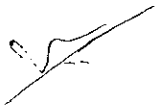


TERMS AND CONDITIONS

1. The interested Bidder should fulfill following criteria for participating the auction tender.
 - A. The bidder should possess a registration as a firm under Proprietorship / Partnership or a firm, with any Government Authority. (Certificate issued by Shops and Establishment registration or Service Tax (GST) Registration or any other issuing Authority).
 - B. Valid Bank Account.
 - C. PAN No.

The Bidder is bound to submit all the self attested copy of the relevant documents as mentioned above.
2. The bidder should quoted both in figures and words for all varieties of the scrap materials. Partial quoting shall be strictly rejected.
3. The bidder should quoted per kg. weight of each scrap in Rs. only and also their quoted rate shall not be lower than the reserve price. The scrap material shall be weighed before highest successful bidder H-1.
4. Sealed bid to be submitted in sealed envelope super-scribing on the top "**DISPOSAL/SALE OF SCRAP MATERIALS dated 06/03/2023**". The format of financial bid is enclosed with terms and conditions. The sealed envelope should be dropped in the bid box kept in front of ambulance garage near Gymkhana, RIMS, Imphal by **15/03/2023 upto 1:00PM**. The sealed envelope received after due date and time will be summarily rejected.
5. Bidders who are interested to participate in bidding are advised and requested to visit the RIMS, Imphal and physically inspect the sites and acquaint themselves with the nature and quantum of the materials before submitting their bid. No further claims will be entertained after opening of the bids.
6. The Bidder shall be deemed to have based his Bid on his own inspection and examination of this site. The offer by Bid, is deemed to have visited the site and made themselves conversant with the all type of materials and situation as well as term and condition incorporated in this tender document.
7. The sealed envelope offer must be accompanied by Earnest Money (EMD) of Rs.30,000/- (Rupees thirty thousand) only in the form of Demand Draft from any scheduled bank drawn in favour of "**Director, RIMS, Imphal**" payable at Imphal. The offer without EMD will be summarily rejected. EMD shall bear no interest.
8. Purchase of scrap shall be awarded to the highest bidder H-1.
9. The sealed envelope submitted by the bidder(s) will be opened on **15/03/2023 at 03:00PM** at the office of Medical Superintendent by the Committee members nominated by Medical Superintendent, RIMS, Imphal in the presence of the authorized representatives of the Bidder, who wish to be present at that time. In event of office remaining closed on the date of opening of the tender for any unforeseen reasons, the tender shall be received and opened on the next working date.
10. In case sufficient number of responses are not received by closing date, the closing date may be extended by another 15 days which will be treated as Re-tender/Bid Notice and the tender will be finalized after waiting for responses till the date so extended or the Decision of the Medical Superintendent, RIMS, Imphal will be final.



11. All the Bids will be scrutinized by the evaluation committee constituted by the Medical Superintendent, RIMS, Imphal to check all relevant documents for their authenticity and relevance. The evaluation committee will then evaluate the bid of each bidder. The highest bidder will be selected based on the highest sum of all quoted rate and also based on the quoted rate of each scrap. If there is an abnormally high rate, a rate negotiation of the rate to the reasonable and acceptable rate as per in accordance with reserve price shall be carried out before issue of bid acceptance letter.
12. After evaluation and scrutiny of offers in all aspects and fulfillment of all documents, the bid acceptance letter will be issued to the highest bidder (H-1) at the highest sum of all quoted rate.
13. In case of failure of H - 1, The H -2 will be given Opportunity to lift the Material with same terms and conditions in this Bid Document at the Rate of H-1 or H-2 as case may be on Negotiation.
14. In Case of above Sl.No.13, H - 2 Bidder failed to execute the Lifting of Material as per the rate of H - 2, the following Instruction Sl. No. 15 will be applicable.
15. The selection of the Bidder will be at the sole discretion of the Medical Superintendent, RIMS, Imphal.
16. The successful bidder on receipt of the Bid Acceptance letter, has to arrange for sorting out and weighing the scrap materials in present of the representative of RIMS, Imphal at on his own costs. After determination of the actual weight of each scrap material, the whole amount of the scrap materials including all taxes & govt. levies extra shall be deposited in the form of Demand Draft from any scheduled bank drawn in favour of "**Director, RIMS, Imphal**" payable at Imphal within 3 (three) days. All the scrap materials shall be kept under double locking system with one lock of successful bidder and another lock of auction authority.
17. After receiving the whole amount of the scrap materials from the successful bidder duly verified from the end of concerned Account Officer, the Auction Committee shall issue "Sale Order, Release Order and Gate Pass" for clearance of the materials to the successful bidder. In case of default by the successful bidder in payment of the whole amount within the stipulated time, EMD of the successful bidder shall be forfeited and shall be liable to be debarred from the participation in all auctions of this Institute for a period of one year.
18. The sold materials shall be lifted by the successful bidder at their own expenses from the premises of Hospital against full payment and within 5(five) days from the date of the "Release Order" issued to the successful bidder i.e. the order issued to the successful bidder to lift the scrap materials.
19. Failure to non-lifting of scrap materials by the successful bidder within the stipulated period shall entitle successful bidder for the imposition of penalty without assigning any reasons @ Rs.1000/- (Rupees one thousand) as penalty per day unless extension is obtained in writing from the institute on valid ground before expiry of schedule time.
20. Labour for removal of scrap, weighing, loading/ unloading etc shall be arranged by the successful bidder. The material shall be lifted from the place of storage at the cost of the successful bidder.
21. The persons authorized by the successful bidder will be allowed to take delivery.
22. Material should be taken out without damaging the premises / roads etc. The buyer shall make good the damages / loss etc in the event of any occurrence otherwise.
23. The bidder shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
24. The hospital shall not be responsible financially or otherwise for any injury to the bidder or person deployed by the bidder in the course of performing the lifting activity.



25. Disputes, if any shall be subject to the Jurisdiction in the court of Imphal only.
26. Any Default or Deviation from the Terms and Conditions may lead to forfeiture of EMD in full or partially.
27. The EMD of the unsuccessful bidder will be returned within 15 days after the award of the auction contract to the successful bidder.
28. The EMD of the successful bidder will be returned after completion of lifting within a reasonable period.
29. Intending bidders are requested to obtain a hard copy of tender documents and submit the same along with the offer duly signed on every page and sealed as part of offer.
30. The Medical Superintendent, RIMS, Imphal reserves the right to accept / reject the offer or cancel the whole tender proceeding without assigning any reason thereof.

A handwritten signature in black ink, appearing to be a stylized name or set of initials, located below the list of terms.