



REGIONAL INSTITUTE OF MEDICAL SCIENCES: IMPHAL-795004

(An Autonomous Institute under Ministry of Health & Family Welfare Govt of India.)

TENDER NOTICE

Imphal, the 29/07/2023

No.E/20/2014-MC(I): Sealed tender from GST registered firms are invited for printing and supplying of Hospital Form, Blood Bag Label and Register RIMS, Imphal. The rate quotation should be submitted by 4.00 pm of 19<sup>th</sup> August 2023 at Receipt Section of A-Block,RIMS, Imphal.

1) Terms and Condition

1. The outer cover of the tender should be superscribed "Tender for Printing & Cost of Paper for supply of Hospital Form, Blood Bag Label and Register and inner cover be sealed.
2. The tender should reach this office not later than the date, time specified in the tender notice as mentioned above. The tender through registered post/courier/hand only will be accepted. Late tender bid submission including postal/courier delay will not be considered.
3. Samples/Specimen copies of the items to be printed/supplied may be seen from the institute office during the office hours.
4. Each tender should be accompanied by (1) an earnest money of Rs.50,000/- (Rupees five thousand only)in the form of bank draft from any nationalized /scheduled bank in the favour of Director, Regional Institute of Medical Science, Imphal (2) GST registration Certificate (3) Pan Number (4) Prof of filling of Income tax return for the Assessment year 2022-2023 (5) Registration certificate of the Proprietorship/Firm/Company etc. The Earnest money of successful tender will be converted into security deposit. The Earnest money of the unsuccessful tender will be refunded on demand. (which shall be submitted along with the quotation).
5. VALIDITY PERIOD : The rate offered should remain valid for 2 (two) years from the date of acceptance.
6. PENALTY : In case supply order is delayed beyond the stipulated time limit in the supply order, a penalty of 10% on the amount of the supply order shall be charged per week of the delay.
7. The samples of the items, should accompany the tender. A bid without the samples will be rejected summarily. Photocopies of EMD, GST, PAN, ITR documents should be enclosed in the envelop and be marked "Technical Bid". The bid showing the rate should be enclosed another envelop and be marked "Financial Bid". Financial bid envelop shall only be opened for the bidder qualifying in the technical bid.
8. The terms as above will be implied/ taken as term of contract when the rate are accepted.

*(Handwritten signature)*

(N. Indrakumar Singh)  
Deputy Director(Admn)  
Regional Institute of Medical Sciences,  
Imphal

*(Handwritten signature)*

Copy to:-

1. The P.S to Director, for kind information to Director, RIMS Imphal.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Chief/ Account Officer/FA, RIMS, Imphal.
4. The System Administrator RIMS, Imphal.
5. Media Advisor, RIMS Imphal (for publishing in one newspaper for one day)
6. Order Book.

ANNEXURE-A

Items No.1 Boood Bag Labels (Gum coated sticker paper)

Sl.No.	Particular	Quantity	Grand Total for Printing charges, cost of paper and other charges etc
1.	Donor Questionnaire form (Yellow)	20,000	
2.	Donor Questionnaire form (White)	20,000	
3.	Blood bag label-O+ve (Blue)	10,000	
4.	Blood bag label-A+ve (Yellow)	10,000	
5.	Blood bag label-AB+ve (White)	3,000	
6.	Blood bag label-O+ve (Platelet Concentrate)	5,000	
7.	Blood bag label-A+ve (Platelet Concentrate)	5,000	
8.	Blood bag label-B+ve (Platelet Concentrate)	5,000	
9.	Blood bag label-AB+ve (Platelet Concentrate)	2,000	
10.	Blood bag label-O+ve (Fresh Frozen Plasma)	5,000	
11.	Blood bag label-A+ve (Fresh Frozen Plasma)	5,000	
12.	Blood bag label-B+ve (Fresh Frozen Plasma)	5,000	
13.	Blood bag label-AB+ve (Fresh Frozen Plasma)	2,000	
14.	Blood bag label-O+ve (Cryoprecipitate)	500	
15.	Blood bag label-A+ve (Cryoprecipitate)	500	
16.	Blood bag label-B+ve (Cryoprecipitate)	500	
17.	Blood bag label-AB+ve (Cryoprecipitate)	200	
18.	Blood bag label-B+ve	10,000	
19.	Blood bag label-O+ve	1,000	
20.	Blood bag label-A-ve	1,000	
21.	Blood bag label-B-ve	1,000	
22.	Blood bag label-AB-ve	500	
23.	Stock register (Blood Bag)	10 nos	
24.	Stock register (Reagents and Kits)	10 nos	
25.	Blood Donor record register	20	
26.	Master record for blood and components register	20	
27.	Phlebotomy register	20	
28.	Issue Register	20	
29.	Immuno-hematological Investigation report	10,000	
30.	Pay-in-slip	20,000	
31.	Replacement Assurance form	20,000	

*dmh 29/7/13*

## Item No.2 Hospital Form

Approximate requirement for 1 (one) year

Sl.No.	Particular	Quantity	Grand Total for Printing charges, cost of paper and other charges etc
1.	History sheet	3,00,000	
2.	Doctor's order	3,00,000	
3.	Progress note	3,00,000	
4.	Doctor 's referral note	2,00,000	
5.	Graphic s (TPR) chart	1,00,000	
6.	Treatment chart	1,00,000	
7.	Nurses Daily record	1,50,000	
8.	Blood/Component Requisition form	1,50,000	
9.	Operation list	1,00,000	
10.	Operation record form	1,00,000	
11.	Anaesthetic record	1,00,000	
12.	Intake and Output record	1,00,000	
13.	Discharge slip	1,50,000	
14.	Prescription slip	3,00,000	
15.	Death Certificate	50,000	
16.	Indent /Receipt dietary article	20,000	
17.	Paediatric Audiological evaluation	20,000	
18.	Paediatric Audiological evaluation	20,000	
19.	Stuttering severity instrument	20,000	
20.	Scoring sheet for cdde	20,000	
21.	Proforma for stuttering	20,000	
22.	Proforma for person with voice disorders	20,000	
23.	Requisition for investigation	14,00,000	
24.	Investigation report form	1,50,000	
25.	Request for histopathology examination	50,000	
26.	Audiometric report	10,000	
27.	Ecocardiography report	10,000	
28.	Hematology section	50,000	
29.	Urine Examination report	30,000	
30.	Diabetic chart	5,000	
31.	Histopathology report form	50,000	
32.	Investigation Echo Cardiography	30,000	
33.	Laboratory result of Hemodialysis	10,000	
34.	Complication during Hemodialysis	10,000	
35.	Doctor 's Prescription of Hemodialysis	10,000	
36.	Prescription form (PMR)	10,000	
37.	Doctor's order form (PMR)	10,000	
38.	History sheet (PMR)	10,000	
39.	Patient equipment supply form (PMR)	10,000	
40.	Patient detail form (PMR)	10,000	

*Ans 25/7/13*