. It has been observed that a majority of the employees have not yet completed their assigned 6 mandatory Courses. In view thereof, all regular employees, who have already been registered/onboarded on the iGOT portal are once again directed to complete their 6 mandatory Courses (**Annexure-I**) , which are already available on their iGOT Dashboard, latest by Saturday, the 28<sup>th</sup> February, 2026.

2. All regular employees are also to complete the Comprehensive Assessment Exam. The Comprehensive Assessment Examination is reflected on the left side of the iGOT Dashboard, a screenshot of which is enclosed herewith as **Annexure-II**.

3. Further, all regular employees are once again reminded that completion of the 6 Mandatory Courses as well as the Comprehensive Assessment Exam are compulsory as these is linked to their APAR.

4. If any difficult arises in this exercise, please contact the officials of NMC/AEBAS, A-Block, RIMS, Imphal.

5. It is once again remained that failure to complete both these tasks will have an adverse effect on their APARs and may be considered as violation of the CCS(Conduct)Rules,1964.

6. This issues with the approval of the Director, RIMS, Imphal.

Signed by  
Mecolt Rajkumar Singh  
Date: 20-02-2026 17:22:47

(R.K. Mecolt Singh)  
Deputy Director (Admn.)

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics), RIMS, Imphal.

4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
8. The C.A.O./F.A. i/c, RIMS, Imphal.
9. Librarian i/c , Central Medical Library, RIMS, Imphal.
10. The Chief Nursing Officer i/c, RIMS, Imphal.
11. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
12. All Section Officers, RIMS & RIMS Hospital, Imphal.
13. All Hostel wardens, RIMS, Imphal.
14. Stewards, RIMS, Imphal.
15. Caretaker, RIMS, Imphal.
16. Stores, RIMS, Imphal.
17. The System Administrator, RIMS, Imphal- *for uploading the above order and to send by email to all concerned.*

**Note: Sl. Nos. 3 to 16 are requested to bring this Notice to the knowledge of their subordinate staffs.**