

ORDER

Imphal, the 15th July, 2025

No. 02/01/24-GEN/RIMS: In continuation of the resolution adopted in the Office Council in its meeting held on 9th June, 2025, the following instructions are hereby issued for strict compliance:

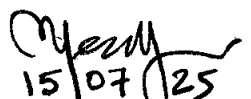
- i. The Southern Polo Gate of RIMS Campus shall remain **open daily from 8:00 AM to 10:00 AM and from 3:00 PM to 5:00 PM** to reduce traffic congestion and ensure convenient access for staff. The **President, M/s Manipur Security Service**, is hereby directed to deploy security personnel accordingly and ensure strict adherence to the above schedule.
 - ii. The contractor's bill shall be processed only upon submission of a clearance or recommendation from the concerned Head of Department or M/s CRED, confirming satisfactory clearance of Malwa or construction waste material. In the absence of such certification, **payment shall be withheld**. All concerned Sections, Departments, and M/s CRED are directed to comply with this instruction strictly.
 - iii. All pensioners of RIMS, Imphal, are hereby informed that the Institute will start issuing Identity Cards for all pensioners to facilitate their entry, accessing of all facilities and their recognition. Accordingly, they may download the application form and submit the duly filled in form to the Pension Section, RIMS, Imphal.
2. All concerned are requested to take note of the above instructions and ensure necessary dissemination among their staff.
3. This issues with the approval of the **Director, RIMS, Imphal**.

Sd/-

(R.K. Mecolt Singh)
Deputy Director (Admn.)

Copy to:

1. P.S. to the Director – for kind information of the Director, RIMS, Imphal
2. The Medical Superintendent, RIMSH, Imphal
3. All Heads of Departments, RIMS, Imphal
4. The President, Manipur Security Service
5. Section Officer (Pension), RIMS, Imphal – **it is hereby directed to arrange for the preparation and availability of the application form at the earliest.**
6. Section Officers of all Sections/Units, RIMS, Imphal
7. The System Administrator, RIMS, Imphal – for uploading the order on the RIMS website
8. Order file


15/07/25
(R.K. Mecolt Singh)
Deputy Director (Admn.)