



**OFFICE OF THE MEDICAL SUPERINTENDENT
REGIONAL INSTITUTE OF MEDICAL SCIENCES HOSPITAL
(An autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)**

C I R C U L A R

Imphal, the 27th March, 2024.

Subject: - Observance of Swachhata Pakhwada from 1st – 15th April, 2024 in RIMS & RIMS Hospital

No.43/SAP/2017-18/RIMSH-16/1378 The RIMS and RIMS Hospital, Imphal is observing Swachhata Pakhwada from 1st to 15th April, 2024 as per the guidelines of the Ministry of Health & Family Welfare, Government of India.

The Principal of Dental College and College of Nursing, all the Heads of Department/Units /Sections, Hostel Wardens, Chief Nursing Officer, RIMS Hospital, officials, staff, CRED and MSS posted at the RIMS Hospital, Imphal are requested to actively participate the observance along with the staff and students.

The day-wise action plan on the Swachhata related activities to be undertaken during the observance is enclosed for ready reference.

Swachhta Pakhwada pledging ceremony will also be held on 1st April, 2024 at 10:30 am in front of OPD Block, RIMS Hospital Imphal and all are requested to attend the ceremony in time.

(Prof. N. Sanjib Singh)
Medical Superintendent,
RIMS Hospital, Imphal.
Imphal, the 27th March, 2024.

Memo No.43/SAP/2017-18/RIMSH-16:

Copy to:-

1. The P.S. to Director, RIMS Imphal for kind information of the Director.
2. The Dean (Academic), RIMS, Imphal.
3. The Principal Dental College, RIMS, Imphal.
4. The Principal, College of Nursing, RIMS, Imphal.
5. All Heads of Departments, RIMS, Imphal.
6. The Chief Warden, RIMS, Imphal.
7. The Deputy Director, RIMS, Imphal.
8. The CAO/FA, RIMS, Imphal.
9. The Chief Nursing Officer, RIMS Hospital, Imphal.
10. The E.E. (Civil), RIMS, Imphal.
11. The Assistant Engineer (Electrical), RIMS, Imphal.
12. The Accounts Officer, RIMS, Imphal.
13. The Liaison Officer i/c, RIMS, Imphal.
14. The Media Advisor, RIMS, Imphal.
15. The System Administrator, RIMS, Imphal with a request to upload the circular on RIMS website.
16. All SO (Gen/Acctt/Academic/Bill/Pension & GPF), RIMS & RIMS Hospital, Imphal.
17. The Photographer, RIMS, Imphal – for coverage of the programs.
18. The Care Taker, Jubilee Hall, RIMS, Imphal.
19. The President/Vice President, CRED, RIMS, Imphal.
20. The Chief Security Officer, MSS, RIMS, Imphal.
21. All Notice Boards.

They are requested to
Organize the Swachhta
Pakhwada by active
Participation of their
Officials/staff and
students

(Prof. N. Sanjib Singh)
Medical Superintendent,
RIMS Hospital, Imphal.

SWACHHATA PAKHWADA

List of activities to be performed during the Swachhata Pakhwada. (1st – 15th April 2024)

Sl.No	Date	Activities to be performed	Action
1.	1 st to 15 th April, 2024	Video/Photo Coverage	Liaison Officer, Public Relations Officer and Photographer
2.	1 st April 2024 Monday	<ul style="list-style-type: none">✓ To organize a Tree/flower plantation program✓ To display posters at an adequate number of places in the whole campus of the institute✓ Cleaning of surrounding campus of Oxygen Plant and Burn Units – CRED✓ Cleaning of Roadside from Main Gate to Burn Unit – MSS & Sanitary	The program is to launch formally by the Director in the presence of the Medical Superintendent and officials. The Nodal Officers, members of the SAP/KAYA KALP Team
3.	2 nd April 2024 Tuesday	<ul style="list-style-type: none">✓ Cleaning of Medicine Dept., Surgery Dept., Radio Diagnosis Dept., MRI Block - CRED✓ Main Gate to Mortuary & Surrounding of Psychiatric/Animal house/Mortuary Block – MSS & Sanitary	The concerned HoDs/Units/Sections to coordinate
4.	3 rd April 2024 Wednesday	<ul style="list-style-type: none">✓ Cleaning of College of Nursing hostel, Sports Medicine, PMR - CRED✓ Cleaning of roadside from Radiotherapy to Gynae OPD & Postpartum - MSS & Sanitary	The concerned HoDs/Units/Sections and Hostel Warden to coordinate
5	4 th April 2024 Thursday	<ul style="list-style-type: none">✓ Mini Auditorium, Forensic & Community Medicine – CRED✓ Surrounding of Mini Auditorium, Forensic, Community Medicine and approach roadside upto Laundry - MSS & Sanitary	The concerned HoDs/Units/Sections and in-charge of the Hall to coordinate
6.	5 th April 2024 Friday	<ul style="list-style-type: none">✓ A-Block, Anatomy/Biochemistry/Physiology Block – CRED✓ Surrounding of A-Block, Physiology/Anatomy/Biochemistry Block - MSS & Sanitary	The concerned HoDs/Units/Sections and all the Section Officers to coordinate



7.	6 th April 2024 Saturday	<ul style="list-style-type: none"> ✓ Dept., of Micro/Patho/Pharmacology/ VRDL-CRED ✓ Jubilee Hall, Old Dental College Compound, Football Ground - MSS & Sanitary 	The concerned HoDs/Units/Sections to coordinate
8.	7 th April 2024 Sunday	<ul style="list-style-type: none"> ✓ Painting Competition on the theme "My Health, My Right" ✓ Observance of World Health Day 2024 - CRED ✓ Cleaning of U.G Gents Hostel 1, 2, Internees Hostel approach road - MSS & Sanitary ✓ Taking students around the hostel to learn more about the hospital 	The Nodal Officer, SAP 2023-24/KAYA KALP and members of the team, Hostel Wardens to participate actively
9.	8 th April 2024 Monday	<ul style="list-style-type: none"> ✓ Paediatric Block Surrounding (Ward and Emergency) - CRED ✓ Cleaning of U.G Gents Hostel 3 & 4, Internee Hostel Compound- MSS & Sanitary 	The HoDs, Hostel Wardens and Prefects to coordinate and CRED to make necessary arrangement to remove the debris
10.	9 th April, 2024 Tuesday	BREAK	
11.	10 th & 11 th April 2024 Wednesday & Thursday	<ul style="list-style-type: none"> ✓ Cleaning of approach road of Doctor's Colony - CRED ✓ Cleaning of the side from SIB Gate to approach road upto director Quarter, Ladies Hostel No. 3 & 4 - MSS & Sanitary ✓ Awareness program by NOKPHADE Team 	The Nodal Officer, and members of the Kaya Kalp/SAP to coordinate and CRED to make necessary arrangement to remove the debris
12.	12 th April 2024 Friday	<ul style="list-style-type: none"> ✓ Cleaning of U.G Ladies Hostel 1 (Kombirei) campus and removal of debris - CRED ✓ Cleaning of U. G Ladies Hostel 2 (Samjirei) campus and removal of debris - MSS & Sanitary 	The hostel wardens and prefects to organize the event successfully CRED to make necessary arrangement to remove the debris
13.	13 th April 2024 Saturday	<ul style="list-style-type: none"> ✓ Cleaning of Kundolei PG Ladies Hostel campus and removal of debris - CRED 	The hostel wardens and prefects to organize the event successfully. CRED to make necessary

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		✓ Cleaning of PG Ladies Hostel (Shirui) campus and removal of debris – MSS & Sanitary	arrangement to remove the debris
14.	14 th April 2024 Sunday	<ul style="list-style-type: none"> ✓ Cleaning of the surrounding of Dental College & General OPD – CRED ✓ Cleaning of the surrounding of the College of Nursing Complex – MSS & Sanitary ✓ Site seeing of RIMS 	The Principal of Dental College, Nodal Officer, members of Kaya Kalp/SAP, and Steward of the general OPD to make necessary arrangements
15.	15 th April, 2024 Monday	<ul style="list-style-type: none"> ✓ Distribution of awards to the prize winners ✓ Swachhata Pakhwada Pledging & ✓ Press release in respect of activities undertaken during the Pakhwada. 	

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