



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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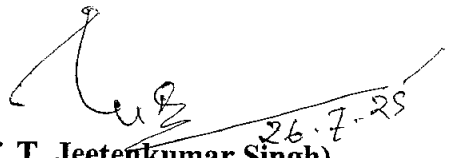
CIRCULAR
Imphal, the 26th July, 2025

No. 140/RIMS-MRU/2025: The 3rd Research Masterclasses 2025, of Department of Health Research, Ministry of Health and Family Welfare, Government of India, was held on 25th July 2025 (Friday) at 3:00 PM. In this regard, Departments/faculties/staff who attended the session from their own department or other locations (not physically at Banting Hall, RIMS) are requested to kindly submit their attendance sheet.

This is for submission of the **consolidated attendance record** to the DHR as per their directive.

Therefore, all concerned departments/faculty members are requested to send the completed attendance (signed and scanned copy) to **rims.mru@gmail.com** or submit a hard copy to the **MRU Office, RIMS** by **3:00 PM, 28th July (Monday) 2025**. *Kindly ignore if already submitted.*

Your cooperation in ensuring proper documentation and reporting to the DHR is highly appreciated.


(Prof. T. Jeetenkumar Singh)
Nodal Officer,
MRU, RIMS, Imphal

Copy to:

1. The P.S. to Director, RIMS for kind information of Director
2. The P.A. to Medical Superintendent, RIMSH for kind information
3. The Dean (Academic), RIMS for kind information.
4. The Principal, Dental College, RIMS
5. The Principal, College of Nursing, RIMS
6. The Head of Department, RIMS, Imphal
7. The Chairperson/Co-Chairperson/Member, LRAC, MRU, RIMS.....
8. The Member, EC, MRU, RIMS, Imphal.....
9. The Principal Investigator, RIMS
- ✓ 10. The IT section, RIMS – with a request for uploading the notice in the website.
11. Guard file.