



**N O T I F I C A T I O N**

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**No.B/RR/2026-RIMS:** The institute is in process of finalization of the amendments to the "Recruitment Rules" of **Group B & C** posts in RIMS, Imphal. In this regard, objections/representations/ comments of all stakeholders, including general public, on the proposed amendments to the Recruitment Rules of the concerned posts, are invited.

2. Any objection/comment/ view, regarding the draft Recruitment Rules, if any, may be submitted along with proper justification/relevant documents to the office of the Director, RIMS, Imphal, within a period of 30 days i.e. by 4:30 pm of 9<sup>th</sup> May, 2026. Soft copies of the same may also be emailed at the institute's email at [rims.imphal@gov.in](mailto:rims.imphal@gov.in)

2. In the event that the institute does not receive any view/comment within the stipulated date and time, it shall be treated as final and no view/comment thereon, shall be accepted thereafter.

3. This issues with the approval of the Director, RIMS, Imphal.

(R.K. Mecolt Singh)  
Deputy Director (Admn.)

Copy to:

1. The Under Secretary (Hospital-III), MoH&FW, Govt. of India-for kind information
2. P.S. to the Director, RIMS, Imphal.
3. The Medical Superintendent, RIMS Hospital, Imphal.
4. The System Admin., RIMS, Imphal- for uploading in the draft RRs and notification order in RIMS website.
5. Order Copy.

**SCHEDULE**

1.	<b>Name of post</b>	<b>Steward</b>
2.	Number of posts	03 * Subject to variation dependent on workload
3.	Classification	G.C.S. Group B (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	Level-6 of the 7 <sup>th</sup> CPC
5.	Whether Selection post or non-selection post	Non-Selection
6.	Upper age limit for direct recruit	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not applicable
9.	Period of probation if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation /absorption grades from which promotion/ deputation/absorption to be made	<b>Promotion:</b> UDC/Statistical Assistant with a minimum service of 10 years of regular service in the grade.
12.	If a Departmental Promotion Committee exists what is its composition	<b>Promotion:-</b> 1. Director, RIMS, Imphal -Chairperson 2. Director Health Service, Govt. of Manipur or his nominee -Member 3. Medical Superintendent -Member 4. Subject Expert in the concerned area -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1.	Name of post	Caretaker
2.	Number of post	01 * Subject to variation dependent on workload
3.	Classification	GCS Group B (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	Level-6 of the 7 <sup>th</sup> CPC
5.	Whether Selection post or non-selection post	Non-Selection
6.	Upper age limit for direct recruit	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not applicable
9.	Period of probation if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation /absorption grades from which promotion/ deputation/absorption to be made	<b>Promotion:</b> UDC/Statistical Assistant with a minimum service of 10 years of regular service in the grade.
12.	If a Departmental Promotion Committee Exists what is its composition	<b>Promotion: -</b> 1. Director, RIMS, Imphal -Chairperson 2. Director Health Service, Govt. of Manipur or his nominee -Member 3. Medical Superintendent -Member 4. Subject Expert in the concerned area -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1.	Name of post	Pharmacist
2.	Number of posts	10 * Subject to variation dependent on workload
3.	Classification	GCS Group C
4.	Pay Band and Grade Pay/Pay Scale	Level-5 of the 7 <sup>th</sup> CPC (On completion of two years of service in the entry grade, all the incumbents shall be granted non-functional upgradation to the Pay Level 6 of the 7 <sup>th</sup> CPC).
5.	Whether Selection post or non-selection post	Selection
6.	Upper age limit for direct recruits	Between 18 and 27 years (Relaxable as per Government of India norms.)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> - (i) 2yrs Diploma in Pharmacy and five hundred hours practical training from a university or Institute approved by the Pharmacy Council of India; <b>OR</b> Bachelor of Pharmacy (four years course) from a university / Institute approved by the Pharmacy Council of India; <b>OR</b> Pharma D from a university/Institute approved by the Pharmacy Council of India; (ii) Registration with State Pharmacy council.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment
11.	In case of recruitment by promotion/ deputation /absorption grades from which promotion/ deputation/absorption to be made	Not applicable
12.	If a Departmental Promotion Committee exists what is its composition	1. Director, RIMS, Imphal -Chairperson 2. Medical Superintendent -Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/ Joint Director (by rotation) -Member 4. One expert, if necessary -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	<b>Name of post</b>	<b>Laboratory Technician</b>
2	Number of posts	41 Nos. * Subject to variation dependent on workload
3	Classification	G.C.S. Group "C"
4	Level in the Pay Matrix	Level-5 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non- selection post	Non-selection in case of promotion/ selection in case of direct recruitment.
6	Age limit for direct recruits	18 to 25 years (Relaxable as per Government of India norms)
7	Educational and other qualifications required for direct recruits	<b>Essential: -</b> 1. BMLT OR B.Sc. with Chemistry or Zoology or Botany as a subject from a recognised University with one year Certificate Course in Medical Laboratory Technician from a recognised University/ Institution.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probations, if any	2 (two) years for direct recruits
10	Method of recruitment whether by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods	By promotion failing which by direct recruitment.
11	In case of promotion by recruitment by promotion/ deputation/ absorption to be made	<b>By promotion: -</b> Laboratory Assistant of RIMS having 8 years of regular service in the grade.
12	If a Departmental Promotion Committee/ Selection exists what is its composition	<b>Promotion:-</b> 1. Director, RIMS, Imphal -Chairperson 2. Director Health Service, Govt. of Manipur or its nominee -Member 3. Medical Superintendent -Member 4. Subject Expert in the concerned area -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	<b>Name of post</b>	<b>Laboratory Assistant</b>
2	Number of posts	20 Nos. * Subject to variation dependent on workload
3	Classification	G.C.S. Group "C"
4	Level in the Pay Matrix	Level-2 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non- selection post	Selection
6	Age limit for direct recruits	18 to 25 years (Relaxable as per Government of India norms)
7	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 10+2 with science from a recognised University/Board/Council.</li> <li>2. Diploma in Medical Laboratory Technology.</li> <li>3. The candidate must be able to speak Manipuri or any of the Tribal dialect of Manipur.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. B.Sc. in Medical Laboratory Technology / B.Sc. (PCM/Biology) + Diploma or above in Medical Laboratory Technology</li> <li>2. 2 (two) Years' experience in relevant field</li> </ol>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probations, if any	2 (two) years
10	Method of recruitment whether by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods	25% by promotion failing which by direct recruitment 75% by direct recruitment
11	In case of recruitment by promotion/ deputation/ absorption to be made	<ol style="list-style-type: none"> <li>i) Matriculate passed with 8 years' service experience as MTS; and</li> <li>ii) Passed 1 (one) year Diploma in MLT from RIMS/Other recognized Institute.</li> </ol>
12	If a Departmental Promotion Committee/ Selection exists what is its composition	<ol style="list-style-type: none"> <li>1. Director, RIMS, Imphal -Chairperson</li> <li>2. Medical Superintendent -Member</li> <li>3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/ Joint Director (by rotation) -Member</li> <li>4. Deputy Director (Admn.) RIMS, Imphal -Member Secretary</li> </ol>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	<b>Name of post</b>	<b>Radiotherapy Technician</b>
2	Number of posts	3 Nos. * Subject to variation depending on workload
3	Classification	G.C.S. Group "C"
4	Level in the Pay Matrix	Level-5 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non- selection post	Selection
6	Age limit for direct recruits	18 to 25 years (Relaxable as per Government of India norms.
7	Educational and other qualifications required for direct recruits	<b>Essential: -</b> i) B.Sc. in Medical Technology (Radiotherapy) from a recognized University/Institute. <b>Desirable: -</b> i) <b>One year's experience in Radiotherapy in teaching Institute/Hospital</b>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probations, if any	2 (two) Years
10	Method of recruitment whether by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods	By direct recruitment
11	In case of promotion by recruitment by promotion/ deputation/ absorption to be made	Not applicable
12	If a Departmental Promotion Committee/ Selection exists what is its composition	1. Director, RIMS, Imphal -Chairperson 2. Medical Superintendent -Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/ Joint Director (by rotation) -Member 4. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	Name of post	Driver (Ordinary Grade)
2	Number of posts	06 Nos. * Subject to variation depending on workload
3	Classification	G.C.S Group "C"
4	Level in the Pay Matrix	Level-2 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non-selection post	Selection Post
6	Age limit for direct recruits	18 - 25 years (Relaxable as per Government of India norms,
7	Educational and other qualifications required for direct recruits	<b>Essential: -</b> 1. Matriculate from a recognized Board. 2. Possession of a valid driving license for driving Light Motor Vehicles and Heavy Motor vehicles. 3. Knowledge of Traffic Signals & Motor Mechanism. The candidate should be able to repair minor defects in vehicles. 4. Experience of driving motor vehicles (including heavy vehicles) for at least 3 years. 5. The candidate must be able to speak Manipuri or any of the Tribal dialect of Manipur.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probations, if any	2 (two) Years
10	Method of recruitment whether by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By direct recruitment
11	In case of promotion by recruitment by promotion/ deputation/ absorption to be made	Not applicable
12	If a Departmental Promotion Committee/ Selection exists what is its composition	1. Director, RIMS, Imphal -Chairperson 2. Medical Superintendent -Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/ Joint Director (by rotation) -Member 4. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	<b>Name of post</b>	<b>Driver Grade-II</b>
2	Number of posts	06 Nos. * Subject to variation depending on workload
3	Classification	G.C.S Group "C"
4	Level in the Pay Matrix	Level-4 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non-selection post	Non-Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probations, if any	Not applicable
10	Method of recruitment whether by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Promotion
11	In case of promotion by recruitment by promotion/ deputation/ absorption to be made	<b>Promotion:-</b> Driver-Ordinary Grade, with 9 years of regular service in the grade and have passed the trade test, specified by the Government.
12	If a Departmental Promotion Committee/ Selection exists what is its composition	<b>Promotion:-</b> 1. Director, RIMS, Imphal -Chairperson 2. Director Health Service, Govt. of Manipur or its nominee -Member 3. Medical Superintendent -Member 4. Subject Expert in the concerned area -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

1	Name of post	Driver Grade-I
2	Number of posts	Nos.6 * Subject to variation depending on workload
3	Classification	G.C.S Group "C"
4	Level in the Pay Matrix	Level-5 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non-selection post	Non-Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probations, if any	Not applicable
10	Method of recruitment whether by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Promotion
11	In case of promotion by recruitment by promotion/ deputation/ absorption to be made	<b>Promotion:</b> Driver Grade - II, with 6 years of regular service in the grade or with a combined service of 15 years in Driver Grade -II and Driver-Ordinary Grade; and have passed the trade test, specified by the Government.
12	If a Departmental Promotion Committee/ Selection exists what is its composition	<b>Promotion:</b> <ol style="list-style-type: none"> <li>1. Director, RIMS, Imphal -Chairperson</li> <li>2. Director Health Service, Govt. of Manipur or its nominee -Member</li> <li>3. Medical Superintendent, RIMSH, Imphal -Member</li> <li>4. Subject Expert in the concerned area -Member</li> <li>5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary</li> </ol>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

**SCHEDULE**

<b>1</b>	<b>Name of post</b>	<b>Driver-Special Grade</b>
2	Number of posts	Nos.1 * Subject to variation depending on workload
3	Classification	G.C.S Group "B"
4	Level in the Pay Matrix	Level-6 of the 7 <sup>th</sup> CPC
5	Whether Selection post or non-selection post	Non-Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable
9	Period of probations, if any	2-Years
10	Method of recruitment whether by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Promotion
11	In case of promotion by recruitment by promotion/deputation/absorption to be made	<b>Promotion:</b> Driver Grade - I with 3 years of regular service in the grade.
12	If a Departmental Promotion Committee/Selection exists what is its composition	<b>Promotion:-</b> 1. Director, RIMS, Imphal -Chairperson 2. Director Health Service, Govt. of Manipur or its nominee -Member 3. Medical Superintendent -Member 4. Subject Expert in the concerned area -Member 5. Deputy Director (Admn.) RIMS, Imphal -Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable