



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर  
**REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR**  
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)  
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385-2414720  
 0385-2414750  
 e-mail : rims@rims.edu.in  
 website : www.rims.edu.in

## C I R C U L A R

\*\*\*

**No. GEN/MISC/18/2025-Gen Sec:** As per the instructions of the Central Vigilance Commission vide Circular No. 03/09/13 (No.004/VGL/090/225553 dated 11.9.2013), all sensitive posts should be identified and staff working in these posts should be strictly rotated after every two/three years to avoid the development of vested interests. Further, the Ministry, *vide* DO No. 28015/34/2025-H.I dated 01.04.2026, has, *inter alia*, directed to implement this policy to enhance transparency and public accountability.

2. In view of the above directives, periodic rotation of duties of dealing Hands at Department/Section/Unit level, is essential so as to ensure transparency, accountability, and efficiency in the functioning of the Institute.

3. Accordingly, all Heads of Departments/Units and Section Officers/ Controlling Officers are hereby directed to review the existing allocation of work of Dealing Hands, under their control and undertake suitable redistribution/rotation of duties among staff, wherever possible, so as to comply with the afore-mentioned Directives.

4. This issues with the approval of the Director, RIMS, Imphal.

(R.K Mecolt Singh)  
 Deputy Director (Admn.)

Copy to: -

1. P.S. to Director, RIMS, Imphal.
2. The Medical Superintendent, RIMS Hospital, Imphal.
3. The Principal, Dental College, RIMS, Imphal.
4. The Principal, Nursing College, RIMS, Imphal.
5. All the HODs/ Unit Heads, RIMS, Imphal.
6. The CAO/FA, RIMS Imphal.
7. The Accounts Officer/ All Section Officers, RIMS, Imphal.
8. The System Administrator, RIMS, Imphal – *for uploading in RIMS website.*
9. Concerned File.