

FORM OF NOTIFICATION OF VACANCIES TO EMPLOYMENT EXCHANGE

- 1 Designation : **Regional Institute of Medical Sciences, Imphal**
2 Name & Designation of Indenting Officer : Director, Regional Institute of Medical Sciences
3 Name & Designation of the office to whom applicant should report : - do -
4 Date, Time & Place of Interview : Place – In the conference room of Jubilee Hall, RIMS, Imphal, Date & Time of Interview will be notified in due course
5 Designation of post : **STENOGRAPHER GR. III**
6 Scale of Pay : PB1, Level 4
7 No. of post : 8 (eight)
8 Duration of vacancy : 2018
9 Reservation : UR – 5, OBC-1 & ST-2
10 Age limit : 18-35 yrs. 18-35 yrs. (relaxation of age as per Central Govt. rules) The upper age limit of the institute's employees working on contract basis will be "45 years for Unreserved (UR), 48 years for Other Backward Classes (OBC) and 50 years for (SC/ST) Scheduled Caste/Scheduled Tribe)
11 Qualification & Experience : 1. Matriculate or equivalent with shorthand (English) speed 80 words per minute and speed not less than 30 words per minutes in typing (English) or Computer 150 KDPM in English
2. Knowledge of computer.

Certified that while placing the demand the instruction connected with the orders of communal representation in the service have been strictly followed with regard to the roster maintained accordance with these orders.

Name :- **(K. Doungel)**

Deputy Director (Admn.),

Regional Institute of Medical Sciences, Imphal
Imphal, the 01/07/2020

Memo No.: B/3222/2018-RIMS (Pt): 5892

Copy to:

1. The Director of Employment, Govt. of Manipur. He is requested kindly to collect the list of eligible candidates from all the employment exchange of the concerned state and furnish the list to this office on or before 01/08/2020. A minimum of 5 candidates for 1 (one) post may kindly be furnished.
2. The Employment Officer, Employment Exchange, Imphal East/Imphal West/Thoubal/Bishenpur/ Chandel/C.C. pur/Tamenglong/Senapati/Ukhrul/Kangpokpi/Moreh/Tamei/Saikul/Jiribam/Sugnu/SBB for Ph.P/Manipur University Campus for information & necessary action.
3. ~~The~~ Director, DDK, Imphal.
4. The System Administrator, RIMS, Imphal – To upload the advertisement in the RIMS website: www.rims.edu.in
5. Concerned File.
6. Notice Board.

(K. Doungel)

Deputy Director (Admn.),
Regional Institute of Medical Sciences,
Imphal