

TENDER NOTICE

Imphal, the *12th January, 2024*

No. 18/6/23-GEN/RIMS: E-Tenders in the prescribed form are invited from genuine and capable vehicle owner/firm/agency for hiring good condition, commercially registered vehicles, for use of Regional Institute of Medical Sciences, Imphal in Two Stage Bid System(Technical Bid and Financial Bid).Tender documents containing detailed specifications of the vehicles along with terms and conditions of supply can be had from the Institute's website i.e. www.rims.edu.in or CPP Portal website i.e. www.eprocure.gov.in on or after 4.30 p.m. of 12th January,2024 .Tender documents can be obtained upto 4.00 p.m. of 26th January,2024 , during office hour and last date for submitting the tender will be 26th January,2024 till 4.00 p.m. Tender (technical bid) will be opened on 29th January,2024 at 10.00 a.m.

Sd/-
Deputy Director (Admn),
Regional Institute of Medical Sciences,
Imphal

NOT TO BE PUBLISHED

No. 18/6/23-GEN/RIMS:

Imphal, the 12th January, 2024

Copy to:-

- (1) The Medical Superintendent, RIMS Hospital, Imphal
- ✓ (2) The System Administrator/Nodal Officer(e-tender) RIMS, Imphal for uploading the Tender Notice with other documents to RIMS website.
- (3) Notice Board.



REGIONAL INSTITUTE OF MEDICAL SCIENCES: IMPHAL-795004
(An Autonomous Institute under Ministry of Health & Family Welfare, Govt. of India.)

Rate Quotation for E-Tender:

No. 18/6/23-GEN/RIMS:

Imphal, the 12th January, 2024

Rate Quotation of vehicles

Subject:-Submission of Rate Quotation (Two Stage Bid System) for hiring good condition , commercially Registered , vehicles, for use of Regional Institute of Medical Sciences, Imphal.

Online bids are invited on two bid system for hiring good condition, commercially registered vehicles, for use of Regional Institute of Medical Sciences, Imphal. Manual bids shall not be accepted. Earnest Money Deposit (EMD) should be submitted by post/courier/hand post on or before bid end date. Tender documents and bidding may be submitted on or before 26-01-2024 (4:00 pm) at CPP Portal website www.eprocure.gov.in

The following details, terms and Conditions may please be furnished:-

1. The price quoted in words and figures should be indicated clearly. GST rate should be mentioned clearly as per BOQ format provided.
2. Request for change/addition in quoted price/GST rates will not be entertained. If GST is not quoted the quoted rate will taken as inclusive of GST. If bidder fails to give service after being L1 firm, the firm will be blacklisted.
3. Vehicles required for hiring:

	Type of vehicle	Quantity Required	Manufacturing year limit
1	Maruti EECO Van	1 (one)	2018 or later
2	Car (Maruti Suzuki Dzire/ Honda Amaze)	1 (one)	2018 or later
3	Sedan Car	1 (one)	2018 or later
4	Mahindra Thar (Soft top)	1 (one)	2018 or later
5	Winger	1 (one)	2018 or later
6	SUV	2(two)	2018 or later

4. The Driver and fuel for all the vehicles are to be provided by the vehicle owner.

5. The two SUVs can be from the same owner or from different owners.
6. RIMS authority reserves the right to reject any or all the tenders or cancel/withdraw the invitation of tender without assigning any reasons whatsoever and in such cases no tender shall have any claim arising out of such actions. More than one contractor may be considered for award of the work. The competent authority does not bind itself to accept the lowest or any other tender.
7. The vehicles will be required to be brought in the premises of the RIMS, Imphal on the date of opening of the technical bid for inspection by the RIMS authority.
8. The rates should be quoted for the services to be provided as per instructions given in the tender document and should be quoted with GST rates as applicable.
9. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
10. Earnest Money of Rs. 10,000/- (Rupees ten thousand) only should be submitted in the form of Bank Draft from any Nationalized Bank/schedule bank in favor of "Director RIMS, Imphal", payable at Imphal for each vehicle. Interest on such Earnest Money will not be borne by the Institute. The earnest money of unsuccessful firm will be refunded on demand. For the successful bidder, it will be retained as security deposit which shall be refundable after satisfactory completion of supplies. In the event of failure to provide service to RIMS, the security Deposit shall be forfeited without any prior notice.
11. The envelope containing the EMD should be superscribed as "Two Bid System" "EMD for tender of hiring of vehicle for RIMS, Imphal" and should reach RIMS, Imphal on or before bid end date.
12. While uploading the technical specification, bidder should clearly mention the items mentioned in Annexure - I Form which contains the Non-Transferable Tender, Undertaking Memorandum & Acceptance.
13. Details of service to be provided is at Annexure II.



(Sairem Sarat Singh)
Deputy Director (Admin)(I/C),
Regional Institute of Medical Sciences
Imphal

Copy to :-

- (i) System Administrator RIMS Imphal request for uploading the above notice to RIMS website.

(Annexure –I)
NON-TRANSFERABLE TENDER

- a) Cash receipt/DD No. & Date :-
- b) Amount :-
- c) Bank in the case of D.D. :-

- 1. Sold to :-
(As recorded in the R.C. Book
or the name of the Association/Agency)
- 2. Address with contact No. :-

- 3. GST No. of the Firm/Agency/Person :-
- 4. Insurance for the vehicle
a) Name of the Insurance Firm/Company:-

- b) Name of the person insured :-

- c) Period of insurance :-

- 5. Date of Issue :-
- 6. Last date of receipt of
completed Tender documents :-
- 7. Date of Technical bid to be opened on :-

UNDERTAKING

I, hereby tender for the execution for the Director, RIMS, Imphal on the items specified in the Written Memorandum at the rate specified therein in accordance in all respect with the specification and instructions in writing (like the terms and conditions etc. annexed herewith) with such materials as are provided for and such other conditions so far applications on the subject.

Signature:

Name in Block letter:

Place:

Date:

MEMORANDUM

(a) General Description

: For hiring of 2 (two) good condition SUVs and 1 Winger (for Community Medicine), 1 Maruti EECO Van for use of RHTC, Bishnupur, 1 Mahindra Thar (Soft top) for use of hospital/hospital police picket, 1 Sedan Car (for DDA), 1 Car (Maruti Suzuki Dzire/ Honda Amaze) (for Principal, Nursing College). All the vehicles should be commercially registered and have valid insurance. Manufacture year limit of the different vehicles should be as mentioned in the Tender Notice.

(b) Model of Mahindra Thar (Soft top) and
Year of Manufacture :

(c) Model of Maruti EECO Van
& Year of Manufacture :

(d) Model of Car (Maruti Suzuki Dzire/ Honda Amaze)
& Year of Manufacture :

(e) Model of Winger
& Year of Manufacture :

(f) Model of 1st SUV
& Year of Manufacture :

(g) Model of 2nd SUV
& Year of Manufacture :

(h) Model of Sedan Car
& Year of Manufacture :

(i) GST No.

(j) Earnest money : Rs. 10,000/- (Rupees ten thousand)

Should this tender be accepted, I hereby agree to abide by and fulfill all the terms and provisions of the said conditions annexed hereto and all the terms and provisions contained in the Notice inviting tender so far applicable and/or in default thereof to forfeit and pay to the Director, RIMS, Imphal the sum of money mentioned in the said condition. A sum of Rs. 10,000/- (Rupees ten thousand) only is hereby enclosed in Bank DD as earnest money. If I fail to start or give service within the stipulated time, I agree to the cancellation of the Order and forfeiture of the earnest money absolutely and shall have no right to make any further claim/objection in taking up any step which the RIMS authority think deem fit and proper.

Dated: Imphal the _____ day of _____ of 2023

Witness:-

Signature:-

Name in Block letter

Address

Occupation

Signature:-

Name in Block letter

Address

Occupation

ACCEPTANCE

The above tender which fulfills all the criteria is accepted by me on behalf of RIMS, Imphal.

Dated: Imphal the _____ day of _____ of 2023.

Signature:

Name in Block letter:

Designation:

TERMS AND CONDITIONS FOR Mahindra Thar (Soft top)

1. The tenderer should be the owner of a good condition Mahindra Thar (Soft top). A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The vehicle must be one registered in the name of the tenderer and must also possess GST No. of the Firm/Agency/Owner.
3. Ownership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. The vehicle must have 40 to 50 seating capacity.
6. Fuel shall be provided by the owner of the vehicle.
7. Repairing and maintenance and the cost thereof shall be the responsibility of the bus owner/tenderer.
8. Driver shall be provided by the owner/tenderer.
9. Credentials, if any, should be supported by attested Photo copies.
10. The vehicle must be parked at the place identified by RIMS authority.
11. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.

TERMS AND CONDITIONS FOR

Car (Maruti Suzuki Dzire/ Honda Amaze)

1. The tenderer should be the owner of good condition Car (Maruti Suzuki Dzire/ Honda Amaze). A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Ownership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. Fuel shall be provided by the owner of the car.
6. Repairing and maintenance and the cost thereof shall be the responsibility of the car owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The cars must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.

TERMS AND CONDITIONS FOR Sedan Car

TERMS AND CONDITIONS FOR Sedan Car

1. The tenderer should be the owner of good condition Sedan Car. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. Fuel shall be provided by the owner of the vehicle.
6. Repairing and maintenance and the cost thereof shall be the responsibility of the vehicle owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The vehicle must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.

TERMS AND CONDITIONS FOR Winger

1. The tenderer should be the owner of good condition Winger. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The Winger must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. Fuel shall be provided by the owner of the vehicle.
6. Repairing and maintenance and the cost thereof shall be the responsibility of the vehicle owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The vehicle must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.

TERMS AND CONDITIONS FOR

SUV

1. The tenderer should be the owner of good condition vehicle in the category of SUV. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The car must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. Fuel shall be provided by the owner of the car.
6. Repairing and maintenance and the cost thereof shall be the responsibility of the car owner/tenderer.
7. Driver shall be provided by the owner/tenderer.
8. Credentials, if any, should be supported by attested Photo copies.
9. The cars must be parked at the place identified by RIMS authority.
10. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.
11. The two SUVs can be from the same tenderer or from different tenderers

TERMS AND CONDITIONS FOR MARUTI EECO VAN

1. The tenderer should be the owner of good condition Maruti EECO van. A Photo copy of the valid RC book and valid insurance duly attested by gazetted officer should be submitted along with the completed tender form.
2. The van must be one registered in the name of the tenderer must also possess GST No. of the Firm/Agency/Owner.
3. Onwership document cannot be substituted by the documents like affidavit, Power of Attorney.
4. The vehicle must be a good condition one and to the satisfaction of the RIMS authority.
5. The van must have 4/7 seating capacity.
6. Fuel shall be provided by the owner of the van.
7. Repairing and maintenance and the cost thereof shall be the responsibility of the van owner/tenderer.
8. Driver shall be provided by the owner/tenderer.
9. Credentials, if any, should be supported by attested Photo copies.
10. The vans must be parked at the place identified by RIMS authority.
11. The owner/tenderer shall enter into a deed/agreement which may be renewed for every 12 months or a shorter period as decided by RIMS authority.

Annexure II

Details of services to be provided

1. Service	Provision of registered vehicle with licensed driver on hiring basis for running in Manipur state.
2. Period	The contract shall be valid for a period of 1 year from the issue of work order. However, contract may be extended for a further period upto a maximum of 3 years if agreed by the contractor and RIMS, Imphal on the same rate, terms and conditions after ensuring competitiveness of the rates.
3. Duty Hours	8 hrs per day and all days of month except Sundays and holidays. However, actual hours to be deployed shall be specified by users of the vehicles.
4. Reporting Place	Actual place of reporting shall be specified by users of the vehicles.
5. Counting distance	From garage to garage but chargeable distance in this respect shall not be more than 5 kms in each way.
6. Accuracy of metres	The meter reading should tally the actual distance of run. At any time an authorized officer shall have full power to check up the meter for its correctness and to take action accordingly.
7. Penalties	In case of breakdown or any eventuality of vehicles, it has to be replaced by another vehicle immediately. In case of unavailability of vehicles, a penalty of Rs. 200/- per day may be imposed in addition to deduction of hiring charges on pro-rata basis for the period. If the number of breakdowns exceeds 3 times a month, a penalty of Rs. 300 per breakdown shall be imposed.
8. Others	a) Payment of state/central Government tax or duty for plying the vehicle in Manipur state will be liability of the contractor. b) Parking and toll charge, if any, may be claimed by producing valid parking/toll slips.