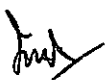



12	If Departmental Promotion Committee exists, what is its composition	<p>1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary) - Member 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)</p>	DPC for appointment of Grade-A post excluding Director post	As constituted by Executive Council.	<p>For RIPANS: 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of India not below the rank of Under Secy. 4. One co-opted expert- *Member in the subject concerned 5. One co-opted member- *Member Representing SC/ST 6. Administrative Officer- Member Secy RIPANS (*To be nominated by Director, RIPANS)</p> <p>For deputation: 1. Director General of Health Services Govt. of India -Chairman 2. The Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W. Govt. of India - Member 3. One member of the Executive Council Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. The Director, RIMS, Imphal - Member Secretary</p> <p>For promotion: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable	N.A	Not applicable


Deputy Director (Admn.)
Regional Institute of Medical Sciences
Imphal


मिडिकल सुपरिन्टेन्डन्ट
आयुर्विज्ञान संस्थान, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Radiation Supervisor (Not approved, RR at draft stage)	JR. Physicist	No post	NEIGRIHMS to change the nomenclature to Jr.Physicist as per RIMS
2	Number of post	2* (2022) *subject to variation depending on workload	1 No.		
3	Classification	General Central Service, Group 'B'	G.C.S. Group "B"		
4	Pay Band and Grade Pay/Pay Scale	Level 7 of Pay Matrix	Rs. 9300-34800+G.P.Rs.4200/-		RIMS to upgrade pay as per NEIGRIHMS
5	Whether Selection post or non-selection post	Not applicable	Selection		
6	Age limit for direct recruits	Not exceeding 35 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)	Below 45 years		For both NEIGRIHMS & RIMS: Not exceeding 30 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)
7	Educational and other qualifications required for direct recruits	1. M.Sc in Physics or equivalent from a recognized University 2. Post M.Sc/Post Graduate Diploma/degree in Radiological/ Medical Physics from a recognized University/Institution 3. An internship of minimum 12 months in a recognized well-equipped radiation therapy department	A Master degree in Physics with Diploma in Radiological Physics from a recognized university. OR ii) Master degree in Medical Physics with RSO eligibility certificate from BARC.		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not applicable		
9	Period of probation, if any	2 years for direct recruits	1 Year		For both NEIGRIHMS & RIMS: 2 (two) years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment	By direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not Applicable	Not applicable		
12	If Departmental Promotion Committee exists. what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary (NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council (NEC), Shillong (Not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS)	1. Director of RIMS, Imphal - Chairman 2. Director/Dy. Secretary looking after the affairs of - Member the Institute in the Ministry of Health & FW. Govt. of India. 3. The Director of Health Service for the beneficiary - Member States by rotation. 4. One Expert - Member 5. Deputy Director (Admn) RIMS - Member Secretary		1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, GoI - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. Subject expert in the concerned area - Member 6. Deputy Director (Admn.), RIMS, Imphal -

Deputy Director (Admn.)
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Hospital, Imphal

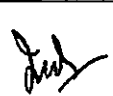

					Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable	Not applicable		

Deputy Director (Admn.)
Regional Institute of Medical Sciences
Imphal

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मिडिकल सुपरिन्टेंडन्ट
मैडिकल सुपरिन्टेंडन्ट
Regional Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

SI No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Radiotherapy Technician	Radiotherapy Technician	No post	
2	Number of post	06* (2012) *subject to variation dependent on workload	3 Nos. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'C'	G.C.S. Group "C"		
4	Pay Band and Grade Pay/Pay Scale	Pay Band -1, Rs.5200-20200/- with Grade Pay of Rs.2800/- (Pre-revised) (Level - 5 in the Pay Matrix Rs.29200/- revised)	Level-5 in the Pay Matrix Rs. 29200/- Or Rs.5200-20200+G.P.Rs.2800/- (Pre revised)		
5	Whether Selection post or non-selection post	Not applicable	Not applicable		
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the Instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government).		
7	Educational and other qualifications required for direct recruits	<u>Essential</u> B.Sc in Medical Technology (Radiotherapy) from a recognized University/Institute. <u>Desirable</u> One year's experience in Radiotherapy in teaching Institute/Hospital	<u>Essential:-</u> i) 10+2 Science ii) 2 years diploma holder in Radiotherapy Tech. after 10+2 Sc.		RIMS to change qualification to B.Sc as per NEIGRIHMS
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Two years for direct recruit	2 Years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable		
12	If Departmental Promotion Committee exists, what is its composition	1. Deputy Director(Administration),NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer(NE)- Member 3. Representative of North Eastern Council, Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Administrative Officer, NEIGRIHMS - Member Secretary (* to be nominated by the Director, NEIGRIHMS)	1. Director, RIMS, Imphal. - Chairman 2. Director of Health Services or his nominee not below the rank of Jt. Director from the beneficiary States by rotation. 3. One Expert - Member 4. Medical Superintendent, RIMS Hospital. - Member 5. Dy. Director (Admn), RIMS. - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA	Not applicable		


 Deputy Director (Admn.)
 Regional Institute of Medical Sciences
 Imphal

 Regional Superintendent
 Regional Institute of Medical Sciences
 Hospital, Imphal


Computer Section

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	System Analyst	System Analyst	No post	
2	Number of post	01*(2012) *subject to variation dependent on workload	1No. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'A'	GCS Group A (Gazetted Non-Ministerial)		
4	Pay Band and Grade Pay/Pay Scale	Pay Band -3. Rs 15600-39100/- with Grade Pay of Rs-6600/-	Level 11 of pay matrix		RIMS to upgrade the pay level to Level 11 in the Pay Matrix
5	Whether Selection post or non-selection post	Not Applicable	Selection		
6	Age limit for direct recruits	Not Exceeding 45 years (Relaxable for Government servants' upto 5 years in accordance with the instruction or orders of Central Government.	Not exceeding 45 years (relaxable as per Central Govt. norms).		For NEIGRIHMS & RIMS: Not Exceeding 40 years (Relaxable for Government servants' upto 5 years in accordance with the instruction or orders of Central Government.
7	Educational and other qualifications required for direct recruits	(i) Masters Degree in Computer Application/Computer Science or M.Tech (with specialization in Computer Application) or BE/B.Tech in Computer Engineering/Computer Science/Computer Technology of a recognized University or equivalent. (ii) Five years experience of Electronic Data Processing, out of which at least two years experience should be in actual programming. OR (i) Degree in Computer Application/Computer Science or Degree in Electronic/Electronics and Communication Engineering from a recognized University or equivalent. (ii) Seven years experience of Electronic Data Processing work, out of which at least three years experience should be in actual Programming.	(i) B.E./B.Tech in Computer Engineering/ Computer Science/Computer Technology/ Computer Science & Engineering/ Information Technology from a recognized University/Institute; Or Master's Degree in Computer Applications/Information Technology/ Computer Science of a recognized University/Institute. (ii) At least 10 (Ten) years of working experience of implementation and maintenance of Hospital Information System/Programming from a government medical institute/Autonomous Body.		RIMS: RRs and Checklist in respect RIMS Imphal has already been sent to the ministry for approval as instructed from the ministry
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Age : No Educational qualification: Yes		
9	Period of probation, if any	Two years for direct recruit	2 years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Composite Method (Deputation/Promotion) failing which by Direct Recruitment	By promotion failing which by direct Recruitment.		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Deputation/Promotion Officers of the central Government/State Governments/ Union Territories/ Autonomous Organizations/Statutory Bodies/Public Sector Undertaking 1. Holding Analogous post on a regular basis in the	Promotion (i) Sr. Programmer with ii) Level 10 of pay matrix with 2 years' regular service in the grade.		

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		<p>parent cadre/department or</p> <p>2. With five years' service in the grade rendered after appointment on a regular basis in the pay band-3, Rs. 15600-39100/- with Grade Pay of Rs. 5400/- or equivalent in the parent cadre/department and possessing educational qualification and experience prescribed under column 7</p> <p>Note 1: The Departmental Programmer in pay Band-3, Rs. 15600-39100/- with Grade Pay of Rs. 5400/- with five years' regular service in the Grade shall also be considered along with deputationist and in case he or she is selected the post shall be deemed to have been filled by promotion</p> <p>Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</p>			
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC), Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secy. <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> 1. Director General of Health Services Govt. of India -Chairman 2. The Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W. Govt. of India. - Member 3. One member of the Executive Council Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. The Director, RIMS, Imphal - Member Secretary 		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable	Not applicable		

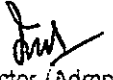

 Deputy Director (Admin) NEIGRIHMS
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 Hospital, Imphal

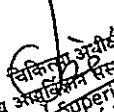
Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	No post	Sr. Programmer	No post	For RIMS, Imphal: RRs and Checklist in respect RIMS. Imphal has already been sent to the ministry for approval as instructed from the ministry
2	Number of post		2 Nos. * Subject to variation dependent on workload		
3	Classification		GCS Group A		
4	Pay Band and Grade Pay/Pay Scale		Level 10 of Pay Matrix		
5	Whether Selection post or non-selection post		Selection		
6	Age limit for direct recruits		Not exceeding 45 years (relaxable as per Central Govt. norms).		
7	Educational and other qualifications required for direct recruits		(i) B.E./B.Tech in Computer Engineering/ Computer Science/Computer Technology/ Computer Science & Engineering/ Information Technology from a recognized University/Institute; Or Master's Degree in Computer Applications/Information Technology/ Computer Science of a recognized University/Institute. (ii) At least 8 years of working experience of implementation and maintenance of Hospital Information System/Programming from a government medical institute/Autonomous Body.		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Age : No Educational qualification: Yes		
9	Period of probation, if any		Two year for direct recruitment		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		By promotion failing which by direct Recruitment.		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Promotion (i) Programmer with ii) Level 8 of Pay Matrix with 8 years' regular service in the grade.		

Deputy Director (Admn.)
 Regional Institute of Medical Sciences
 Imphal

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 क्षेत्रीय अस्पताल, इफाल
 Regional Institute of Medical Sciences
 Hospital, Imphal

12	If Departmental Promotion Committee exists, what is its composition		1. Director General of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of the - Member institute in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute. 5. The Director, RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable		


Deputy Director (Admn.)
Regional Institute of Medical Sciences
Imphal


विकल्प अदीक्षक, इफाल
क्षेत्रीय अस्पताल, इफाल
Medical Superintendent
Regional Institute of Medical Sciences
Regional Hospital, Imphal

SI No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Programmer	Programmer	No post	
2	Number of post	*01 (2022) * Subject to variation dependent on workload	2 Nos. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'A'	GCS Group B (Non-Gazetted Non-Ministerial)		Group "A"
4	Pay Band and Grade Pay/Pay Scale	Level 10 of Pay Matrix	Level-8 in the Pay Matrix Rs. 47600/- or Rs.9300-34800+G.P.Rs 4800/- (Pre revised)		RIMS to upgrade the pay level to Level 10 as per NEIGRIHMS
5	Whether Selection post or non-selection post	Not applicable	Selection		For NEIGRIHMS: Selection in case of promotion Not applicable in case of deputation/direct recruitment
6	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government servants' upto 5 years in accordance with the instructions or orders issued by the Central Government).	Not exceeding 38 years (relaxable as per Central Govt. norms)		For NEIGRIHMS: Not exceeding 35years (Relaxable for Government servants' upto 5 years in accordance with the instructions or orders issued by the Central Government). For RIMS, Imphal: RRs and Checklist in respect RIMS, Imphal has already been sent to the ministry for approval as instructed from the ministry
7	Educational and other qualifications required for direct recruits	<ol style="list-style-type: none"> 1. Master's Degree in Computer Application/Computer Science or M.Tech. (with specialization in Computer Application) or BE/B.Tech in Computer Engineering/Computer Science/Computer Technology of a recognized University or equivalent. 2. Three years' experience of Electronic Data processing out of which at least one year experience should be in actual Programming <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 1. Degree in Computer Application/Computer Science or Degree in Electronics/ Electronics and Communication Engineering from a recognized University or equivalent. 2. Five years' experience of Electronic Data Processing work, out of which at least two years' experience should be in actual Programming 	<ol style="list-style-type: none"> (i) B.E./B.Tech in Computer Engineering/ Computer Science/Computer Technology/ Computer Science & Engineering/ Information Technology from a recognized University/Institute. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> Master's Degree in Computer Applications or M.Sc (Computer Science/Information Technology) from a recognized University/Institute; (ii) 5 years of working experience of implementation and maintenance of Hospital Information System/Programming from a government medical institute/Autonomous Body. 		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Age : No Educational qualification: Yes		
9	Period of probation, if any	Two years for direct recruit and promotees	Two years for direct recruitment		

Deputy Director (Admn.)
Regional Institute of Medical Sciences,
Imphal

डिप्टी डायरेक्टर
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क्षेत्रीय अस्पताल-प्रधान, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputation failing both by direct recruitment	By promotion failing which by direct Recruitment.	
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<p>Promotion: Data Processing Assistant Grade-I in Level 6 of Pay Matrix with eight years regular service in the grade.</p> <p>Deputation: Officers of the departments of the Central/State Government/Union Territories/Autonomous Organisations/Statutory Bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> holding analogous posts on regular basis in the parent cadre/department; or With five years' service in the grade rendered after appointment on regular basis in Level 7 of Pay Matrix or equivalent in the parent cadre/department and <p>(b) Possessing educational qualification and experience as prescribed under column 7.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.</p>	<p>Promotion</p> <ol style="list-style-type: none"> Data Processing Assistant Gr-I with Level 7 of Pay Matrix with 8 years' regular service in the grade. 	<p>Promotion: Data Processing Assistant Grade-I in Level 6 of Pay Matrix with 10 (ten) years of regular service in the grade.</p> <p>Deputation: Officers of the departments of the Central/State Government/Union Territories/Autonomous Organisations/Statutory Bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> holding analogous posts on regular basis in the parent cadre/department; or With five years' service in the grade rendered after appointment on regular basis in Level 7 of Pay Matrix or equivalent in the parent cadre/department and <p>(b) Possessing educational qualification and experience as prescribed under column 7.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.</p>
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> Director, NEIGRIHMS Director/Deputy Secretary looking after the work of the Institute in the Ministry Representative of North Eastern Council (NEC), Shillong (Not below the rank of Deputy Secretary) An expert in the relevant subject A co-opted member from SCs/STs Deputy Director (Administration), NEIGRIHMS. <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> Director, RIMS, Imphal - Chairman Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India - Member One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member Medical Superintendent, RIMS Hospital, Imphal - Member One expert in the subject concerned - Member Deputy Director (Admn.), - Member Secretary 	

Deputy Director (Admn.)
Regional Institute of Medical Sciences,
Imphal

चिकित्सा अधीक्षक
संस्थान, इकाएल
क्षेत्रीय आयुर्विज्ञान
Medical Superintendent
Regional Institute of Medical Sciences
Imphal

			RIMS, Imphal		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Data Processing Assistant Grade-1	Data Processing Assistant Grade-1	Computer Operator	RIPANS to change the nomenclature to Data Processing Assistant Grade-I
2	Number of post	02* (2017) *Subject to variation dependent on workload	2 Nos. * Subject to variation dependent on workload	1 (one).	
3	Classification	General Central Service Group 'B'	GCS Group B (Non-Gazetted Non-Ministerial)	Central General Service Group 'C'. Non-Gazetted	Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4200/- (Pre-revised) (Level – 6 in the Pay Matrix Rs.35400/- revised)	Level-6 in the Pay Matrix Rs. 35400/- or Rs.9300-34800+G.P.Rs 4200/- (Pre revised)	Rs.5500-175-9000/-	Level 6 of Pay Matrix
5	Whether Selection post or non-selection post	Non selection	Selection	Selection	For NEIGRIHMS: Selection For RIPANS: Not applicable
6	Age limit for direct recruits	Not applicable	35 years (as per Central Govt. rules from time to time)	18 years to 30 years upper age relaxable by 5 years in case of SC/ST.	For RIPANS: Not exceeding 30 years. Relaxable for Government servants' upto 5 years in accordance with the instructions or orders issued by the Central Government.
7	Educational and other qualifications required for direct recruits	Not applicable	(i) BCA/ BSc.IT/ BE or B.Tech (Computer Science) from a recognised University. Having knowledge of Computer Hardware maintenance and operation. OR Graduate from a recognised University with One year Diploma in Computer Science/ Computer Application/ Computer Technology from a recognised Institute. Having knowledge of Computer Hardware maintenance and operation. (ii) 5 years of working experience in implementation of Hospital Information System from a government medical institute/ Autonomous Body. (iii) A speed test of not less than 10,000 key depressions per hour for data entry work to be ascertained through speed test on computer.	Graduate from a recognized University with Diploma in Computer Science/ Computer Application/ Computer Technology from a Govt. recognized Institute.	For RIPANS: 1. BCA/BSc.IT/ B.Tech (Computer Science) from a recognised University. 2. Having knowledge of Computer Hardware maintenance and operation. OR 1. Graduate from a recognised University with One year Diploma in Computer Science/ Computer Application/ Computer Technology from a Govt. recognised Institute. Having knowledge of Computer Hardware maintenance and operation. For RIMS, Imphal: RRs and Checklist in respect RIMS, Imphal has already been sent to the ministry for approval as instructed from the ministry

Deputy Director (Admn.)
Regional Institute of Medical Sciences,
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केन्द्रीय अतिरिक्त सहायक, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Age : No Educational qualification: Yes	N.A	Not applicable
9	Period of probation, if any	Two years for promotees	Two years for direct recruitment	N.A	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By promotion	By promotion failing which by direct Recruitment.	50% by promotion.	For NEIGRIHMS: By promotion failing which by deputation For RIPANS: By Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion: Data Processing Assistant Grade-II in Pay Band-1 Rs. 5200-20200/- with Grade Pay of Rs. 2400/- (pre-revised) (Level – 4 in the Pay Matrix Rs.25500/- revised) with 10* (ten) years regular service in the Grade. *In compliance to DOPT O.M.No.AB-14017/12/88-Estt.(RR) dated 25.3.1996 on Retention of Existing Eligibility Service, the eligibility service of 6 years as per existing recruitment rules shall continue to be the same for persons holding the feeder posts on regular basis on the date of notification of the revised rules. "Where the eligibility service for promotion prescribed in the existing rules is being enhanced (to be in conformity with the guidelines issues by this Department) and the change is likely to affect adversely some persons holding the feeder grade posts on regular basis, a note to the effect that the eligibility service shall continue to be the same for persons holding the feeder posts on regular basis on the date of notification of the revised rules, could be included in the revised rules".	Promotion i) Data Processing Assistant Gr-II with ii) Level 6 of Pay Matrix with 5 years' regular service in the grade.	Not applicable.	For NEIGRIHMS: Promotion: Data Processing Assistant Grade-II in Level 4 of Pay Matrix with 10 (ten) years of regular service in the Grade. Deputation: Officers of the departments of the Central/State Government/Union Territories/Autonomous Organisations/Statutory Bodies/Public Sector Undertaking (a) 1. holding analogous posts on regular basis in the parent cadre/department; or 2. With 10 (ten) years' service in the grade rendered after appointment on regular basis in Level 4 of Pay Matrix or equivalent in the parent cadre/department and (b) Possessing Bachelor's degree in Computer Application The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong-Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) - Member Secretary NEIGRIHMS (*to be nominated by the Director, NEIGRIHMS)	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by	As constituted by Executive Council.	For RIPANS: 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of

			rotation) 4. Medical Superintendent, - Member RIMS Hospital, Imphal 5. One expert in the subject concerned- Member 6. Deputy Director (Admn.), - Member RIMS, Imphal Secretary		India not below the rank of Under Secy. 4. One co-opted expert - *Member in the subject concerned 5. One co-opted member- *Member Representing SC/ST 6. Administrative Officer- Member Secy RIPANS (*To be nominated by Director, RIPANS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable	N.A.	Not applicable

Deputy Director (Admn.)
Regional Institute of Medical Sciences,
Imphal

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केन्द्रीय अस्पताल, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Data Processing Assistant Grade II	Data Processing Assistant Grade II	No post	NEIGRIHMS proposal for upgradation of pay from Level 4 to Level 5 not agreed by the Committee
2	Number of post	04* *Subject to variation dependent on workload	4 Nos. * Subject to variation dependent on workl		
3	Classification	General Central Service Group 'C'	General Central Service Group 'B'		
4	Pay Band and Grade Pay/Pay Scale	Pay Band -I, Rs.5200-20200/- with Grade Pay of Rs.2400/- (Pre-revised) (Level - 4 in the Pay Matrix Rs.25500/- revised)	Level 6 of Pay Matrix		Level 4 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not Applicable		
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the Instructions or orders issued by the Central Government)	35 years (as per Central Govt. rules from time to time)		
7	Educational and other qualifications required for direct recruits	1. Bachelor's Degree from a recognized University. 2. One year Diploma/Certificate in Computer Application from a recognized Institute 3. One year's experience in Computer Application 4. Should possess the speed of not less than 8000 keys depression per hour for data entry work	(i) Bachelor's Degree from a recognized University with one year Diploma/Certificate in Computer Application from a recognized Institute OR Bachelor's Degree in Computer Application or BSc.IT. (ii) 5 years of working experience as Data Entry Operator in implementation of Hospital Information System from a government medical institute/ Autonomous Body; (iii) A speed test of not less than 8000 key depressions per hour for data entry work to be ascertained through speed test on computer.		For NEIGRIHMS: 1. Bachelor's Degree from a recognized University. 2. One year Diploma/Certificate in Computer Application from a recognized Institute OR Bachelors Degree in Computer Application or its equivalent. 3. One year's experience in Computer Application For RIMS, Imphal: RRs and Checklist in respect RIMS, Imphal has already been sent to the ministry for approval as instructed from the ministry
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Two years for direct recruit	Two years for direct recruitment		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable		
12	If Departmental Promotion Committee exists, what is its composition	1. Deputy Director(Administration),NEIGRIHMS-Chairperson 2. Under Secretary(NE)/Section Officer(NE) - Member 3. Representative of North Eastern Council, - Member	1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary - Member looking after the affairs of		

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संस्था, इमफाल
Medical Superintendent
Institute of Medical Sciences
Imphal

		Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Administrative Officer, NEIGRIHMS - Member Secy (* to be nominated by the Director, NEIGRIHMS)	RIMS, Imphal in the MoH&FW, Government of India 3. One member of the - Member Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) 4. Medical Superintendent, - Member RIMS Hospital, Imphal 5. One expert in the subject concerned- Member 6. Deputy Director (Admn.), - Member RIMS, Imphal Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

Deputy Director (Admn.)
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 Medical Superintendent
 Regional Institute of Medical Sciences
 Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIIIMS	RIMS	RIPANS	
1	Name of post:		Telemedicine Co-ordinator (The post is proposed for creation and the RR is at draft stage)	No post	Draft RR approved by the committee
2	Number of post		* Subject to variation dependent on workload		
3	Classification		GCS Group B (Non-Gazetted Non-Ministerial)		
4	Pay Band and Grade Pay/Pay Scale		Level-8 in the Pay Matrix Rs. 47600/- or Rs.9300-34800+G.P.Rs 4800/- (Pre revised)		
5	Whether Selection post or non-selection post		Selection		
6	Age limit for direct recruits		Not exceeding 38 years (relaxable as per Central Govt. norms)		
7	Educational and other qualifications required for direct recruits		(i) Master's Degree in Computer Applications or M.Sc (Computer Science/Information Technology) from a recognized University/Institute; (ii) 7 years of working experience of implementation and maintenance of Telemedicine, Networking Programming & Hardware from a government medical institute/Autonomous Body.		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable		
9	Period of probation, if any		Two years for direct recruitment		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		By direct Recruitment.		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Not applicable		
12	If Departmental Promotion Committee exists, what is its composition		1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Govt - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. Subject expert in the concerned area - Member 6. Deputy Director (Admn.), RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable		

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मेडिकल सुपरिन्टेंडेंट
Regional Institute of Medical Sciences
Hospital, Imphal

SECURITY SECTION:

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Chief Fire Guard	No post	No post	Chief Fire Guard
2	Number of post	01*(2012) *Subject to variation dependent on workload			01* (2022) * Subject to variation dependent on workload
3	Classification	General Central Service Group 'B'			Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band-2.Rs. 9300- 34800/- with Grade Pay of Rs. 4200/-			Level – 6 of Pay Matrix
5	Whether Selection post or non-selection post	Non-Selection			Selection in case of promotion Not applicable in case of direct recruitment/deputation
6	Age limit for direct recruits	Not Applicable			Not exceeding 30 years (relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central.Govt. from time to time)
7	Educational and other qualifications required for direct recruits	Not Applicable			<p>Essential:</p> <p>1. Degree from National Fire Service College OR Certificate of Station Officer Course of the National Fire College or from CISF Fire Training Centre and</p> <p>2. Possess valid heavy vehicle driving license</p> <p>3. Experience for at least 5 years in deepen security preferably in a hospital/medical Institution of repute</p> <p>4. Following Physical Standards:</p> <p>(a) Height: 170 cms. Minimum (Relaxable by 5cms only for residents of hill areas)</p> <p>(b) Chest: 81 cms (85cms. After expansion) (Relaxable by 5cms only for residents of hill areas)</p> <p>(c) Should possess sound health free from defect/deformity/disease. Vision in both eyes should be 6/12 (without glasses). There should be no colour blindness. (Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz, Deputy Commissioner/Distt.Magistrates/Tehsildars of their places of residence).</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	<p>Age : No</p> <p>Educational Qualification :</p> <p>1. Certificate of Station Officer Course of the National Fire College or from CISF Fire Training Centre and</p> <p>2. Possess valid heavy vehicle driving licence.</p>			<p>Age: No</p> <p>Educational Qualification:</p> <p>1. Certificate of Station Officer course of the National Fire College or from CISF Fire Training Centre and</p> <p>2. Possess valid heavy vehicle driving license</p>

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

9	Period of probation, if any	Two years for promotes		Two years for promotees and direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion		By promotion failing which by deputation failing both by direct recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion:- Fire Guard in Pay Band-1, Rs.5200 - 20200/- with Grade pay of Rs. 2400/- with ten years' regular service in the Grade		<p>Promotion: Fire Guard of the Institute in Level - 4 of Pay Matrix with 10 (ten) years regular service in the grade.</p> <p>Deputation: Officials working under Central/State Govt.Autonomous/Statutory bodies and PSU in an analogous post on regular basis or working as Fire guard with 5 (five) years regular service in Level - 4 of Pay Matrix or equivalent and possessing educational qualification as at column 7 above.</p> <p>The Period of deputation shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1) Director, NEIGRIHMS - Chairperson 2) Under Secretary(NE)/Section Officer (NE) - Member 3) Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4) An expert in the relevant subject - Member* 5) A co-opted member from SCs/STs - Member 6) Deputy Director (Admn) NEIGRIHMS - Member Secretary <p>(*to be nominated by the Director, NEIGRIHMS)</p>		<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairperson 2. Under Secretary (NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council - Member (NEC), Shillong (Not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secretary <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable		Not Applicable

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क्षेत्रीय अस्पताल सुझान, इम्फाल
Medical Superintendent
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Hospital, Imphal

DIETARY UNIT

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Deputy Chief Dietician	Deputy Chief Dietician (The post is purposed for creation)	No post	For RIMS: The Committee has approved the RR for recommendation
2	Number of post	01* (2012) *subject to variation dependent on workload	01* subject to variation dependent on workload		
3	Classification	General Central Service Group 'A'	General Central Service Group 'A'		Group 'A'
4	Pay Band and Grade Pay/Pay Scale	Pay Band -3 Rs 15600-39100/- with Grade Pay-5400/-	Pay Band -3 Rs 15600-39100/- with Grade Pay-5400/-		
5	Whether Selection post or non-selection post	Non-Selection in case of Promotion Not applicable in case of deputation	Non-Selection in case of Promotion Not applicable in case of deputation		Selection in case of promotion Not applicable in case of deputation
6	Age limit for direct recruits	Not applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation. if any	Two years for promotees	Two years for promotees		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputation	By Promotion failing which by deputation		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<p>Promotion: Dietician in Pay Band-2 Rs. 9300-34800/- with Grade Pay of Rs. 4600/- with three years regular service in the Grade.</p> <p>Deputation: Officers of the Central Government/State Governments/Union Territories/Autonomous Organizations/Statutory bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> 1. holding analogous post on a regular basis in the parent cadre/department; or 2. with three years service in the grade rendered after appointment on a regular basis in the Pay band-2 Rs.9300-34800/- with Grade Pay of Rs 4600/- or equivalent in the parent cadre/department; and <p>(b) Possess the following educational qualification Essential:</p>	<p>Promotion: Dietician in Pay Band-2 Rs. 9300-34800/- with Grade Pay of Rs. 4600/- with three years regular service in the Grade.</p> <p>Deputation: Officers of the Central Government/State Governments/Union Territories/Autonomous Organizations/Statutory bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> 1. holding analogous post on a regular basis in the parent cadre/department; or 2. with three years service in the grade rendered after appointment on a regular basis in the Pay band-2 Rs.9300-34800/- with Grade Pay of Rs 4600/- or equivalent in the parent cadre/department; and <p>(b) Possess the following educational qualification Essential: M.Sc in (Food & Nutrition).</p> <p>Note- The period of deputation including the period of deputation in another ex-cadre post held immediately</p>		<p>Promotion: Dietician in Level 7 of Pay Matrix with 5 (five) years regular service in the Grade.</p> <p>Deputation: Officers of the Central Government/State Governments/Union Territories/Autonomous Organizations/Statutory bodies/Public Sector Undertaking</p> <p>(a)</p> <ol style="list-style-type: none"> 1. holding analogous post on a regular basis in the parent cadre/department; or 2. with five years service in the grade rendered after appointment on a regular basis in Level 7 of Pay Matrix or equivalent in the parent cadre/department; and <p>(b) Possess the following educational qualification Essential: M.Sc in (Food & Nutrition).</p>

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Regional Institute of Medical Sciences,
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विक्रिसि अधीक्षक
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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

		M.Sc in (Food & Nutrition). Note- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications	preceding this appointment in the same or some other Organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications		Note- The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary - Member 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)	For deputation: 1. Director General of Health Services Govt. of India -Chairman 2. The Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W. Govt. of India - Member 3. One member of the Executive Council Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. The Director, RIMS, Imphal - Member Secretary For promotion: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Dietician	Senior Dietician	No post	RIMS to change nomenclature to Dietician as per NEIGRIHMS
2	Number of post	01* (2012) * Subject to variation dependent on workload	1 No. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'B'	G.C.S. Group "B"		Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2, Rs.9300-34800/- with Grade Pay of Rs.4600/- (Pre-revised) (Level – 7 in the Pay Matrix Rs.44900/- revised)	Level-7 in the Pay Matrix Rs. 44900/- Or Rs. 9300-34800+G.P. Rs 4600/- (Pre revised)		
5	Whether Selection post or non-selection post	Non -Selection	Non-Selection		
6	Age limit for direct recruits	Not applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Not applicable	No		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion	100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion: Assistant Dietician in Pay Band-2 Rs.9300-34800/- with Grade Pay of Rs. 4200/- (pre-revised) (Level – 6 in the Pay Matrix Rs.35400/- revised) with five years' regular service in the Grade.	Promotion:- Dietician of RIMS with 5 years regular service in the grade.		
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCS/STs - Member Deputy Director (Administration) - Member Secretary NEIGRIHMS (*to be nominated by the Director, NEIGRIHMS)	<ol style="list-style-type: none"> 1 Director, RIMS, Imphal - Chairman 2 Director (Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3 Medical Superintendent, RIMS Hospital, Imphal - Member 4 Subject Expert in the concerned area - Member 5 Deputy Director (Admn.), RIMS, Imphal - Member Secretary 		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA	Not applicable		

Deputy Director (Admn.)
Regional Institute of Medical Sciences,
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डिप्टी डायरेक्टर (अधीनस्थ), इम्फाल
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Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Assistant Dietician	Dietician	No post	RIMS to change nomenclature to Assistant Dietician as per NEIGRIHMS
2	Number of post	02* (2012) *Subject to variation dependent on workload	1 No. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'B'	G.C.S. Group "B"		Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2, Rs.9300-34800/- with Grade Pay of Rs.4200/-	Level-6 in Pay Matrix Rs. 35400/- Or Rs.9300-34800+G.P. Rs.4200/- (Pre revised)		Level 6 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not applicable		
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government).		For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	M.Sc in Food & Nutrition from a recognized university.	<u>Essential:-</u> M. Sc. in dietetics or B. Sc. Home Science with diploma in dietetics from a recognized Institute. <u>Desirable:-</u> 2 years experience as dietician in a Hospital.		M.Sc in Food & Nutrition from a recognized university OR B.Sc with Home Science with PG.Diploma in dietetics from a recognized University. Desirable: 2 years experience as dietician in a Hospital
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	No		
9	Period of probation, if any	Two years	2 Years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable		
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS)	1 Director, RIMS, Imphal - Chairman 2 Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India - Member 3 One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4 Medical Superintendent, RIMS Hospital, Imphal - Member 5 One expert in the subject concerned* - Member 6 Deputy Director (Admn.), RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be	Not applicable	Not applicable		

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Central Library

Sl No	Description	As is Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Librarian	Librarian	Librarian	
2	Number of post	01* (2012)*Subject to variation dependent on workload	1 No.	1(one)	
3	Classification	General Central Service Group 'A'	G.C.S. Group "A"	General Central Service Group 'C'(Non-Gazetted)	Group 'A'
4	Pay Band and Grade Pay/Pay Scale	Pay Band- 3, Rs. 15600 – 39100/- with Grade Pay of Rs. 5400/-	Rs. 15600-39100+G.P.Rs.6600/-	Rs.1400-40-1800-EB-50-2300-60-2600/-p.m	NEIGRIHMS &RIPANS to upgrade the Pay Level to Level 11 as per RIMS
5	Whether Selection post or non-selection post	Non-Selection in case of Promotion Not Applicable in case of direct recruitment	Not applicable	Selection	For NEIGRIHMS Selection in case of promotion Not applicable in case of direct recruitment For RIMS & RIPANS: Not applicable
6	Age limit for direct recruits	Not exceeding 40 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	50 years (Relaxable for Govt. servants' upto 5 years in accordance with the instructions or order issued by the Central Govt.)	18 years to 30 years upper age relaxable by 5 years in case of SC/ST.	For all 3 Institutes: Not exceeding 40years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	1. M.Lib or equivalent from a recognized University 2. Three years' experience in a supervisory capacity in a reputed Library preferably in Medical Library or other library of standing in the Pay Band-2 Rs. 9300-34800/- with Grade Pay of Rs. 4600/- or equivalent	Essential: 1. M.A./M.Sc./M.Com. with B.Lib. Sc. Or B.A./B.Sc./B.Com with M.Lib. Sc. from a recognized University/Institute with 8 years experience in the Grade of Rs. 2000-3500/- or Rs. 2200-4000/- (pe-revised scale) Desirable: Experience gain in the Library of Regional Institute of Medical College. Knowledge of Hindi and Manipuri	Graduate with Diploma in Library Science/ B.Lib Science.	For all 3 Institutes: 1. M.Lib or equivalent from a recognized University 2. 9 (nine) years' experience in a supervisory capacity in a reputed Library preferably in Medical Library or other library of standing in Level 7 of Pay Matrix or equivalent
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not applicable	N.A	Not applicable
9	Period of probation, if any	Two years for direct recruit and promotees	2 Years	N.A	2 (two) years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by Direct Recruitment	By Direct recruitment	Direct Recruit	For RIPANS: By promotion For RIMS: By Promotion failing which by Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion:- Assistant Librarian in Pay Band – 2. Rs.9300-34800/- with Grade pay of Rs. 4600/- with three years' regular service in the Grade	Not applicable	Same as Column-8	For NEIGRIHMS: Promotion:- Assistant Librarian in Level 7 of Pay Matrix with 9 (nine) years' of regular service in the

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

					Grade For RIPANS: Promotion: From Assistant Librarian of RIPANS having 12 years regular service in Pay Level 6. FOR RIMS: Promotion:- Deputy Librarian/ Documentanlist/ Cataloguer in Level 9 of Pay Matrix with 7 (seven) years' of regular service in the Grade
12	If Departmental Promotion Committee exists. what is its composition	<ol style="list-style-type: none"> 1) Director, NEIGRIHMS - Chairperson 2) Under Secretary(NE)/Section Officer (NE) - Member 3) Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4) An expert in the relevant subject - Member* 5) A co-opted member from SCs/STs - Member 6) Deputy Director (Admn) NEIGRIHMS - Member Secretary <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> 1. Director General of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of RIMS, Imphal in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute. 5. The Director, RIMS, Imphal - Member Secretary 	As constitute by Executive Council.	<p>For RIPANS:</p> <ol style="list-style-type: none"> 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of India not below the rank of Under Secy. 4. One co-opted expert - *Member in the subject concerned 5. One co-opted member- *Member Representing SC/ST 6. Administrative Officer- Member Secy RIPANS <p>(*To be nominated by Director, RIPANS)</p> <p>FOR RIMS:</p> <p>For promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable	Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Assistant Librarian	Deputy Librarian		
2	Number of post	02* (2012) *Subject to variation dependent on workload	2 Nos.		
3	Classification	General Central Service Group 'B'	G.C.S. Group "B" (Non-Ministerial)		Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4600/-	Rs. 9300-34800 + G.P. Rs. 4600/- (Pre revised)		For RIMS, Imphal: Level 9 of Pay Matrix
5	Whether Selection post or non-selection post	Non Selection in case of Promotion Not applicable in case of direct recruitment	Not applicable		
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not applicable		For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	1. M. Lib from a recognized University. 2. Five years' experience in acquisition of books, periodicals and documentary work in Library of a Medical Institute or Library of standing	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Two years for direct recruit	2(two) years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by Direct Recruitment	100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<u>Promotion:</u> Senior Library and Information Assistant in Pay Band-2, Rs. 9300-34800/- with Grade Pay of Rs. 4200/- with five years' regular service in the Grade	<u>Promotion :-</u> Library Assistant of RIMS, Imphal with 8 years regular service in the grade		For RIMS: <u>Promotion :-</u> (i) Library Assistant of RIMS, Imphal with 8 years regular service. (ii) M.A./M.Sc./M.Com. with B.Lib. Sc. Or B.A./B.Sc./B.Com with M.Lib. Sc. from a recognized University/Institute with 8 years experience in the Grade
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong- Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS)	1. Director of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of RIMS, Imphal in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute.		For RIMS: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary

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Medical Superintendent
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			5. The Director, RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:		Cataloguer		
2	Number of post		1 Nos.		
3	Classification		G.C.S. Group "B" (Non-Ministerial)		Group 'B'
4	Pay Band and Grade Pay/Pay Scale		Rs. 9300-34800 + G.P. Rs. 4600/- (Pre revised)		For RIMS, Imphal: Level 9 of Pay Matrix
5	Whether Selection post or non-selection post		Not applicable		
6	Age limit for direct recruits		Not applicable		For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits		Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable		
9	Period of probation, if any		2(two) years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Promotion :- Library Assistant of RIMS, Imphal with 8 years regular service in the grade		For RIMS: Promotion :- (i) Library Assistant of RIMS, Imphal with 8 years regular service. (ii) M.A./M.Sc./M.Com. with B.Lib. Sc. Or B.A./B.Sc./B.Com with M.Lib. Sc. from a recognized University/Institute with 8 years experience in the Grade
12	If Departmental Promotion Committee exists, what is its composition		1. Director of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of RIMS, Imphal in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute. 5. The Director, RIMS, Imphal - Member Secretary		For RIMS: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:		Documentalist		
2	Number of post		1 Nos.		
3	Classification		G.C.S. Group "B" (Non-Ministerial)		Group 'B'
4	Pay Band and Grade Pay/Pay Scale		Rs. 9300-34800 + G.P. Rs. 4600/- (Pre revised)		For RIMS, Imphal: Level 9 of Pay Matrix
5	Whether Selection post or non-selection post		Not applicable		
6	Age limit for direct recruits		Not applicable		For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits		Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable		
9	Period of probation, if any		2(two) years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Promotion :- Library Assistant of RIMS, Imphal with 8 years regular service in the grade		For RIMS: Promotion :- (i) Library Assistant of RIMS, Imphal with 8 years regular service. (ii) M.A./M.Sc./M.Com. with B.Lib. Sc. Or B.A./B.Sc./B.Com with M.Lib. Sc. from a recognized University/Institute with 8 years experience in the Grade
12	If Departmental Promotion Committee exists, what is its composition		1. Director of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of RIMS, Imphal in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute. 5. The Director, RIMS, Imphal - Member Secretary		For RIMS: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
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Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Senior Library & Information Assistant	Library Assistant	Assistant Librarian	RIPANS to change nomenclature to Senior Library & Information Assistant as per NEIGRIHMS
2	Number of post	02* (2012) *Subject to variation dependent on workload	7 Nos. * Subject to variation dependent on workload	1(one)	
3	Classification	General Central Service Group 'B'	G.C.S. Group "B"	General Central Service Group 'C' (Non-Gazetted)	Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band - 2, Rs.9300-34800/- with Grade Pay of Rs.4200/- (Pre-revised) (Level - 6 in the Pay Matrix Rs.35400/- revised)	Level-6 in the Pay Matrix Rs. 35400/- Or Rs. 9300-34800+G.P. Rs. 4200/- (Pre revised)	Rs.1400-40-1800-EB-50-2300-60-2600/-p.m Level - 6 in the Pay Matrix	Level 6 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not applicable	Selection	Not applicable
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government).	18 years to 30 years upper age relaxable by 5 years in case of SC/ST.	For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants' upto five years in accordance with the instructions or orders issued by the Central Government).
7	Educational and other qualifications required for direct recruits	1. M.Lib from a recognized university / Institutions 2 Two years' experience in acquisition of books, periodicals & documentary works in a library of a Medical Institute or other Library of standing.	<u>Essential Qualification:-</u> Bachelor's Degree in Library Sciences from a recognized University. <u>Experience:-</u> Experience in acquisition of books, periodicals and documentalists works in a medical or other Library for at least 2 years.	Graduate with Diploma in Library Science/B.Lib Science.	For all 3 Institutes 1. Bachelor's Degree in Library Science or Information Science from a recognised University/Institute. 2. Two years experience in acquisition of books, periodicals & documentary works in a library of a Medical Institute or other Library of standing.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	N.A	Not applicable
9	Period of probation, if any	Two years for direct recruit	2 Years	N.A	2 (two) years for direct recruit

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10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By direct recruitment	Direct/ Promotion.	By direct recruitment																								
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable	Same as Column-8	Not applicable																								
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Administration) NEIGRIHMS - Member Secretary <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<table border="1"> <tr> <td>1</td> <td>Director, RIMS, Imphal</td> <td>- Chairman</td> <td></td> </tr> <tr> <td>2</td> <td>Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India</td> <td>- Member</td> <td></td> </tr> <tr> <td>3</td> <td>One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation)</td> <td>- Member</td> <td></td> </tr> <tr> <td>4</td> <td>Medical Superintendent, RIMS Hospital, Imphal</td> <td>- Member</td> <td></td> </tr> <tr> <td>5</td> <td>One expert in the subject concerned*</td> <td>- Member</td> <td></td> </tr> <tr> <td>6</td> <td>Deputy Director (Admn.), RIMS, Imphal</td> <td>- Member Secretary</td> <td></td> </tr> </table>	1	Director, RIMS, Imphal	- Chairman		2	Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India	- Member		3	One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation)	- Member		4	Medical Superintendent, RIMS Hospital, Imphal	- Member		5	One expert in the subject concerned*	- Member		6	Deputy Director (Admn.), RIMS, Imphal	- Member Secretary		As constitute by Executive Council.	<p>For RIPANS:</p> <ol style="list-style-type: none"> 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of India not below the rank of Under Secy. 4. One co-opted expert - *Member in the subject concerned 5. One co-opted member - *Member Representing SC/ST 6. Administrative Officer-Member Secy RIPANS (*To be nominated by Director, RIPANS)
1	Director, RIMS, Imphal	- Chairman																											
2	Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India	- Member																											
3	One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation)	- Member																											
4	Medical Superintendent, RIMS Hospital, Imphal	- Member																											
5	One expert in the subject concerned*	- Member																											
6	Deputy Director (Admn.), RIMS, Imphal	- Member Secretary																											
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		Not applicable																								

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Reprographic Technician	No post	No post	
2	Number of post	02* (two) *Subject to variation dependent on workload			
3	Classification	General Central Service Group 'C'			Group 'C'
4	Pay Band and Grade Pay/Pay Scale	Pay Band -1, Rs.5200-20200/- with Grade Pay of Rs.2800/- (Pre-revised) (Level - 5 in the Pay Matrix Rs.29200/- revised)			To change the Pay Level from Level 5 to Level 4 (GP 2800 to 2400)
5	Whether Selection post or non-selection post	Not applicable			Selection for promotion Not applicable for direct recruitment
6	Age limit for direct recruits	30 years			Not exceeding 30 years (Relaxable for Government servants' upto five years in accordance with the instructions or orders issued by the Central Government).
7	Educational and other qualifications required for direct recruits	<ol style="list-style-type: none"> 1. Matriculation from a recognized Board/Institution. 2. Not less than 2 years experience in the operation of various reprographic machines, particularly of relevance to the library. 3. Training in the operation of various types of Reprographic Machines, automatic and manually operated. <p>Note: Candidates will be required to pass a Trade Test to assess their skill in operation of different reprographic machine</p>			<ol style="list-style-type: none"> 1. 12th passed or equivalent from a recognized Board/ University. 2. Not less than 2 years experience in the operation of various reprographic machines, particularly of relevance to the library. 3. Training in the operation of various types of reprographic Machines, automatic and manually operated. <p>Note: Candidates will be required to pass a Trade test to assess their skill in operation of different reprographic machines.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable			Not applicable
9	Period of probation, if any	2 (two) years in case of Direct Recruitment			
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment			50% By Promotion 50% By Direct Recruitment.
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable			Promotion: Multi Tasking Staff in Level 1 of Pay Matrix(Grade Pay of Rs.1800/-pre-revised) with 14 (fourteen) years regular service in the grade with minimum qualification of matriculate and having experience in operation of various reprographic machines.
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Deputy Director(Admn),NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer(NE) - Member 3. Representative of North Eastern Council, - Member Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 			

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Medical Superintendent
Regional Institute of Medical Sciences
Imphal

		6. Administrative Officer, NEIGRIHMS - Member Secy (* to be nominated by the Director, NEIGRIHMS)			
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA			

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:		Senior Private Secretary ((The post is proposed for creation and the RR is at draft stage)		Draft RR approved by the Committee
2	Number of post		*Subject to variation dependent on workload		
3	Classification		Group A		
4	Pay Band and Grade Pay/Pay Scale		Level 11		
5	Whether Selection post or non-selection post		Selection		
6	Age limit for direct recruits		Not applicable		
7	Educational and other qualifications required for direct recruits		Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable		
9	Period of probation, if any		Not applicable		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		Promotion:- 1. Private Secretary with 9 (nine) years regular service in the grade 2. Must have, in the feeder post, undergone once in every two years a short-term training course/orientation programme, 'inservice' or at any recognised academy/institute, for upgrading their skills for the post to which they are being considered for promotion.		
12	If Departmental Promotion Committee exists, what is its composition		1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

			4. Medical Superintendent, RIMS Hospital, Imphal – Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable		

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Private Secretary	Private Secretary	No post	
2	Number of post	02* (2012) *Subject to variation dependent on workload	1 No. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'B'	G.C.S. Group "B" Ministerial.		Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4600/- (Pre-revised) (Level – 7 in the Pay Matrix Rs.44900/- revised)	Level-8Rs. 9300-34800+G.P.Rs. 4800/- and on completion of 4 years regular service in the Grade Pay of Rs.4800/- granted non-functional grade in PB-3 of Rs.15600-39100/- plus Grade Pay of Rs.5400/- (Gazette of India dt.24.02.2014)		NEIGRIHMS to upgrade to Pay Level 8 as per RIMS
5	Whether Selection post or non-selection post	Non -Selection	Selection		
6	Age limit for direct recruits	Not applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Not applicable	Not applicable		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion	100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<u>Promotion:</u> Senior Stenographer in Pay Band-2 Rs. 9300-34800/- with Grade Pay of Rs. 4200/- (pre-revised) (Level – 6 in the Pay Matrix Rs.35400/- revised) with five years' regular service in the Grade	<u>Promotion:-</u> Assistant Private Secretary with 5 (five) years of regular service in the grade <u>Failing which –</u> Assistant Private Secretary and Stenographer Grade I putting together with 6 (six) years regular service <u>Failing both –</u> From amongst the Stenographer Gr.I who had rendered not less than 10 (ten) years regular service in the grade. (As prescribed by Deptt.of Personnel Govt.of Manipur Notification		<u>For NEIGRIHMS:</u> <u>Promotion:</u> Assistant Private Secretary in Level – 7 of Pay Matrix with 2 (two) years' of regular service in the Grade

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

			No.1/50/86(Rules)/DP: Dt.17.10.1992)		
12	If Departmental Promotion Committee exists. what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member Deputy Director (Administration) - Member Secretary NEIGRIHMS (*to be nominated by the Director, NEIGRIHMS)	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services or his - Member nominee not below the rank of Joint Director from the beneficiary states by rotation. 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:		Assistant Private Secretary	No post	NEIGRIHMS to create the post of Assistant Private Secretary in Level 7 as per RIMS
2	Number of post		All posts of Assistant Private Secretary *Subject to variation dependent on workload		
3	Classification		G.C.S. Group "B" Ministerial.		Group 'B'
4	Pay Band and Grade Pay/Pay Scale		Level-7 Rs. 9300-34800+G.P.Rs. 4600/-		
5	Whether Selection post or non-selection post		Selection		
6	Age limit for direct recruits		Not applicable		
7	Educational and other qualifications required for direct recruits		Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable		
9	Period of probation, if any		Not applicable		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		<u>Promotion:-</u> Stenographer Grade I with 5 years regular service in the grade. (As prescribed by Deptt.of Personnel, Govt.of Manipur Notification No.1/50/86(Rules)/DP:		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

			Di.17.10.1992).		
12	If Departmental Promotion Committee exists, what is its composition		<p>1. Director, RIMS, Imphal - Chairman</p> <p>2. Director of Health Services or his - Member nominee not below the rank of Joint Director from the beneficiary states by rotation.</p> <p>3. Medical Superintendent, RIMS Hospital, Imphal - Member</p> <p>4. Subject Expert in the concerned area - Member</p> <p>5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary</p>		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Senior Stenographer	Stenographer Gr. I Stenographer Gr.I & II (merged in the pay level 6 vide OM No.A-32014/1/2017/MF.CGA (A/NGE/Steno/09: dated 05.04.2018)	P.A to Director	NEIGRIHMS & RIMS to change nomenclature to Personal Assistant
2	Number of post	27* (2012) *Subject to variation dependent on workload	All posts of Stenographer Grade I	1 (one)	
3	Classification	General Central Service Group 'B'	G.C.S. Group "B" Ministerial	Secretarial Group 'C', Non-Gazetted	Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4200/-	Rs. 9300-34800+G.P. Rs. 4200/-	Rs.1640-60-2600-EB-75-2900/-	Level 6 of Pay Matrix
5	Whether Selection post or non-selection post	Non – Selection in case of Promotion Not applicable in case of direct recruitment	Selection	Selection	
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not applicable	18 years to 30 years upper age relaxable by 5 years in case of SC/ST.	For NEIGRIHMS & RIPANS: Not exceeding 30 years. Relaxable for Government servants' upto 5 years in accordance with the instructions or orders issued by the Central Government.
7	Educational and other qualifications required for direct recruits	1. 12 th class pass or equivalent from a recognized Board/University 2. Skill Test Norms Dictation: 10 minutes at the rate of hundred words per minute Transcription: 40 minutes (English) or 55 minutes (Hindi) on Computer	Not applicable	P.U.C/10+2 Steno speed-100 words per minute. Typing speed-40 words per minute.	For NEIGRIHMS& RIMS: 1. Graduate from a recognized University 2. Skill Test Norms Dictation:Shorthand speed 10 minutes at the rate of hundred words per minute Transcription: 40 minutes (English) or 55 minutes (Hindi) on Computer
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	N.A	Not applicable
9	Period of probation, if any	Two years for direct recruit and promotees	Not applicable	N.A	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	05% By Promotion 95% By Direct Recruitment	100% by promotion	Direct/ Promotion.	For RIPANS: By Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<u>Promotion:</u> Junior Stenographer in Pay Band-I, Rs. 5300-20200/- with Grade pay of Rs.2400/- (pre-revised) (Level – 4 in the Pay Matrix Rs.25500/- revised) with ten years' regular service in the Grade	<u>Promotion:-</u> Stenographer Gr-III with 5 (five) years regular service in the grade and having passed the speed test examination conducted by the MPSC or RIMS authority for every 6	Same as Column-8	For RIPANS: 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below

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			(six) months (April & November) in a year for appointment/ promotion to Stenographer Gr.I. (as prescribed by Deptt.of Personnel, Govt.of Manipur notification No.1/50/86(Rules)/ DP: dt 17.10.1992). Skill test norms:- (Stenography):- Dictation of 10 minutes @ 120/100 w.p.m. for UR & SC/ST respectively in English. Transcription:- Transcription time of 60 minutes (Stenography) (in English). On Computer: Typing test:- 50/40 wpm for UR & SC/ST respectively in English		the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of India not below the rank of Under Secy. 4. One co-opted expert - *Member in the subject concerned 5. One co-opted member - *Member Representing SC/ST 6. Administrative Officer- Member Secy RIPANS (*To be nominated by Director, RIPANS)
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS)	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services or - Member His nominee not below the rank of Joint Director from the beneficiary states by rotation 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area- Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary	As constituted by Executive Council.	
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable	N.A.	

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विकल्प आयोग, इम्फाल
क्षेत्रीय आयुर्विज्ञान संस्थान, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Junior Stenographer	Stenographer Gr. - III	No post	
2	Number of post	04* (2012) *subject to variation dependent on workload	13 Nos. * Subject to variation dependent on workload		
3	Classification	General Central Service Group 'C'	G.C.S. Group "C" (Ministerial)		
4	Pay Band and Grade Pay/Pay Scale	Level - 4 in the Pay Matrix Rs.25500/- OR Pay Band -1, Rs.5200-20200/- with Grade Pay of Rs.2400/- (Pre-revised)	Level-4 Or Rs.5200-20200+G.P. Rs.2400/-		
5	Whether Selection post or non-selection post	Not applicable	Not applicable		
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the Instructions or orders issued by the Central Government)	35 years and below (Relaxable for Government servants' and OBC/SC/ST etc.)		For RIMS: To reduce the age to 30 years
7	Educational and other qualifications required for direct recruits	1. 12 th class pass or equivalent from a recognized Board/University. 2. Skill Test Norms Dictation: 10 minutes at the rate of eighty words per minute Transcription: 50 minutes (English) or 65 minutes (Hindi) on computer	Essential:- 1. HSLC/12 th class from a recognized Board/Institute 2. Typing test (English) 30 wpm (25 wpm for SC /ST) 3. Dictation - 10 minutes @ 80 words per minute and not below 65 wpm in Stenography (English) (60 wpm for SC/ST) 4. Transcription time of 60 minutes (Stenography)		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Two years for direct recruit	2 Years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	100% by direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable		
12	If Departmental Promotion Committee exists, what is its composition	1. Deputy Director(Administration), NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer(NE)- Member 3. Representative of North Eastern Council, - Member Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Administrative Officer, NEIGRIHMS - Member Secretary (* to be nominated by the Director, NEIGRIHMS)	1. Director, RIMS, Imphal - Chairman 2. Director of Health Services or his - Member nominee not below the rank of Joint Director from the beneficiary states by rotation. 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary		For RIMS: 1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, GoI - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation)

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Hospital, Imphal

					4. Medical Superintendent, RIMS Hospital, Imphal – Member 5. Subject expert in the concerned area – Member 6. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

STORE & PROCUREMENT SECTION:


Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Senior Store & Procurement Officer (The post is proposed for creation and the RR is at draft stage)	No post	No post	Draft RR approved by the Committee
2	Number of post	*01 (2022) * Subject to variation dependent on workload			
3	Classification	General Central Service, Group 'A'			Group 'A'
4	Pay Band and Grade Pay/Pay Scale	Level – 11 of Pay Matrix			
5	Whether Selection post or non-selection post	Selection in case of promotion Not applicable in case of deputation			
6	Age limit for direct recruits	Not applicable			
7	Educational and other qualifications required for direct recruits	1. Degree of a recognized University 2. MBA with specialization in Material Management or Post Graduate Diploma in Material Management from Institute recognized by UGC/AICTE 3. At least 2 (two) years' experience in the relevant field in a hospital/Medical Institution			
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable			
9	Period of probation, if any	Not applicable			
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by Deputation			
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion: Store & Procurement Officer of the Institute in Level – 10 of Pay Matrix with five years regular service in the grade Deputation: Officers of the Central Govt./State Government/Union Territories/ Autonomous Organizations/Statutory Bodies/Public Sector Undertaking (a)			

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		<p>1. Holding analogous posts on regular basis in the parent cadre/department; or</p> <p>2. With five years' service in the grade rendered after appointment on regular basis in Level - 10 of Pay Matrix or equivalent in the parent cadre/department</p> <p>(b) Possess educational qualification and experience prescribed Under column 7</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of application.</p>			
12	If Departmental Promotion Committee exists, what is its composition	<p>1. Director, NEIGRIHMS - Chairperson</p> <p>2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member</p> <p>3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary) - Member</p> <p>4. An expert in the relevant subject - Member*</p> <p>5. A co-opted member from SCs/STs - Member</p> <p>6. Deputy Director (Administration), NEIGRIHMS - Member Secy</p> <p>(*to be nominated by the Director, NEIGRIHMS)</p>			
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment				

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 Medical Superintendent
 Regional Institute of Medical Sciences
 Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Store & Procurement Officer	Purchase Officer	No post	
2	Number of post	01* (2012) *Subject to variation dependent on workload	* Subject to variation dependent on workload		
3	Classification	General Central Service Group 'A'	GCS Group B (Non-Gazetted Non-Ministerial)		Group A
4	Pay Band and Grade Pay/Pay Scale	Pay Band - 3 Rs.15600-39100/- with Grade Pay of Rs.5400/- (Pre-revised) (Level -10 in the Pay Matrix Rs.56100/- revised)	Level-8 in the Pay Matrix Rs. 47600/- or Rs.9300-34800+G.P.Rs 4800/- (Pre revised)		RIMS to upgrade the Pay Level to Level 10
5	Whether Selection post or non-selection post	Selection	Selection		
6	Age limit for direct recruits	Not applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: Not applicable	Not applicable		
9	Period of probation, if any	Two years for promotees	Not applicable		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion	100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<u>Promotion:</u> Store Superintendent in Pay Band - 2, Rs. 9300-34800/- with Grade Pay of Rs. 4200/- (pre-revised) (Level - 6 in the Pay Matrix Rs.35400/- revised) with eight years' regular service and possess MBA with specialization in Material Management or Post Graduate Diploma in Material Management from a recognized University/Institute	2 years of regular service as Assistant Store Officer		For NEIGRIHMS: Promotion: Assistant Store Officer (as per proposed) in Level - 7 of Pay Matrix with five years' of regular service and possess MBA with specialization in Material Management or Post Graduate Diploma in Material Management from a recognized University/Institute For RIMS: 5 (five) years of regular service as Assistant Store Officer in Level 7
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secy (*to be nominated by the Director, NEIGRIHMS)	1 Director, RIMS, Imphal - Chairman 2 Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India - Member 3 One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member		

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निदेशक अधीक्षक
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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

			4 Medical Superintendent, RIMS Hospital, Imphal - Member		
			5 One expert in the subject concerned* - Member		
			6 Deputy Director (Admn.), RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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Medical Superintendent
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Hospital, Imphal

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Assistant Store Officer (Proposalsubmitted to Ministry for creation of 2 posts of Assistant Store Officer in GP Rs.4600/- by surrendering 2 post of Store Keeper in GP 4200/-)	Assistant Store Officer	No post	Draft RR of NEIGRIHMS approved by the Committee
2	Number of post	2* (2022) *subject to variation dependent on workload	* Subject to variation dependent on workload		
3	Classification	General Central Service, Group 'B'	GCS Group B (Non-Gazetted Non-Ministerial)		Group B
4	Pay Band and Grade Pay/Pay Scale	Level – 7 of Pay Matrix	Level-7 in the Pay Matrix Rs. 44900/- or Rs.9300-34800+G.P.Rs 4600/- (Pre revised)		Level 7 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection		
6	Age limit for direct recruits	Not Applicable	Not exceeding 30 years (Relaxable for Govt. servants /SC/ST/OI GOI rules)		
7	Educational and other qualifications required for direct recruits	Not Applicable	(A) (i) Master's Degree in Economics/ Commerce/ Statistics. (ii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector. OR (B) (i) Bachelor's Degree in Economics/ Commerce/ Statistics. (ii) Post-graduate Degree/Diploma in Material Management of a recognized University/Institution or equivalent. (iii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector.		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Not applicable	2 years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By promotion	Promotion failing which by direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion: Store Keeper in Level – 6 of Pay Matrix with 5 (five) years regular service in the grade	11 years of regular service as Store Keeper/Pharmacist		For RIMS: 5 (five) yers of regular scrive in Level 6 as Storekeeper / Pharmacist
12	If Departmental Promotion Committee exists, what is its composition	1. Director NEIGRIHMS - Chairman 2. Under Secretary(NE)/ Section Officer(NE) - Member 3. Representative of North Eastern Council (NEC)- Member Shillong,(not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A Co-opted member from SCs/STs - Member 6. Deputy Director (Administration) - Member Secretary NEIGRIHMS (*to be nominated by the Director, NEIGRIHMS)	1 Director, RIMS, Imphal - Chairman 2 Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoH&FW, Government of India - Member 3 One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4 Medical Superintendent, RIMS Hospital, Imphal - Member 5 One expert in the subject concerned* - Member 6 Deputy Director (Admn.), RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in	Not applicable	Not applicable		

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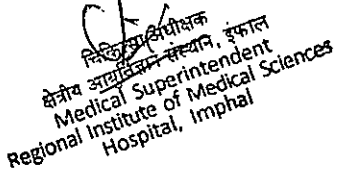
making recruitment		Existing Approved Recruitment Rules			Recommendation of the Review Committee
SI No	Description	NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Store Keeper	No post	Storekeeper	RIMS to create the post of Store Keeper in Level 6 as per NEIGRIHMS
2	Number of post	33* (2012) *Subject to variation dependent on workload		1 (one)	31* (2022) *Subject to variation dependent on workload
3	Classification	General Central Service Group 'B'		Central General Service Group 'C' Non-Gazetted.	Group 'B'
4	Pay Band and Grade Pay/Pay Scale	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4200/-		Rs.5500-175-9000/-	Level 6 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable		Selection	For NEIGRIHMS: Not applicable For RIMS: Selection
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)		18 years to 30 years upper age relaxable by 5 years in case of SC/ST.	For NEIGRIHMS: Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	1. Degree of a recognized University preferably in Commerce 2. Five years' experience in management of store		Graduate from Recognised University. Desirable working experience in the field.	For RIPANS: Essential: 1. Bachelor's Degree in Economics/ Commerce/Statistics/Business Studies/ Public Administration from a recognised University/Institute. 2. Diploma in Materials Management/ Warehousing Management/ Purchasing/ Logistics/ Public Procurement from recognised University/Institute. Desirable: 1. Proficiency in Computer application. 2. Two years experience in handling Stores and keeping Accounts in a store or a concern of Central or State Government/autonomous or statutory organisation/PSUs/University/Banks or in a Private Sector Organisation listed on the Stock Exchange(s) of India.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable		N.A	Not applicable
9	Period of probation, if any	Two years for direct recruit		N.A	2 (two) years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment		50% by promotion.	By Direct Recruitment

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रिजिस्ट्रार संस्थान, इम्फाल
Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable		Promotion from LDC having 8 years' experience.	Not applicable
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer(NE) - Member 3. Representative of North Eastern Council, Shillong-Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary (*to be nominated by the Director, NEIGRIHMS) 		As constituted by Executive Council.	<p>For RIPANS:</p> <ol style="list-style-type: none"> 1. Director, RIPANS - Chairman 2. Representative of Director - Member of Health Services from beneficiary States not below the rank of Dy. Director (by Rotation). 3. Representative of Jt. Secy. - Member (NE) MH&FW, Govt. of India not below the rank of Under Secy. 4. One co-opted expert - *Member in the subject concerned 5. One co-opted member - *Member Representing SC/ST 6. Administrative Officer- Member Secy RIPANS (*To be nominated by Director, RIPANS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable		N.A.	Not applicable

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 Medical Superintendent
 Regional Institute of Medical Sciences
 Hospital, Imphal

NURSING SECTION:

SI No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Chief Nursing Officer	Chief Nursing Officer	No post	
2	Number of post	1 (2019) * depending upon the workload	1 No.		
3	Classification	General Central Service, Group 'A'	G.C.S. Group "A"		Group A
4	Pay Band and Grade Pay/Pay Scale	Level – 12 of Pay Matrix	P.B.3+G.P. Rs.7600/-		
5	Whether Selection post or non-selection post	Selection	Not applicable		
6	Age limit for direct recruits	Not Applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not Applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable		
9	Period of probation, if any	Not Applicable	2 years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by deputation (including short term contract)	100% by promotion failing which by deputation.		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<p>Promotion: Nursing Superintendent of the Institute in Level – 11 in the Pay Matrix with 5 (five) years regular service in the grade.</p> <p>Deputation:Officers of the Central Government/ State Governments/ Union Territories/ Autonomous Organizations/ Statutory bodies/Public Sector Undertaking</p> <p>A.</p> <ol style="list-style-type: none"> Holding analogous post on a regular basis in the parent cadre/department; or with five years' service in the grade rendered after appointment on a regular basis in Level 11 in the Pay Matrix or equivalent in the parent cadre /department and <p>B.</p> <p>Possessing the following educational qualification:</p> <ol style="list-style-type: none"> B.Sc(N) from a recognized University/Institute 	<p>Promotion:- Nursing Superintendent with 5 years regular service in the grade in RIMS hospital.</p> <p>Deputation:- Nursing Officers in the Hospital of Central/State Govt./Union Territory Administrations or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5 years of regular services in a Nursing Officer post in the scale of Rs.15,600-39,100+Grade Pay Rs.6,600 and possessing the following qualifications and experience.</p> <p>i)B.Sc. Nursing</p> <p>ii)Not less than 15 years experience in the profession out of which 5 years should be as Nursing Superintendent or in similar capacity in Nursing Administration. Preference shall be given to those possessing M.Sc. in Nursing. Period of deputation shall not ordinarily exceed 3 years.</p>	<p>For NEIGRIHMS:</p> <p>Promotion: Nursing Superintendent of the Institute in Level – 11 of the Pay Matrix with 5 (five) years regular service in the grade.</p> <p>Deputation:Officers of the Central Government/ State Governments/ Union Territories/ Autonomous Organizations/ Statutory bodies/Public Sector Undertaking</p> <p>A</p> <ol style="list-style-type: none"> Holding analogous post on a regular basis in the parent cadre/department; or with five years' service in the grade rendered after appointment on a regular basis in Level 11 of the Pay Matrix 	

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

		<p>OR</p> <p>(i) HSSLC/10+2 passed from a recognized University/Board</p> <p>(ii) Certificate in General Nursing & Midwifery from a recognized Institute or equivalent qualifications for male nurse with 2 ^{1/2} years experience</p> <p>2. Should be registered as 'A' grade nurse and Midwifery with a State Nursing Council or equivalent qualification for male nurse.</p> <p>The Period of deputation shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>			<p>or equivalent in the parent cadre /department and</p> <p>B.</p> <p>Possessing the following educational qualification:</p> <ol style="list-style-type: none"> 12th Passed or its equivalent qualification from recognized University/Board B.Sc. Nursing or equivalent qualification from a recognized Nursing School/Institute. Should be registered with the Indian Nursing Council / State Nursing Council <p>The Period of deputation shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>	
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> 1. Director NEIGRIHMS - Chairman 2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC) - Member (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A Co-opted member from SCs/STs - Member 6. Deputy Director (Administration) - Member Secretary NEIGRIHMS <p>(*to be nominated by the Director, NEIGRIHMS)</p>	-	<ol style="list-style-type: none"> 1. Director General of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of the - Member Institute in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of - Member RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside - Member the Institute. 5. The Director, RIMS, Imphal - Member Secretary 		<p>FOR RIMS:</p> <p>For deputation:</p> <ol style="list-style-type: none"> 1. Director General of Health Services Govt. of India -Chairman 2. The Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W. Govt. of India - Member 3. One member of the Executive Council Society of RIMS, Imphal (by rotation) - Member 4. One expert in the concerned subject from outside the Institute. - Member 5. The Director, RIMS, Imphal - Member Secretary <p>For promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA		Not applicable		

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

SI No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Nursing Superintendent	Nursing Superintendent	No post	
2	Number of post	02(2021)* Subject to variation dependent on workload	4 Nos.		
3	Classification	General Central Service, Group 'A'	G.C.S. Group "A"		Group 'A'
4	Pay Band and Grade Pay/Pay Scale	Level – 11 in the Pay Matrix	P.B.3 + G.P. Rs.6600/-		Level 11 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection		
6	Age limit for direct recruits	Not Applicable	45 years & above (Relaxable for Government servants)		
7	Educational and other qualifications required for direct recruits	Not Applicable	Promotion:- M. Sc. Nursing of a recognized University or equivalent or Registered Nurse and Midwife having 7 year experience in an administrative capacity as a Matron or a Departmental supervisor or Senior Tutor Desirable 1. Knowledge of Manipuri 2. Teaching experience		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	No2		
9	Period of probation, if any	Not Applicable	2 years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By Promotion	100% by promotion failing which by direct recruitment		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion: Deputy Nursing Superintendent in Level – 10 in the Pay Matrix with five years' regular service in the Grade.	Promotion:- 1. Matron 2. Senior Tutor having not less than 5 years in the respective grades.		For RIMS: Deputy Nursing Superintendent in Level – 10 in the Pay Matrix with five years' regular service in the Grade.
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary	1. Director General of Health Services Govt. of India - Chairman 2. The Joint Secretary looking after the affairs of the institute in the Ministry of Health & F.W. Govt. of India. 3. One member of the Executive Council Society of RIMS, Imphal (by rotation) 4. One expert in the concerned subject from outside -		FOR RIMS: For promotion: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary

(*to be nominated by the Director, NEIGRIHMS)

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Medical Superintendent
Regional Institute of Medical Sciences
Hospital, Imphal

			the Institute. -Member 5. The Director, RIMS, Imphal - Member Secretary		
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable	Not applicable		

Sl No	Description	Existing Approved Recruitment Rules			Recommendation of the Review Committee
		NEIGRIHMS	RIMS	RIPANS	
1	Name of post:	Deputy Nursing Superintendent	Deputy Nursing Superintendent	No post	
2	Number of post	09 (2021) Subject to variation dependent on workload	5 Nos.		For RIMS: 14 post (9 additional post which Has been merged from ANS)
3	Classification	General Central Service Group 'A'	G.C.S. Group "A"		Group A
4	Pay Band and Grade Pay/Pay Scale	Level – 10 in the Pay Matrix	P.B. 3+G.P. Rs.5400/-		Level 10 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Not applicable		
6	Age limit for direct recruits	Not applicable	Not applicable		
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not applicable		
9	Period of probation, if any	Two years for Promotees.	2 years		
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By Promotion	100% by promotion		
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Promotion:Senior Nursing Officer in Level – 8 in the Pay Matrix with two years' regular service in the Grade	Promotion:- B. Sc. Nursing/Diploma in Nursing Administration/ Assistant Nursing Supdt. of RIMS, Imphal with 2 years regular service in the grade.		For NEIGRIHMS Promotion:Senior Nursing Officer in Level – 8 of Pay Matrix with 4 (four) years' regular service in the Grade FOR RIMS: Promotion:Senior Nursing Officer in Level – 8 of Pay Matrix with 4 (four) years' regular service in the Grade

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12	If Departmental Promotion Committee exists, what is its composition	<p>1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary - Member 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Administration),- Member Secy NEIGRIHMS</p> <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<p>1. Director of RIMS, Imphal. - Chairman 2. Director/Dy. Secretary looking after the affairs of the Institute in the Ministry of Health & FW. Govt. of India. 3. The Director of Health Service for the beneficiary States by rotation. - Member 4. One Expert - Member 5. Deputy Director (Admn) RIMS, Imphal. - Member Secretary</p>		<p>FOR RIMS: For promotion: 1. Director, RIMS, Imphal - Chairman 2. Director(Health), Government of Manipur or its nominee not below the rank of Joint Director - Member 3. One member of the RIMS Executive Council - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member Secretary</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable		

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